THE CITY OF POSITIVE PROGRESSION

CITY OF WEST PARK

CITY COMMISSION MEETING AGENDA
COMMISSION CHAMBER
1965 SOUTH STATE ROAD 7, WEST PARK, FL 33023

WEDNESDAY, APRIL 20, 2016
7:00 P.M.

www.cityofwestpark.org
Phone: 954-989-2688 Fax: 954-989-2684

Mayor:	Eric H. Jones
Vice Mayor:	Rita "Peaches" Mack
Commissioner:	Thomas Dorsett
Commissioner:	Brian Johnson
Commissioner:	Kristine Judeikis

City Manager:	W. Ajibola Balogun
City Attorney:	Burnadette Norris-Weeks
City Clerk:	Alexandra Grant

City of West Park Ordinance No. 2012-05 requires all lobbyists before engaging in any lobbying activities to register with the City Clerk and pay an annual fee of $100.00 per Resolution No. 2012-43. This applies to all persons who are retained (whether paid or not) to represent a business entity or organization to influence "City" action. "City" action is broadly described to include the ranking and selection of professional consultants and virtually all legislative, quasi-judicial and administrative action.

1. **CALL TO ORDER**

2. **ROLL CALL**

3. **INVOCATION**

4. **PLEDGE OF ALLEGIANCE**

5. **PRESENTATION**

6. **OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE COMMISSION**

7. **APPROVAL OF MINUTES**

   1. March 16, 2016 – Regular Commission Meeting

8. **RESOLUTIONS – NON CONSENT ITEMS**

   1. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, APPOINTING REPRESENTATIVES FROM THE CITY COMMISSION TO THE BROWARD LEAGUE OF CITIES FOR THE TERM 2016-2017; PROVIDING FOR AN EFFECTIVE DATE
      Resolution 2016-35

9. **RESOLUTIONS –CONSENT ITEMS**

   1. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, AUTHORIZING THE MAYOR AND THE CITY ADMINISTRATOR TO EXECUTE THE ATTACHED WORK ORDER BETWEEN THE CITY OF WEST PARK AND R.J. BEHAR & COMPANY, INC. FOR THE PROVISION OF PROFESSIONAL ENGINEERING CONCEPTUAL DESIGN SERVICES FOR THE PROJECT ENTITLED, "SW 25TH STREET FROM STATE ROAD 7 TO SW 40TH AVENUE TRAFFIC CALMING CONCEPTUAL PLAN AND RENDERINGS"; PROVIDING FOR AN ALLOCATION OF FUNDS; PROVIDING FOR AN EFFECTIVE DATE
      Resolution 2016-36

10. ORDINANCES (FIRST READING)

1. AN ORDINANCE OF THE CITY OF WEST PARK, FLORIDA, AMENDING THE OPERATING BUDGET FOR FISCAL YEAR 2015-16 COMMENCING OCTOBER 1, 2015, THROUGH SEPTEMBER 30, 2016, BY APPROPRIATING A PORTION OF THE GENERAL FUND UNRESERVED FUND BALANCE TO COVER COSTS RELATING TO ADDITIONAL CONTRIBUTIONS TO THE AGING AND DISABILITY RESOURCE CENTER OF BROWARD COUNTY AND COSTS FOR PROVIDING PAYMENTS TO FLORIDA POWER AND LIGHT FOR POWER POLES; APPROPRIATING A PORTION OF THE GENERAL FUND RESERVATION OF FUND BALANCE FOR FIRE RESCUE EQUIPMENT; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICT AND REPEALER; PROVIDING FOR AN EFFECTIVE DATE.
   Ordinance 2016-03

11. CITY MANAGER'S REPORT – W. Ajibola Balogun, City Manager

A. Updates / Status

i. Announcing Request for Application for the Small Business Grant Program
ii. Proposed One-Cent Local Option Transportation Sales Tax
iii. New Emergency Medical Services (Rescue) Truck
iv. Report on Meeting with State Representative Jones, Town of Pembroke Park And BSO Fire Chief
v. Earth Day Event Update
vi. Mother's Day Event

B. Monthly Budget Report: March, 2015 – Chris Wallace, Finance Director

12. NEW BUSINESS

1. Summarized Status Report on Neighborhood Traffic Calming Program

13. FUTURE AGENDA ITEMS

14. FOR THE GOOD OF THE ORDER & COMMISSIONER COMMENTS / ANNOUNCEMENTS

15. ADJOURNMENT

RULES OF PROCEDURE

WHO MAY SPEAK

Meetings of the City Commission are open to the public. They are not; however, public forums. Any resident who wishes to address the Commission on any subject within the scope of the Commission's authority may do so, providing it is accomplished in an orderly manner and in accordance with the procedures outlined below.

SPEAKING ON ITEMS ON THE AGENDA

- **Consent Agenda Items** – These are items, which the Commission does not need to discuss individually, and which are voted on as a group. Any Commissioner who wishes to discuss any individual item on the consent agenda may request the Mayor to pull such item from the consent agenda. Those items pulled will be discussed and voted upon individually.

- **Regular Agenda Items** – These are items, which the Commission will discuss individually in the order listed on the agenda. By majority vote, the City Commission may permit any person to be heard on an item at a non-public hearing.

- **Public Hearing Items** – This portion of the agenda is to obtain input from the public on some ordinances, resolutions and zoning applications. The chair will permit any person to be heard on the item during formal public hearings.

SPEAKING ON SUBJECTS NOT ON THE AGENDA

Any resident may address the Commission on any items pertaining to City business during the Opportunity For The Public To Address the Commission portion of the agenda. Persons wishing to speak must sign in with the City Clerk before the start of the meeting.

ADDRESSING THE COMMISSION, MANNER & TIME

By majority vote the City Commission may invite citizen discussion on any agenda item. In every case where a citizen is recognized by the Mayor to discuss an agenda item, the citizen shall step to the podium/microphone, state his or her name and address for the benefit of the city clerk, identify any group or organization he or she represents and shall then succinctly state his or her position regarding the item before the city commission. Any question, which shall be related to the business of the City and deemed appropriate by the Mayor, shall be directed to the Mayor and the Mayor shall then re-direct the question to the appropriate Commissioner or City staff to answer the citizen question which shall be related to the business of the City.

