



THE CITY OF POSITIVE PROGRESSION

CITY OF WEST PARK
CITY COMMISSION MEETING AGENDA
COMMISSION CHAMBER
1965 SOUTH STATE ROAD 7, WEST PARK, FL 33023

WEDNESDAY, NOVEMBER 2, 2016
7:00 P.M.

www.cityofwestpark.org
Phone: 954-989-2688 Fax: 954-989-2684

Mayor: Eric H. Jones
Vice Mayor: Rita "Peaches" Mack
Commissioner: Thomas Dorsett
Commissioner: Brian Johnson
Commissioner: Kristine Judeikis

City Manager: W. Ajibola Balogun
City Attorney: Burnadette Norris-Weeks
City Clerk: Alexandra Grant

City of West Park Ordinance No. 2012-05 requires all lobbyists before engaging in any lobbying activities to register with the City Clerk and pay an annual fee of \$100.00 per Resolution No. 2012-43. This applies to all persons who are retained (whether paid or not) to represent a business entity or organization to influence "City" action. "City" action is broadly described to include the ranking and selection of professional consultants and virtually all legislative, quasi-judicial and administrative action.

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **INVOCATION**
4. **PLEDGE OF ALLEGIANCE**
5. **PRESENTATIONS**
 1. **Presentation:** *A Penny At Work Surtax Referendum Presentation – Ana Bravo, Broward County Transit*
6. **OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE COMMISSION**
7. **APPROVAL OF MINUTES**
 1. September 14, 2016 – Special Assessments Public Hearing
 2. September 21, 2016 – Regular Commission Meeting
8. **RESOLUTIONS – CONSENT ITEMS**
 1. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, SETTING A SPECIAL COMMISSION MEETING FOR THE PURPOSE OF SWEARING-IN NEWLY ELECTED COMMISSIONERS FOR DESIGNATED CITY COMMISSION SEATS 3, 4 AND MAYOR; HOLDING A COMMISSION ELECTION FOR A NEW VICE MAYOR; AUTHORIZING THE CITY ADMINISTRATOR TO TAKE ALL NECESSARY AND EXPEDIENT ACTION; PROVIDING FOR AN EFFECTIVE DATE
Resolution 2016-110
 2. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, IN SUPPORT OF STATE FUNDING FOR BOYS AND GIRLS CLUBS IN THE STATE OF FLORIDA; PROVIDING FOR AN EFFECTIVE DATE
Resolution 2016-111

3. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, RECOGNIZING THAT, TO THE EXTENT ALLOWABLE, SMALL AND DISADVANTAGED BUSINESSES WILL BENEFIT FROM THE CITY'S CURRENT LOCAL PREFERENCE CODE IF FUNDS FROM THE SALES SURTAX REFERENDUM ARE MADE AVAILABLE; PROVIDING FOR AN EFFECTIVE DATE.

Resolution 2016-112

9. RESOLUTIONS – QUASI JUDICIAL ITEM: SPECIAL EXCEPTION

1. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, CONSIDERING PROJECT NO. 06-5644.75, PETITION FOR SPECIAL EXCEPTION PURSUANT TO CHAPTER 28, ARTICLE II OF THE CITY'S CODE OF ORDINANCES ENTITLED "VARIANCES AND SPECIAL EXCEPTIONS" RELATED TO A FUNERAL HOME ESTABLISHMENT TO BE LOCATED AT 2615 and 2621 STATE ROAD 7, WEST PARK, FLORIDA, PROVIDING FOR AN EFFECTIVE DATE

Resolution 2016-113

10. ORDINANCES – FIRST READING

1. AN ORDINANCE OF THE CITY OF WEST PARK, FLORIDA, AMENDING THE OPERATING BUDGET FOR FISCAL YEAR 2015-16 COMMENCING OCTOBER 1, 2015, THROUGH SEPTEMBER 30, 2016, BY APPROPRIATING A PORTION OF THE GENERAL FUND UNRESERVED FUND BALANCE TO REPLACE REVENUES RECEIVED IN FY 2015 THAT HAD BEEN EXPECTED AND APPROPRIATED FOR FY 2016; AMENDING INITIALLY ADOPTED ESTIMATED REVENUES AND APPROPRIATIONS TO ALIGN WITH EXPECTED ACTUAL RESULTS; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICT AND REPEALER; PROVIDING FOR AN EFFECTIVE DATE

Ordinance 2016-06

11. CITY MANAGER'S REPORT – W. Ajibola Balogun, City Manager

A. Updates / Status

- i. Update on the Presentation in Tallahassee for the \$500,000 Cultural Facilities Grant
- ii. Small Business Grant Program Workshop
- iii. Draft FY 2016-17 Legislative Priority

- iv. Update on BSO's Fire / Rescue FY 2016-17 Budget
- v. Update on Annual Thanksgiving Feed The Needy Event

12. NEW BUSINESS

13. FUTURE AGENDA ITEMS

**14. FOR THE GOOD OF THE ORDER & COMMISSIONER COMMENTS /
ANNOUNCEMENTS**

15. ADJOURNMENT

RULES OF PROCEDURE

WHO MAY SPEAK

Meetings of the City Commission are open to the public. They are not, however, public forums. Any resident who wishes to address the Commission on any subject within the scope of the Commission's authority may do so, providing it is accomplished in an orderly manner and in accordance with the procedures outlined below.

