

CITY OF WEST PARK

ADDENDUM NO.: 1

**AQUATIC WEED REMOVAL LAKE HELEN & LAKE MARGARET
TWIN LAKES WATER CONTROL DISTRICT-CITY OF WEST PARK, FLORIDA**

**Request for Proposal No.: 15-1023
October 19, 2015**

TO ALL PROPOSERS: The following changes are issued to add to, modify and or clarify the Request for Proposal for the referenced document. These changes shall have the full force and effect as the Notice of Request for Proposal. Costs involved, if applicable, shall be included in the proposal. All Proposers shall incorporate this addendum into the Proposal Documents and shall acknowledge receipt of this addendum on the applicable form. Failure to do so may result in disqualification of the Proposal.

1. The attached Section 00210 (special instructions to bidders) shall be included in the project manual in its entirety.
2. Attached is the Project Data Form as information.

END OF ADDENDUM

**SECTION 00210
SPECIAL INSTRUCTION TO BIDDERS**

**AQUATIC WEED REMOVAL LAKE HELEN & LAKE MARGARET
TWIN LAKES WATER CONTROL DISTRICT-CITY OF WEST PARK, FLORIDA
ITB NO. 15-1023**

SPECIAL INSTRUCTION TO BIDDERS

- 1.0** Contractor shall conduct a quantitative pre-harvest survey by a licensed professional and provide the City a plan as to where harvesting is to be conducted. Pre-harvest survey shall identify aquatic weed/plant species, infestation level, water level and depths of aquatic growth. City may identify other areas on the lakes that may or may not require harvesting. The pre-harvest survey shall be used to certify payment(s).
- 2.0** The work shall consist of harvesting, removing, and disposing of aquatic growth from surface areas of Lake Helen and Lake Margaret (See Exhibit "A") in accordance with an approved pre-harvest survey. Maximum harvest speed shall not exceed 1.5 miles per hour. Bidders shall be expected to harvest in waters 18 inches or deeper and cut to a minimum depth of (4) to (6) feet at all times. Removal of plants means removal of all floating, emergent, and submerged portions of all plants.
- 3.0** The Contractor shall be responsible for removal of all cut aquatic growth from the lakes and for disposal of the same. Disposal shall be performed in accordance with all applicable regulations and requirements and shall obtain all applicable permits required to perform the work. Aquatic growth shall be removed daily as it is harvested by direct loading of trucks via barges, floating conveyance vessel or harvester without interim placement of weeds at lake shores and hauled to a licensed facility for disposal. Temporary staging or disposal of harvested material at non-permitted disposal sites is not allowed. If encountered or identified, Contractor shall remove, haul and dispose of C& D material, white goods, vehicles, vessels, shopping carts, electronic devices, etc.
- 4.0** The Contractor may utilize vacant lot located south of 3310 SW 32 Avenue within the City of West Park for access to the lake (see Exhibit "B"). Other access locations may be proposed by the Contractor, however the City shall have the authority to review and approve use of other sites for access and/or staging. This and any other approved access/staging site shall be regularly maintained by the Contractor and shall be returned to equal or better conditions than existed prior to Contractor entering said premises.
- 5.0** The contractor shall have forty-five (45) calendar days (within this timeframe) from the "Notice to Proceed" to mobilize equipment, conduct aquatic plant harvesting, dispose of aquatic growth removed, demobilize equipment, and clean-up staging/access areas.
- 6.0** The operator should have a spill plan and containment equipment available at all times. When working in shallow water, the propulsion system or the cutter head can sometimes churn up the sediment creating turbid water. The contractor shall be responsible for monitoring turbidity levels to ensure compliance with State Water Quality Standards. The

contractor shall be responsible for providing, deploying, and maintaining turbidity control devices in a manner that shall effectively isolate any turbidity.