All comments or questions of the public are to be directed to the Mayor as presiding officer only. There shall be no cross conversations or questions of any other persons. The length of time each individual may speak should be limited in the interest of order and conduct of the business at hand. Comments to the Commission by individual citizens shall be limited to two (2) minutes during the citizens request period. The City Clerk shall be charged with the responsibility of notifying each citizen thirty (30) seconds before said time shall elapse and when said time limit has expired.

APPEALS

If a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

DECORUM

If a member of the audience becomes unruly, the Mayor has the right to require the person to leave the room. If a crowd becomes unruly, the mayor may recess or adjourn the meeting. Please turn off all cell phones and pagers.

CONTACT INFORMATION

If anyone has questions or comments about anything on the meeting agenda, please contact the City Administrator at 954-989-2688.

AMERICANS WITH DISABILITY ACT

In accordance with the Americans with Disability Act and Florida Statute 286.26, persons with disabilities needing special accommodation to participate in this proceeding should contact the city clerk no later than three (3) days prior to the meeting at (954)-989-2688 for assistance.

THE CITY OF WEST PARK
CITY COMMISSION MEETING MINUTES
MARCH 16, 2016
7:00 p.m.

1. CALL TO ORDER

The **Regular Meeting** of the City Commission of the City of West Park was held in the Commission Chamber, 1965 South State Road 7, West Park, Florida on **Wednesday, March 16, 2016.**

Mayor Jones called the meeting to order at 7:00 p.m.

2. ROLL CALL

The city clerk called the roll. The following were present: Mayor Eric Jones, Vice Mayor Mack, and Commissioners Thomas Dorsett, Brian Johnson, and Kristine Judeikis.

Also present were: W. Ajibola Balogun, City Manager; Burnadette Norris-Weeks, City Attorney; Christopher Wallace, Finance Director; Lavelle Jenrette, Assistant to the City Manager; Wiener Chalvire, Permit and Accounts Analyst; Carol Aubrun, Programs and Services Manager; Dan Millien, Public Works Superintendent; Chief Danzell Brooks, Police Department; Chief Michael Kane, Fire Department; Richard Cannone, Planning Department; Maritza Prebal, Supervisor of Administrative Services; Gia Lagana, Administrative Assistant; and Alexandra Grant, City Clerk.

3. INVOCATION

Mayor Jones led everyone present in the invocation.

4. PLEDGE OF ALLEGIANCE

Mayor Jones led all present in the Pledge of Allegiance.

5. PRESENTATIONS

1. Legislative Update – Representative Shevrin Jones

This item was deferred until the arrival of Representative Jones.

6. OPPORTUNITY FOR THE PUBLIC TO ADDRESS COMMISSION

Mayor Jones opened the Public Comments portion of the meeting.

Ms. Christine Stepian, Secretary of the Lake Forest HOA, commented on the agenda item concerning the proposed co-naming of SW 23 Street as *Mayor Eric H. Jones Street* and asked whether the timing was proper as the mayor was still sitting in office. Mayor Jones stated he had not been

involved in the initiation of this request.

Mr. James Sparks, 5300 SW 23 Street, spoke in favor of the proposed co-naming of SW 23 Street as *Mayor Eric H. Jones Street* and said several residents supported this as well.

Mayor Jones closed the Public Comments portion of the meeting.

7. APPROVAL OF MINUTES

1. February 17, 2016 – Regular Meeting

A motion was made by Commissioner Judeikis, and seconded by Commissioner Dorsett, to approve the February 17, 2016 Regular Meeting Minutes.

Mayor Jones asked for a roll call vote. In a roll call vote, all voted in favor.

8. RESOLUTIONS – CONSENT ITEMS

A motion was made by Commissioner Johnson, and seconded by Commissioner Judeikis, to pull Items 3 and 5 for discussion, and approve items 1, 2, and 4 of the Consent Agenda.

Mayor Jones asked for a roll call vote. In a roll call vote, all voted in favor and the following actions were taken:

1. **ADOPTED RESOLUTION 2016-21:** A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, RATIFYING EXECUTION OF THE SECOND AMENDMENT TO THE AGREEMENT BETWEEN THE CITY OF WEST PARK AND BROWARD COUNTY FOR FUNDING AND ADMINISTRATION OF THE 40th YEAR COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM, FOR COMPLETE STREET IMPROVEMENTS TO SW 40TH AVENUE; PROVIDING FOR AN EFFECTIVE DATE.

2. **ADOPTED RESOLUTION 2016-22:** A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, RATIFYING EXECUTION OF THE SECOND AMENDMENT TO THE AGREEMENT BETWEEN THE CITY OF WEST PARK AND BROWARD COUNTY FOR FUNDING AND ADMINISTRATION OF THE 40th YEAR COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM, FOR TRAFFIC CALMING IMPROVEMENTS TO SW 20TH STREET AND SW 57TH AVENUE IMPROVEMENTS PHASE I; PROVIDING FOR AN EFFECTIVE DATE.

3. **ADOPTED RESOLUTION 2016-24:** A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, APPOINTING MARY BAPTY TO THE TWIN LAKES WATER CONTROL DISTRICT ADVISORY BOARD; PROVIDING FOR AN EFFECTIVE DATE

<u>ITEM 8-3: DISCUSSION</u>

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, APPROVING THE DUAL DESIGNATION NAMING OF SW 23rd STREET FROM SW 40TH AVENUE TO SW 56TH STREET WITHIN THE MUNICIPAL BOUNDARIES OF THE CITY OF WEST PARK, TO "MAYOR ERIC H. JONES, JR. STREET", AS MORE PARTICULARLY DESCRIBED IN EXHIBIT "A" ATTACHED HERETO; AUTHORIZING THE CITY ADMINISTRATOR TO TAKE NECESSARY AND EXPEDIENT ACTION; PROVIDING FOR AN EFFECTIVE DATE.
Resolution 2016-23

Commissioner Johnson voiced concern about the process and said he would prefer to vote on the street naming policy first (Item 8-5 on the agenda), then take action on this item.

