

# **FREQUENTLY ASKED QUESTIONS**

## **ANSWERS TO QUESTIONS FROM POTENTIAL BIDDERS FOR**

### **City Hall – Lobby Transaction Window Rehabilitation & Mary Saunders Park Lab Build-Out**

*Notice of Bid Invitation No.: 15-0610*

1. *Q. When is the actual start date once the bid has been awarded?*  
**A. In accordance with Section 00200, Item 7 of the project manual, “The contract will be awarded not later than thirty (30) days from the bid opening date.”**
  
2. *Q. The transaction counter is it fixed or floating?*  
**A. The glass is a fixed piece of glass with mounting brackets which makes the glass floating (frameless) please refer to the plans.**
  
3. *Q. Does the project require an engineer?*  
**A. No, the project does not require any engineering. However, if any material are substituted (connectors, structural steel, etc.) then the General Contractor (GC) will be responsible for showing adequate calculation of manufacturer information to show that the proposed substitution is equal.**
  
4. *Q. Can a contractor come out and see the conditions of the two locations?*  
**A. All bidders are encouraged to visit both project locations to see the existing conditions. In accordance with Section 00300 second paragraph, bidders are required to: “The Bidder further declares that he has examined the site of the work and that from personal knowledge and experience, or that he has made sufficient observations of the conditions of the project site to satisfy himself that such site is a correct and suitable one for this work and he assumes full responsibility therefore, that he has examined the Drawings and Specifications for the work and from his own experience or from professional advice that the Drawings and Specifications are sufficient for the work to be done and he has examined the other Contractual Documents relating thereto, including the Notice of Bid Invitation, Instructions to Bidders, Proposal, Contract, General and Special Conditions, Technical Specifications, Drawings and has read all addenda prior to the receipt of bids, and that he has satisfied himself fully, relative to all matters and conditions with respect to the work to which this Proposal pertains.”**

**When visiting the project site please call Lavelle Jenrette, Assistant to the City Manager at 954-989-2688 or Cesar Garcia Parks and Recreation Superintendent at 954-964-0284 or cell 954-822-1829.**

5. *Q. Is there any work to be done in the Mechanical Room at Mary Saunders Park?*  
**A. No mechanical work shall be required in the mechanical room. However, the project does involve minor mechanical work.**

6. *Q. When is the work going to be performed? What are the Hours?*  
**A. Hours to perform construction activities will be:**

**City Hall Transaction Counter Rehabilitation –**

**Monday – Fridays 4:00 pm to 9:00 pm  
Saturdays and Sundays 7:00 am to 6:00 pm**

**Mary Saunders Park Computer Lab –**

**Monday through Fridays 8:00 am to 7:00 pm  
Saturday and Sundays – 7:00 am to 6:00 pm**

7. *Q. Will there be a staging area at the park?*  
**A. The G.C. will be allowed to place a storage trailer on site (exact location to be determined in the field). The GC shall have free use of the proposed computer lab room. No other facilities shall be used by the GC. All materials stored onsite or in the computer lab will be the GC's responsibility. GC shall use safety barriers, or net to prevent children and park users from entering the construction site.**

8. *Q. Is there going to be a separate bid process for the Mary Saunders Park Computer Lab Build out that involves just the computers and other technology equipment that does not Involve construction?*  
**A. This bid document does not include technological equipment.**

9. *Q. Please provide budget for the city hall lobby transaction window rehabilitation and Mary Saunders park computer room build-out*  
**A. The estimate of probable cost is \$50,000.00, Please see Project Data Sheet on the City's website at [www.cityofwestpark.org](http://www.cityofwestpark.org) or on [www.demandstar.com](http://www.demandstar.com).**