

FREQUENTLY ASKED QUESTIONS

ANSWERS TO QUESTIONS FROM POTENTIAL BIDDERS FOR City Hall – Lobby Transaction Window Rehabilitation and Mary Saunders Park Computer Lab Build-Out

Notice of Bid Invitation No.: 15-0715

1. Q: *Confirm the number of sites and their locations.*
A: **There are two (2) sites. The locations are: City Hall, 1965 South State Road, West Park, and Mary Saunders Park, 4750 SW 21st Street, West Park.**

2. Q: *Can the sites be visited?*
A: **All bidders are encouraged to visit both project locations to see the existing conditions. In accordance with the Project Manual, Section 00300, second paragraph:**

“The Bidder further declares that he has examined the site of the work and that from personal knowledge and experience, or that he has made sufficient observations of the conditions of the project site to satisfy himself that such site is a correct and suitable one for this work and he assumes full responsibility therefore, that he has examined the Drawings and Specifications for the work and from his own experience or from professional advice that the Drawings and Specifications are sufficient for the work to be done and he has examined the other Contractual Documents relating thereto, including the Notice of Bid Invitation, Instructions to Bidders, Proposal, Contract, General and Special Conditions, Technical Specifications, Drawings and has read all addenda prior to the receipt of bids, and that he has

satisfied himself fully, relative to all matters and conditions with respect to the work to which this Proposal pertains.”

3. Q: *What is the computer lab room being used as right now?*

A: **The room is currently being a storage space.**

4. Q: *Will the City retain any fixtures to be removed by project specs?*

A: **Please see demolition plans for details.**

5. Q: *When will the job be awarded?*

A: **As indicated in the Project Manual, Section 00200, number 7, Award of Contract states, “The contract will be awarded not later than thirty (30) days from the bid opening date, to the lowest responsible bidder, complying with the conditions of the Notice of Bid Invitation, provided the bid is reasonable, and it is in the interest of the City to accept it. The City however, reserves the right to reject any or all bids.**

6. Q: *Is there a place at City Hall where the rolling doors can be stored while the transaction windows are being worked on?*

A: **The successful bidder will be responsible for the safekeeping and reinstallation of the rolling doors. However, the City is willing to work with contractor regarding storage and staging at both project sites.**

7. Q: *Can CRL’s plated brass 5-5/16 no-draft speak-thru be used instead of the custom made brass ring to frame the speak hole (see A1.01)? This will also level the playing field, by providing a definite item of an unknown, yet to be approved.*

A: **The ideal is to have a simple brass ring to frame the hole cut-out in the glass. The no-draft speak thru from CRL does not have the look that the City desires. The architect was unable to find a suitable standard product which is why a custom brass ring was specified.**

8. Q: *The transaction counter is it fixed or floating?*

A: **The glass is a fixed piece of glass with mounting brackets which makes the glass floating (frameless) please refer to the plans.**

9. **Q:** *Does the project require an engineer?*
A: **No, the project does not require any engineering. However, if any material are substituted (connectors, structural steel, etc.) then the General Contractor (GC) will be responsible for showing adequate calculation of manufacturer information to show that the proposed substitution is equal.**
10. **Q:** *Is there any work to be done in the Mechanical Room at Mary Saunders Park?*
A: **No mechanical work shall be required in the mechanical room. However, the project does involve minor mechanical work.**
11. **Q:** *When is the work going to be performed? What are the Hours?*
A: **Hours to perform construction activities will be:**

City Hall Transaction Counter Rehabilitation

Monday – Fridays 4:00 pm to 9:00 pm

Saturdays and Sundays 7:00 am to 6:00 pm

Mary Saunders Park Computer Lab

Monday through Fridays 8:00 am to 7:00 pm

Saturday and Sundays – 7:00 am to 6:00 pm

12. **Q:** *Will there be a staging area at the park?*
A: **The G.C. will be allowed to place a storage trailer on site (exact location to be determined in the field). The GC shall have free use of the proposed computer lab room. No other facilities shall be used by the GC. All materials stored onsite or in the computer lab will be the GC's responsibility. GC shall use safety barriers, or net to prevent children and park users from entering the construction site.**
13. **Q:** *Is there going to be a separate bid process for the Mary Saunders Park Computer Lab build-out that involves just the computers and other technology equipment that does not involve construction?*
A: **This bid document does not include technological equipment.**

14. **Q:** *Please provide budget for the city hall lobby transaction window rehabilitation and Mary Saunders park computer room build-out?*
- A:** **The estimate of probable cost for the entire project is \$65,000.00, Please see Project Data Sheet on the City's website at www.cityofwestpark.org or on www.demandstar.com.**
15. **Q:** *Is the project through a prime contractor or GC?*
- A:** **Either is okay. It is the bidder's choice.**