A motion was made by Commissioner Johnson, and seconded by Commissioner Judeikis, to defer voting on Item 3 until action was taken on the street renaming policy resolution.
Mayor Jones asked for a roll call vote. In a roll call vote, the vote was as follows:

Commissioner Dorsett:	**No**
Commissioner Johnson:	**Yes**
Commissioner Judeikis:	**Yes**
Vice Mayor Mack:	**No**
Mayor Jones:	**No**
(Motion failed.)	

A motion was made by Commissioner Dorsett, and seconded by Vice Mayor Mack, to approve.
Mayor Jones asked for a roll call vote. In a roll call vote, the vote was as follows:

Commissioner Dorsett:	**Yes**
Commissioner Johnson:	**No**
Commissioner Judeikis:	**No**
Vice Mayor Mack:	**Yes**
Mayor Jones:	**Yes**
(Motion passed 3-2.)	

Commissioner Johnson requested that the previous item be reconsidered as he felt the vote should be unanimously in favor. He stated that his concern was not with the street naming itself, but with the process of voting on this item while setting the policy at the same time.

Commissioner Judeikis said the only reason she was concerned was because of the timing of voting on the street renaming and the City's policy at the same time.

Commissioner Dorsett said he did not believe people should have to be deceased in order to be honored for their work and efforts.

Commissioner Johnson clarified that he had no disagreement with the street renaming in honor of Mayor Jones, but rather with the process; however, he did not wish for this item to reflect

anything but a unanimous vote in favor and said he swished to reconsider the motion.

A motion was made by Commissioner Dorsett, and seconded by Commissioner Judeikis, to reconsider the motion for Item 8-3.

Mayor Jones asked for a roll call vote. In a roll call vote, all voted in favor to approve.

ITEM 8-5: DISCUSSION

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA ESTABLISHING A POLICY FOR THE NAMING AND RENAMING OF STREET AND PUBLIC FACILITIES; PROVIDING FOR AN EFFECTIVE DATE.
Resolution 2016-25

Commissioner Johnson voiced concern about the proposed policy and requested that the following revisions to the policy be considered:

1. Include language concerning eligibility criteria
2. Provide for involvement of the community or review committee
3. Provide for input from affected homeowners
4. Include a means of evaluating individuals in case more than one commission member is under consideration for the honor

Ms. Norris-Weeks read aloud a section of the proposed policy in the agenda backup concerning the criteria outlined.

A motion was made by Commissioner Johnson, and seconded by Commissioner Judeikis, to approve with the proposed revisions.

Mayor Jones asked for a roll call vote. In a roll call vote, the vote was as follows:

Commissioner Dorsett:	**No**
Commissioner Johnson:	**Yes**
Commissioner Judeikis:	**Yes**
Vice Mayor Mack:	**No**
Mayor Jones:	**No**
(Motion failed.)	

Vice Mayor Mack commented that whoever suggested the street renaming to the City Manager is a member of the community and if other residents had any concerns they should have voiced them.

Commissioner Johnson said his recommendations and additions were aimed at strengthening the policy for the future.

A motion was made by Commissioner Dorsett, and seconded by Vice Mayor Mack, to approve as is.

Mayor Jones asked for a roll call vote. In a roll call vote, the vote was as follows:

Commissioner Dorsett:	**Yes**
Commissioner Johnson:	**No**
Commissioner Judeikis:	**No**
Vice Mayor Mack:	**Yes**
Mayor Jones:	**Yes**

(Motion passed 3-2.)

9. RESOLUTIONS – NON CONSENT: PUBLIC HEARING

1. The City Clerk read the following resolution title into the record:
   A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, AUTHORIZING THE CITY ADMINISTRATOR TO SUBMIT AN APPLICATION FOR THE 2016-2017 LAND AND WATER CONSERVATION FUND PROGRAM GRANT TO THE FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION FOR THE MYCTRE PARK CULTURAL CENTER CONSTRUCTION PROJECT; PROVIDING FOR AN EFFECTIVE DATE
   Resolution 2016-20

A motion was made by Commissioner Dorsett, and seconded by Vice Mayor Mack, to approve.

Mayor Jones opened the Public Hearing

Ms. Katrina Touchstone, 4821 SW 20 Street, asked whether the public was only able to address the Commission under Non Consent items. Mayor Jones responded affirmatively.

Mayor Jones closed the Public Hearing.

Mayor Jones asked for a roll call vote. In a roll call vote, all voted in favor.

10. ORDINANCES: SECOND READING (PUBLIC HEARING)

1. The City Clerk read the following ordinance title into the record:
   AN ORDINANCE OF THE CITY OF WEST PARK, FLORIDA AMENDING PART II, CHAPTER 28, ARTICLE II, ENTITLED VARIANCES AND SPECIAL EXCEPTIONS TO CREATE SECTION 28-37 ENTITLED "DURATION OF SPECIAL EXCEPTIONS"; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR CONFLICT AND REPEALER; PROVIDING FOR SEVERABILITY; PROVIDING FOR INCLUSION IN CODE; PROVIDING FOR AN EFFECTIVE DATE
   Ordinance 2016-01

A motion was made by Commissioner Dorsett, and seconded by Vice Mayor Mack, to approve.

Mayor Jones opened the Public Hearing.

Ms. Katrina Touchstone, 4821 SW 20 Street, asked for clarification on the language within the

ordinance.

Mayor Jones closed the Public Hearing.

Mayor Jones asked for a roll call vote. In a roll call vote, all voted in favor.