- 7.0** Work hours shall be from 8 am to 5 pm weekdays only, no work on holidays.
- 8.0** Ingress/egress routes for work crews and equipment to access the job site, hauling routes to and from the disposal sites will require prior City approval. All equipment must be kept within the work zone. Any damage or alteration of the landscape (damage to vegetation, rutting of the soil, impacts to structures of other items of personal property belonging to the landowner) resulting from the contractor's failure to stay within the work area will be repaired at the contractor's expense.
- 9.0** To qualify to bid on this project, vendors must have a minimum of three (3) years experience performing similar jobs as per the specifications in this bid. Bidders must provide a minimum of three (3) references from persons or firms for whom the bidder has performed similar jobs as per the specifications in this bid. The Contractor shall provide experienced equipment operators. The City reserves the right to require the Contractor to replace any equipment or personnel used in the performance of the contract if, in the opinion of the City, said equipment or personnel are operating in an unsafe or unsatisfactory manner. The City reserves the right to shut down any equipment that is not 100% operational. If a piece of equipment is inoperable for 48 hours or more on two different occasions, the contractor shall be required to mobilize and operate an equivalent operational piece of equipment to the project site within 48 hours of the City's request. It shall be the responsibility of the Contractor to keep all work areas and equipment in a clean and neat manner. Maintenance of all equipment is the contractor's responsibility.
- 10.0** The contractor shall schedule weekly inspections with the City to determine if the requirements for the work have been satisfied. Work area inspection shall take place no sooner than 48 hours following the contractor's determination of work area completion. The "final product" objective within each work area is open water (no plant material present). If any plant material is observed floating within the work area upon inspection, the contractor must remove that material. Upon removal of that material, the City will inspect the work area as soon as feasible to determine work area completion. Any plant material found floating within the work area following work area approval by the City is not required to be removed by the contractor. Security of the Contractor's equipment is the responsibility of the Contractor.
- 11.0** Upon completion of aquatic plant removal and disposal, the contractor shall remove all equipment, vehicles, vessels, turbidity barriers, and other items associated with implementation of the project from the work area. Any area of disturbed soil associated with hauling spoil to/from the disposal site will be returned to original conditions or better. The contractor shall schedule a final inspection with the City to determine if the requirements for completion of the project have been satisfied. Final payment will not be authorized until final inspection has been completed and all project components are approved by the City.
- 12.0** If at any time as a result of project activities or water quality problems, fish life are observed in distress or a fish kill occurs, operations shall cease and the City shall be notified. The

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project shall not resume until further approval is given by the City. Additional measures to mitigate impacts may be required.

- 13.0** Contractor shall make all the investigations necessary to thoroughly inform himself/ herself regarding access to the lakes for the equipment he/she may require for his/her operation and become familiar with Federal, State, and local laws, ordinances, rules and regulations affecting performance of the work

END OF SECTION

City of West Park – CITY MANAGER’S OFFICE

ENGINEER OF RECORD:

PROJECT DATA

Project Number: 15-1023

CITY MANAGER: W. Ajibola Balogun

Date: October 19, 2015

PROJECT INFORMATION:

1. Title of Project Aquatic Weed Removal, Lake Helen and Lake Margaret Twin Lakes Water Control District
2. Advertising Date Thursday October 8, 2015
3. Bid Opening Date Friday October 23, 2015 Time 3:00 () A.M. (X) P.M.
4. Person or Office to Receive Bids Alexandra Grant, City Clerk
5. Address Where Bids will be Received Office of the City Clerk, 1965 South State Road 7, West Park, FL 33023
6. Specific Location of the Work: Within the City of West Park
7. Brief Scope of Work:
The City of West Park has identified the need to remove aquatic weed growth and other nuisance aquatic for the purpose of enhancing valuable fish and wildlife habitat, improving water quality, and restoring an aesthetically pleasing natural environment to both Lake Helen and Lake Margaret (Twin Lakes). Lake Helen & Lake Margaret total over (40) acres of surface area. City of West Park has targeted these areas for control using mechanical harvesting. Adjustment to the areas and number of acres to be treated may be made by the City if found appropriate in view of the nature or extent of plant growth in the lakes.
8. Pre-Bid Conference Date: Friday, October 16, 2015 At: YES NO - (Non- Mandatory)
9. Location: Lake Helen and Lake Margaret SW 40th Avenue between Hallandale Beach Blvd, and Countyline Road
10. Finish Within 45 (Calendar Days)
11. Wage Rate Requirements: YES NO State _____ Federal _____
12. Public Works Project: YES NO AGENCY _____
13. Bid Bond Not Required Amount _____.
14. Performance Bond Not Required Amount _____.
15. Payment Bond Not Required Amount 110%.
16. Liquidated Damages: YES NO Amount \$1000.00 per day
17. See Drawings Where Demandstar, City Website, City Hall
18. Obtain Plans/Specs Where Project Manual
19. Cost of Plans/Specs: Fee \$100 If picked up at City Hall
20. Estimated Cost: TBD

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