2. The City Clerk read the following ordinance title into the record:
AN ORDINANCE OF THE CITY OF WEST PARK, FLORIDA AMENDING PART II, CHAPTER 42, ARTICLE VII, SECTION 42-421 (b) ENTITLED "PERMITTED FACILITIES" REQUIRING ALL WIRELESS COMMUNICATION FACILITIES WITHIN THE CITY OF WEST PARK TO BE STEATH FACILITIES; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR CONFLICT AND REPEALER; PROVIDING FOR SEVERABILITY; PROVIDING FOR INCLUSION IN CODE; PROVIDING FOR AN EFFECTIVE DATE
Ordinance 2016-02

A motion was made by Commissioner Dorsett, and seconded by Vice Mayor Mack, to approve.

Mayor Jones opened the Public Hearing.
As no one spoke, Mayor Jones closed the Public Hearing.

Mayor Jones asked for a roll call vote. In a roll call vote, all voted in favor.

PRESENTATIONS

Representative Shevrin Jones gave a presentation covering the 2016 Legislative Session in Tallahassee. He requested an opportunity to back before the commission at a future date to present an update on the budgetary items, when Senator Braynon could attend.

Commissioner Johnson commended Representative Jones and Senator Braynon on their positive representation of West Park in Tallahassee.

Representative Jones announced that on March 26, 2016, his office would hold a *Tally in the District* event from 9 am to 2 pm at Mary Saunders Park where various state agencies would be present to help residents with various services.

10. CITY MANAGER'S REPORT – W. Ajibola Balogun

A. Status/Updates:

i. Update on the Request to Florida Department of Transportation or Left Turn Signal for Northbound and Southbound SW 48 Avenue and Hallandale Beach Boulevard

Mr. Balogun deferred to a representative of the Florida Department of Transportation (FDOT), who summarized the agency's traffic data findings as they relate

to the City's request for a left turn signal northbound and southbound SW 48 Avenue and Hallandale Beach Boulevard. He stated that the findings did not indicate the traffic volume was high enough to warrant the turn signal at this location.

Vice Mayor Mack asked that FDOT reconsider this request as she felt the signal was needed at this location.

Commissioner Judeikis voiced concern that standard numbers do not apply in the same manner as West Park is a small city. She added that there was a school on that street with children crossing at the intersection and voiced concern about the many light cycles drivers had to sit through before being able to make the left turn at this intersection.

Commissioner Johnson concurred that it was very difficult to make this left turn and stressed that the Commission is trying to be proactive and not wait for future crashes before this is addressed. He pointed out that as development increased in the City and traffic volume increased, the Commission would really appreciate this request being reconsidered.

Mayor Jones stated that a one size fits all approach is not the best in this particular scenario for West Park.

Commissioner Johnson asked whether only the number of vehicles were studied. It was stated that the number of vehicles and crashes were studied and that the agency was unaware of the lengthy wait time for single vehicles at the light.

Mr. Balogun advised that Staff would continue to work on this matter.

(Supplemental materials for this item were submitted and are filed with the records of this meeting).

ii. Update on State Legislative Requests

Mr. Balogun indicated that an update on the City's legislative requests was included in the agenda backup. He said he would present a more detailed report when Representative Jones and Senator Braynon came to present their next legislative update.

(Supplemental materials for this item were submitted and are filed with the records of this meeting).

iii. Certified Letter Dated March 2, 2016 from Town of Pembroke Park

Mr. Balogun indicated that a letter from the Town of Pembroke Park was included in the agenda backup and said if he saw any reason to address the concerns he would bring them before the Commission. He stated that he would yield to the Commission's recommendation.

Commissioner Dorsett said he did not think this needed to be discussed.

Commissioner Johnson expressed his concern about the position the Town of Pembroke Park was taking in light of the fact that West Park had more residences while Pembroke Park had more businesses they received revenue from, yet wanted West Park to bear more of the cost for fire and police services.

(Supplemental materials for this item were submitted and are filed with the records of this meeting).

iv. Coordination with Jermaine Mitchell and Partners for proposed April Kickball Event

Mr. Balogun gave an update on Staff's meetings with Jermaine Mitchell and Partners regarding the proposed April kickball event and the permitting process involved. He stated that Staff and BSO personnel have provided the group with all the paperwork and information needed for consideration.

(Supplemental materials for this item were submitted and are filed with the records of this meeting).

v. City's Earth Day Recycling Fair

Mr. Balogun deferred to Mr. Dan Millien, Public Works Superintendent.

Mr. Millien announced that the City would hold an **Earth Day Recycling and Family Fun Day Event** on Saturday, April 23, 2016 at McTyre Park. He said this event would be combined with the monthly free fresh foods distribution, and invited all present to attend.

(Supplemental materials for this item were submitted and are filed with the records of this meeting).

vi. Update on Funding Application to the Children's Services Council (CSC) for Youth Force (Friends, Opportunities, Resources, Counseling and Education) Program

Mr. Balogun announced that the City has been recommended for consideration by the Children's Services Council to receive $250,000 for the year round youth program at the park.

(Supplemental materials for this item were submitted and are filed with the records of this meeting).

Mr. Balogun deferred to Chief Danzell Brooks of the police department.

Chief Brooks introduced the City's new Executive Lieutenant, Stephanie Coker. Lieutenant Coker introduced herself.

Commissioner Johnson asked that Chief Brooks convey the City's appreciation to the Sheriff's Office for maintaining the lineage in replacement leadership.

Mr. Balogun announced that the fire department was holding a *Fire Operations 101* event on Saturday, April 30, 2016 and invited the Commissioners and all present to attend.

B. Monthly Budget Report – Christopher Wallace, Finance Director

Mr. Wallace briefly presented the February, 2016 Budget Report.

12. NEW BUSINESS

1. Review of City's Parks Policy

Commissioner Johnson stated that he had requested this item on the agenda so the Commission could review and suggest recommendations to strengthen the parks policies. He stated he wished to submit his recommendations at a future date.

13. FUTURE AGENDA ITEMS

A motion was made by Vice Mayor Mack, and seconded by Commissioner Johnson, to add Partnership with the Kickball Group to the next agenda.

Mayor Jones asked for a roll call vote. In a roll call vote, all voted in favor.

Mr. Balogun explained that he had offered the group a partnership opportunity to hold their next event in collaboration with an upcoming City event in April, where much of the expenses involved would be absorbed by the City. He stressed that the group was not forced to accept the offer.

14. FOR THE GOOD OF THE ORDER & COMMISSIONER COMMENTS/ANNOUNCEMENTS

15. ADJOURNMENT

There being no further business to come before this Body, the meeting adjourned at 8:23 p.m.

Respectfully Submitted By:

_____

Alexandra Grant, City Clerk

Approved at the _____ City Commission Meeting

_____

Eric H. Jones, Mayor

RESOLUTION NO. 2016-35

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, APPOINTING REPRESENTATIVES FROM THE CITY COMMISSION TO THE BROWARD LEAGUE OF CITIES FOR THE TERM 2016-2017; PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the City of West Park ("City") is a member of the Broward League of Cities ("League"); and

WHEREAS, according to League's By-Laws, each City shall appoint a Director, Alternate and Second Alternate to attend and vote at any Board of Directors or General Membership Meeting of the League; and

WHEREAS, the City Commission of the City of West Park ("City Commission") desires to appoint a Director, Alternate and Second Alternate to attend and vote at all required League meetings for the term 2016-2017.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, AS FOLLOWS:

Section 1. Adoption of Representations. The foregoing "Whereas" clauses are hereby ratified and confirmed as being true, and the same are hereby made a specific part of this Resolution.

Section 2. Appointment of Representatives to the Broward League of Cities . The City Commission of the City of West Park hereby appoints the following representatives from the City Commission as Director, Alternate and Second Alternate to the Broward League of Cities to attend and vote at any required Board of Directors or General Membership Meeting:

Director: _____

Alternate: _____

Second Alternate: _____

Section 3. Effective Date. This Resolution shall be effective immediately upon its passage and adoption.

PASSED and **ADOPTED** this 20th day of April 2016.

_____
Eric H. Jones, Jr., Mayor

ATTEST:

_____
Alexandra Grant, City Clerk

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:

_____
Burnadette Norris-Weeks, Esq.
City Attorney

Moved by: _____

Seconded by: _____

VOTE:

Commissioner Dorsett	_____ (Yes)	_____ (No)
Commissioner Johnson	_____ (Yes)	_____ (No)
Commissioner Judeikis	_____ (Yes)	_____ (No)
Vice-Mayor Mack	_____ (Yes)	_____ (No)
Mayor Jones	_____ (Yes)	_____ (No)

Memorandum

To: City Clerks

From: Mary Lou Tighe, Executive Director

Date: Feb. 29, 2016

Re: 2016-17 Board of Director Appointments

According to the League By-Laws, each city shall appoint a Director, Alternate, and Second Alternate to attend and vote at any Board of Directors or General Membership meeting held where he/she represents his/her municipality.

Please agenda this item for your next commission meeting so that all appointments are concluded by April 1, 2016.

Upon commission action, please complete the information below and return to the League office by April 1, 2016.

==========

Municipality: _____

Commissioner/Council Appointments:

Director: _____

Alternate: _____

Second Alternate: _____

Suite 122 Governmental Center, 115 South Andrews Avenue
Fort Lauderdale, Florida 33301
Phone: 954.357.7370 Fax: 954.357.5563
Internet: www.browardleague.org

April 12, 2016

Mayor, Vice Mayor and Fellow Commissioners
City of West Park
1965 South State Road 7
West Park, FL 33023

Dear Fellow Commission Members:

This letter is to express my desire to continue serving as the City's appointed Director to the Broward League of Cities.

I hope to have your continued support in this role and appreciate your consideration.

Thank you.

Sincerely,

Thomas Dorsett

RESOLUTION NO. 2016-36

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, AUTHORIZING THE MAYOR AND THE CITY ADMINISTRATOR TO EXECUTE THE ATTACHED WORK ORDER BETWEEN THE CITY OF WEST PARK AND R.J. BEHAR & COMPANY, INC. FOR THE PROVISION OF PROFESSIONAL ENGINEERING CONCEPTUAL DESIGN SERVICES FOR THE PROJECT ENTITLED, "SW 25TH STREET FROM STATE ROAD 7 TO SW 40TH AVENUE TRAFFIC CALMING CONCEPTUAL PLAN AND RENDERINGS"; PROVIDING FOR AN ALLOCATION OF FUNDS; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, R.J. Behar & Company, Inc. is one of the City of West Park's ("City") Continuing Professional Engineering and Architectural Services consultants previously approved by Resolution 2014-96; and

WHEREAS, the City of West Park ("City"), pursuant to its Non-Exclusive Continuing Professional General Engineering and Architectural Services Agreement with R.J. Behar & Company, Inc., desires to execute a work order in the amount of Eighteen Thousand Nine Hundred Sixty Dollars ($18,960.00) related to the project entitled, "SW 25th Street from State Road 7 to SW 40th Avenue Traffic Calming Conceptual Plan and Renderings"; and

WHEREAS, the R.J. Behar & Company, Inc. has agreed to the following tasks in completing the above-mentioned project: Review Traffic Calming Study; Conduct Site Visit; Scope Determination Meetings; Conceptual Plan; Layout and Renderings; Coordination; PowerPoint Presentation; and Commission Meeting Presentation; and

WHEREAS, the project consists of the preparation of conceptual design documents for a complete street improvement to the corridor, to include, bike lanes, streetscape, resurfacing, traffic calming following the established Neighborhood Traffic Calming Plan, signage and pavement markings for the corridor; and

WHEREAS, the City Commission of the City of West Park ("City Commission") desires to authorize the Mayor and the City Administrator to execute the work order attached hereto as Exhibit "A" between the City and R.J. Behar & Company, Inc.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, AS FOLLOWS:

Section 1. Adoption of Representations. The foregoing "Whereas" clauses are hereby ratified and confirmed as being true, and the same are hereby made a specific part of this Resolution.

Section 2. Authorization of Mayor and City Administrator. The Mayor and City Administrator are hereby authorized to execute the Work Order between the City of West Park and R.J. Behar & Company, Inc., attached hereto as Exhibit "A" for funding of the project entitled, "SW 25th Street from State Road 7 to SW 40th Avenue Traffic Calming Conceptual Plan and Renderings"; in the amount of Eighteen Thousand Nine Hundred Sixty Dollars ($18,960.00), whereby funds will be used for Professional Engineering Consulting Services.

Section 3. Allocation of Funds. The City Commission hereby authorizes the expenditure of funds for the project entitled, "SW 25th Street from State Road 7 to SW 40th Avenue Traffic Calming Conceptual Plan and Renderings" from the City's Account Number 01-80-00-580-580-00.

Section 4. Effective Date. This Resolution shall be effective immediately upon its passage and adoption.

PASSED and **ADOPTED** this 20th day of April 2016.

_____
Eric H. Jones, Jr., Mayor

ATTEST:

_____
City Clerk

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:

_____
Burnadette Norris-Weeks, Esq.
City Attorney

Moved by: _____

Seconded by: _____

VOTE:

Commissioner Dorsett	_____ (Yes)	_____ (No)
Commissioner Johnson	_____ (Yes)	_____ (No)
Commissioner Judeikis	_____ (Yes)	_____ (No)
Vice-Mayor Mack	_____ (Yes)	_____ (No)
Mayor Jones	_____ (Yes)	_____ (No)

R.J.Behar & Company, Inc.
Engineers · Planners

CONSULTANT SCOPE OF SERVICES
CITY OF WEST PARK
SW 25TH STREET FROM STATE ROAD 7 TO SW 40TH AVENUE TRAFFIC CALMING CONCEPTUAL PLAN AND RENDERINGS .

April 8, 2016

R J Behar & Company, Inc. (herein after known as the CONSULTANT) proposes to provide engineering services as identified below for the project entitled "SW 25TH STREET FROM STATE ROAD 7 TO SW 40TH AVENUE TRAFFIC CALMING CONCEPTUAL PLAN AND RENDERINGS", pursuant to its Continuing Service Agreement with the City of West Park (herein after know as the CLIENT) for Engineering Consulting services.

I. GENERAL

The scope of work will consist of the preparation of Conceptual layout and Renderings to be produced on aerial background (No Survey). The Conceptual layout will follow the Traffic Calming strategies identified in the "Traffic Calming study Carver Ranches Neighborhood Study Area B" prepared by Kimley Horn and Associates dated January 2012.

II. SCOPE OF WORK

TASK 1 – REVIEW TRAFFIC CALMING STUDY

Working together with MC Harry we will review the master plan prepared by KHA and establish the location and configuration of typical section (renderings). We anticipate 5 locations along the 1.5 mile corridor.

TASK 2 – CONDUCT SITE VISIT

Conduct site walk/drive reconnaissance of the entire corridor. The field reconnaissance will serve to establish existing field condition exhibits "before images" as well as identify any possible conflict items that will require special treatment. This task will be conducted by at least two team members.

TASK 3 – SCOPE DETERMINATION MEETINGS

The Consultant will conduct up to two meetings with City Staff and suconsultant to determine scope of work and roadway features to be included in the concept.

TASK 4 – CONCEPTUAL PLAN

Review existing field conditions and develop an overall concept plan to be used for developing Construction Document, including input on utility conflicts', stormwater system upgrades required, Pavement resurfacing operations/design, required signing and marking upgrades and existing roadway geometry deficiencies to be addressed during final design.

TASK 5 – LAYOUT AND RENDERINGS

Prepare a schematic layout of the entire corridor identifying all proposed improvements. This task will also include developing the renderings that will be included in the conceptual plan. The plan will be submitted to the City for review and comment prior to final deliverables

6861 SW 196th Avenue/ Pembroke Pines, Florida 33332/ Tel: (954) 680-7771/Fax: (954) 680-7781

TASK 6 – COORDINATION MEETINGS
The consultant will meet with City Staff as many times as necessary for progress update and refine the concept development as needed.

TASK 7 – POWERPOINT PRESENTATION
The Consultant will prepare a PowerPoint presentation to present the conceptual layout and renderings to City Commission at a date to be determined by the City.

TASK 8 – COMMISSION MEETING PRESENTATION
Key members of the consultant team will attend a City Commission meeting to make a PowerPoint presentation to commissioners and address their inquiries.

DELIVERABLES

- 8 sets of Conceptual Plan in 11 X 17 paper
- CD containing electronic files in AutoCAD and pdf's format

SCHEDULE OF WORK – TIME OF PERFORMANCE

The work described on this work order proposal will start upon receipt of a Notice to Proceed from the Client and will be completed within a time frame acceptable to the City. A detailed project schedule will be delivered, after the receipt of the notice to proceed.

COMPENSATION

Consultant shall perform the Work detailed in this Proposal for a Lump Sum fee of **$ 18,960.00** dollars. Any work requested which is not specifically identified under this scope of service, will be construed as an Additional Service. This fee does not include permit fees, survey and geotechnical services. Services during construction are not included in this proposal.

Submitted by: _____
Javier Rodriguez, PE

City of West Park Concurrence

Approved by: _____
W. Ajibola Balogun
City Manager

G:\PROPOSALS\City of West Park\SW25streetTrafficCalming\25thStreetTCscope.doc

FEE PROPOSAL SUMMARY
R.J. BEHAR & COMPANY
PROJECT DESCRIPTION: SW 25TH STREET CONCEPTUAL DESIGN/RENDERINGS
LENGTH: n/a ft

ACTIVITY	PROJECT MANAGER		SENIOR ENGINEER		PROJECT ENGINEER		CAD TECHNICIAN		BY ACTIVITY		TASKS DESCRIPTION / REMARKS
	MAN HOURS	$ 165.00 HOURLY RATE	MAN HOURS	$ 130.00 HOURLY RATE	MAN HOURS	$ 100.00 HOURLY RATE	MAN HOURS	$ 75.00 HOURLY RATE	TOTAL HOURS	TOTAL COST	
Review and Asses Existing Traffic Master Plan	1	$ 165.0	1	$ 130.0	2	$ 200.0	1	$ 75.0	5	$ 570.0	Working together with MC Harry we will review the master plan prepared by KHA and establish the location and configuration of typical section (renderings)
Site Visit	1	$ 165.0	1	$ 130.0	2	$ 200.0	2	$ 150.0	6	$ 645.0	The field reconnaissance will serve to identify any possible conflict items and will be conducted by at least two team members
Coordination Meetings with City	1	$ 165.0	1	$ 130.0	2	$ 200.0	2	$ 150.0	6	$ 645.0	Includes all meetings with City staff and suconsultant to determine scope of work and roadway features to be included in the concept.
Engineering Input in Conceptual Plan	1	$ 165.0	3	$ 390.0	5	$ 500.0	5	$ 375.0	14	$ 1,430.0	Review existing field conditions and provide input on utility conflicts', stormwater system upgrades required, Pavement resurfacing operations/design, required signing and marking upgrades and existing roadway geometry deficiencies.
Prepare PowerPoint presentation	1	$ 165.0	2	$ 260.0	3	$ 300.0	2	$ 150.0	8	$ 875.0	Provide input in the preparation of a PowerPoint presentation for the commission meeting
Presentation at Commission Meeting	1	$ 165.0	1	$ 130.0	2	$ 200.0	2	$ 150.0	6	$ 645.0	Attend and participate in the presentation to commission
Conceptual Design and Renderings by subconsultant										$ 14,000.0	See attached breakdown
TOTAL										$ 18,810.0	
				LABOR FEE						$ 18,810.0	
				DIRECT REIMBURSABLE						$ 150.0	
				TOTAL LUMP SUM:						**$ 18,960.0**	

4/8/201625thStreetConceptual

SW 25th Street - Conceptual Design/Rendering

City of West Park

Lump Sum Fee Proposal

Task Descriptions				
	Architecture/Engineering/Planning			remarks
	Principal	PM	Landscape	
	$185	$150	$70	
phase 1 services	**hours**	**hours**	**hours**	**Concept Rendering**
Review and assess existing Traffic Master Plan	2	2	4	review and assess Kimley Horn master plan to establish where different renderings will be taken. Assume 5 locations along the 1.5 mile roadway: Residential, Industrial and Commercial. Verify locations via conference call with City.
Site visit - photography		2	6	walk/drive of entire 1.5 mile project area and take photos of the established locations where renderings will be taken, locations (with alternates) as per above item. This walk/drive will create the 'before' images.
Review desired scope with City		2	4	Meeting 1. Discuss desired scope of work - medians, bike lanes, type of trees, ground cover, lighting, etc. and where they will go, etc.
Concept rendering - overall plan (1 image)		2	6	1 conceptual rendering showing plan of overall 1.5 mile project scope outlining the scope of work and showing various zoning along the roadway as well as the location of renderings.
Concept renderings - perspectives (10 images: 5 'before' and 'after')	2	4	60	5 conceptual perspective renderings; 12 hours each rendering. 10 images total: 5 'before' and 5 'after'.
Concept sections (5 images)	2	4	40	5 conceptual 2D renderings showing cross sections at 3 typical typographies along the 1.5 mile project area: at least 1 each at Residential, Industrial and Commercial; 8 hours each rendering.
Send to City for review		2	2	PDFs to City and have review comments and discussion via email/phone calls.
Final revisions		2	20	Make final revisions to all renderings based on comments from City.
Additional meetings	0	0	0	Based on past experience this type of project is efficiently done and reviewd via email and conference calls.
total phase 1 hours	6	20	142	
total phase 1 lump sum fee	$1,110	$3,000	$9,940	**LUMP SUM: $14,000**
phase 2 services	**hours**	**hours**	**hours**	**PowerPoint presentation for Commission Meeting**
Phase 2 services not required	0	0	0	Phase 2 services not required
total phase 2 hours	0	0	0	
total phase 2 lump sum fee	$0	$0	$0	**$0**
reimbursables for printing				printing not required **$0**
TOTAL PHASE 3 SERVICES				**$14,000**

MC HARRY ASSOCIATES
Architecture Engineering Planning
04/08/16

ORDINANCE NO. 2016-03

AN ORDINANCE OF THE CITY OF WEST PARK, FLORIDA, AMENDING THE OPERATING BUDGET FOR FISCAL YEAR 2015-16 COMMENCING OCTOBER 1, 2015, THROUGH SEPTEMBER 30, 2016, BY APPROPRIATING A PORTION OF THE GENERAL FUND UNRESERVED FUND BALANCE TO COVER COSTS RELATING TO ADDITIONAL CONTRIBUTIONS TO THE AGING AND DISABILITY RESOURCE CENTER OF BROWARD COUNTY AND COSTS FOR PROVIDING PAYMENTS TO FLORIDA POWER AND LIGHT FOR POWER POLES; APPROPRIATING A PORTION OF THE GENERAL FUND RESERVATION OF FUND BALANCE FOR FIRE RESCUE EQUIPMENT; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICT AND REPEALER; PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, on September 23, 2015, the City of West Park ("City") passed Ordinance No. 2015-05, thereby adopting an annual budget for the fiscal year commencing October 1, 2015, through September 30, 2016; and

WHEREAS, subsequent to the passage of Ordinance No. 2015-05 and the adoption of the annual budget for Fiscal Year 2015-16, the City Commission desired to contribute additional funding for the Aging and Disability Resource Center of Broward County (AADRC) and additional funding for costs associated with the installation of power poles by Florida Power and Light along 40th Avenue within the city limits; and

WHEREAS, the City has elected to prepay a portion of the funds borrowed but unspent for fire rescue equipment, which funds are restricted as to use and are a reserve of fund balance; and

WHEREAS, the City Administrator has recommended that the City amend its adopted General Fund budget in order to provide additional funds as noted herein; and

WHEREAS, the City Commission desires to amend its annual budget for Fiscal Year 2015-16.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, AS FOLLOWS:

Section 1. Adoption of Representations.

The foregoing "Whereas" clauses are hereby ratified and confirmed as being true, and the same are hereby made a specific part of this Ordinance.

Section 2. Appropriation of Unreserved Fund Balance for FY 2015-16.

The City Commission of the City of West Park hereby appropriates the total sum of Twelve Thousand Seven Hundred Fifteen Dollars ($12,715.00) from the City's General Fund Unreserved and Undesignated Fund Balance to provide funds to cover the additional contribution to the Aging and Disability Resource Center in an amount of One Thousand One Hundred Forty-Eight Dollars ($1,148.00) and for SW 40th Avenue Improvements for the FP&L power pole installation in the amount of Eleven Thousand Five Hundred Sixty-Seven Dollars ($11,567.00); in the City's General Fund for Fiscal Year 2015-16, as set forth in Attachment "A" hereto.

Section 3. Appropriation of Reserved Fund Balance for FY 2015-16.

The City Commission of the City of West Park hereby appropriates the total sum of Twenty-Five Thousand Dollars ($25,000.00) from the City's General Fund Reserved Fund Balance For Fire Rescue Equipment for the provision of having funds to cover the prepayment of a portion of the principal on the TD Bank Equipment Finance Loan in the City's General Fund for Fiscal Year 2015-16, as set forth in Attachment "A" hereto.

Section 4. Amendment of Budget for FY 2015-15.

The City of West Park's annual budget for Fiscal Year 2015-16, commencing October 1, 2015, through September 30, 2016, is hereby amended to reflect the additional appropriations and expenditures set forth in Attachment "A" hereto, which is hereby incorporated into and made a part of this Ordinance. The City Commission of the City of West Park hereby reaffirms that expenditures shall be controlled at the fund level, as set forth in Ordinance No. 2015-05, and hereby directs the City Administrator to reflect the appropriations and expenditures in the various accounts and departments in the General Fund.

Section 5. Severability.

If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions of this Ordinance.

Section 6. Conflict & Repealer.

All ordinances, parts of ordinances or code provisions in conflict herewith ordinance are hereby repealed.

Section 7. Effective Date.

This Ordinance shall become effective immediately upon final passage.

PASSED AND ADOPTED on first reading the ___ day of April 2016.

PASSED AND ADOPTED on second reading the ___ day of May 2016.

_____
Eric H. Jones Jr., Mayor

ATTEST:

_____
Alexandra Grant, City Clerk

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:

_____
Burnadette Norris-Weeks, Esq.
City Attorney

Moved by: _____

Seconded by: _____

VOTE:

Commissioner Dorsett	_____ (Yes)	_____ (No)
Commissioner Johnson	_____ (Yes)	_____ (No)
Commissioner Judeikis	_____ (Yes)	_____ (No)
Vice-Mayor Mack	_____ (Yes)	_____ (No)
Mayor Jones	_____ (Yes)	_____ (No)

ATTACHMENT "A"

General Fund:

Other Financing Sources:

Unreserved and Undesignated Fund Balance	$12,715.00
Fund Balance Reserved For Fire Rescue Equipment	25,000.00
Total Financing Sources	$37,715.00

Appropriations:

01-80-00-580-820 AADRC	$1,148.00
01-41-00-541-637 SW 40th Avenue Improvements	11,567.00
01-22-00-522-700 Debt Service on EMS Truck	25,000.00
Total Appropriations	$37,715.00

FPL

Decorative Streetlighting Non-Refundable Deposit Invoice

March 29, 2016

City of West Park
Dan Millien
Assistant Public Works Director
1965 S State Rd 7
West Park, FL 33023

Re: DSL Invoice ----->

Project Information
SW 40th Ave Project
SW 40th Ave from Pembroke Rd to S 41st St.
City of West Park
West Park / Broward

Total Project Cost		
Lump Sum:	$578,338	
Total Monthly Cost (Maintenance + Energy)		*Franchise fees and taxes not included
*Lump Sum (M+E):	$1,729	
Product Information		
Fixture Information (# and type):	66	Acrylic Acorn LED 6,675 Lumens
Pole Information (# and type):	66	15' Washington Concrete - Black w/ Bracket
Construction Information		
Will Cust. Install conduit?	0	
Linear Trench Footage:	0	
Linear Bore Footage:	0	
Will Cust. Bore?	0	

This preliminary cost estimate for approximately **$578,338.40** includes basic project information, and does not account for all aspects of construction (e.g., restoration). In order to proceed with a more detailed cost estimate, a non-refundable deposit for a detailed estimate in the amount of **$11,567.00** will be required. Upon completion of the project, this deposit amount will be credited to your decorative streetlight account. This invoice becomes null and void after 180 days from invoice date.

Please remit your payment to:

Florida Power & Light Company
4000 Davie Rd Ext
Hollywood, FL 33024
Nanyc Diaz-Quinones

If you have any questions about this estimate, or need additional information on FPL's Decorative Street Lighting Program, please contact me at (954) 327-3193

Sincerely,

Idania Gonzalez
Governmental Account Manager

FPL

Enclosed herewith please find a cost estimate for FPL to install street light facilities and a deposit invoice. Upon receipt of the deposit, FPL will develop a final estimate and will advise you of the exact amount that you will be charged, as the amount set forth in the cost estimate is at this time, simply an estimate and the total amount to install the street light facilities may exceed the amount shown herein. The exact amount will be reflected in the Premium Street Lighting Agreement which will be provided to you in the near future.

Please sign below indicating that you have read this letter and return it with your deposit. We look forward to working with you.

Customer _____ **Date:** _____

By_____
Signature

INVOICE

Aging & Disability Resource Center
5300 Hiatus Road
Sunrise, FL 33351
Phone: (954) 745-9567
Fax: (954) 745-9584

Invoice No.: 16015
Invoice Date: 03/02/16

Invoice To:

Ajibola Balogun
City Manager
City of West Park
1965 S. State Road 7
West Park, Florida 33023

For: City of West Park 2016 Fair Share Allocation

Total due $7,948.00

Please make your check payable to Areawide Council on Aging and reference Invoice #16015 on your remittance. Thank you.