SPEAKING ON ITEMS ON THE AGENDA

- **Consent Agenda Items** – These are items, which the Commission does not need to discuss individually, and which are voted on as a group. Any Commissioner who wishes to discuss any individual item on the consent agenda may request the Mayor to pull such item from the consent agenda. Those items pulled will be discussed and voted upon individually.
- **Regular Agenda Items** – These are items, which the Commission will discuss individually in the order listed on the agenda. By majority vote, the City Commission may permit any person to be heard on an item at a non-public hearing.
- **Public Hearing Items** – This portion of the agenda is to obtain input from the public on some ordinances, resolutions and zoning applications. The chair will permit any person to be heard on the item during formal public hearings.

SPEAKING ON SUBJECTS NOT ON THE AGENDA

Any resident may address the Commission on any items pertaining to City business during the Opportunity For The Public To Address the Commission portion of the agenda. Persons wishing to speak must sign in with the City Clerk before the start of the meeting.

ADDRESSING THE COMMISSION, MANNER & TIME

By majority vote the City Commission may invite citizen discussion on any agenda item. In every case where a citizen is recognized by the Mayor to discuss an agenda item, the citizen shall step to the podium/microphone, state his or her name and address for the benefit of the city clerk, identify any group or organization he or she represents and shall then succinctly state his or her position regarding the item before the city commission. Any question, which shall be related to the business of the City and deemed appropriate by the Mayor, shall be directed to the Mayor and the Mayor shall then re-direct the question to the appropriate Commissioner or City staff to answer the citizen question which shall be related to the business of the City.

All comments or questions of the public are to be directed to the Mayor as presiding officer only. There shall be no cross conversations or questions of any other persons. The length of time each individual may speak should be limited in the interest of order and conduct of the business at hand. Comments to the Commission by individual citizens shall be limited to two (2) minutes during the citizens request period. The City Clerk shall be charged with the responsibility of notifying each citizen thirty (30) seconds before said time shall elapse and when said time limit has expired.

APPEALS

If a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

DECORUM

If a member of the audience becomes unruly, the Mayor has the right to require the person to leave the room. If a crowd becomes unruly, the mayor may recess or adjourn the meeting. Please turn off all cell phones and pagers.

CONTACT INFORMATION

If anyone has questions or comments about anything on the meeting agenda, please contact the City Administrator at 954-989-2688.

AMERICANS WITH DISABILITY ACT

In accordance with the Americans with Disability Act and Florida Statute 286.26, persons with disabilities needing special accommodation to participate in this proceeding should contact the city clerk no later than three (3) days prior to the meeting at (954)-989-2688 for assistance.

A PENNY AT WORK



Working for Broward. Working for **West Park.**

November, 2016

Why a Penny?

A PENNY
AT WORK



- Safer communities
- Synchronized traffic light systems
- More emergency services
- Less traffic congestion and gridlock
- Safer pedestrian street crossings and sidewalks
- More recreational facilities, parks and greenspace
- Improved drainage, water & sewer facilities and local roadways



- Insert an additional image here that resonates with your audience.

Why Now?

A PENNY
AT WORK



- Existing funding sources have decreased
 - Reduction in available federal funds for transportation and infrastructure improvements
 - Insufficient revenue from property taxes



What's in it for me?

A PENNY
AT WORK



In the **first five years**, the Countywide Transportation Surtax will afford investments in:

- Traffic Congestion Relief/Traffic Flow Improvements, Bike, Pedestrian, Sidewalk, School Safety and Greenways projects
- Light Rail Infrastructure
- Rapid bus route expansion
- Bus service in areas not currently served (new routes) and improvements on existing routes (more frequency), as well as 7-day-per-week + longer service hours on many routes

Transportation Surtax Facts

- Many federal and state grants require us to show local match—a dedicated source of local revenue to cover long-term expenses
- Surtax revenues create the required dedicated funding source
- By 2022, it is expected that \$347M of transportation surtax revenue could leverage approximately **\$1.5B** from federal, state, and local sources

What's Driving the Transportation Surtax?

A PENNY
AT WORK



- 15.4M visitors came to Broward in 2015. Tourism is:
 - expected to increase annually
 - place stress on roads, create traffic congestion, use transit systems
- Gas tax revenues used for transit and road projects are flat or declining
- Around 50% of the air pollution in Broward County is caused by vehicle emissions



The Countywide Transportation Surtax Offers

A PENNY
AT WORK

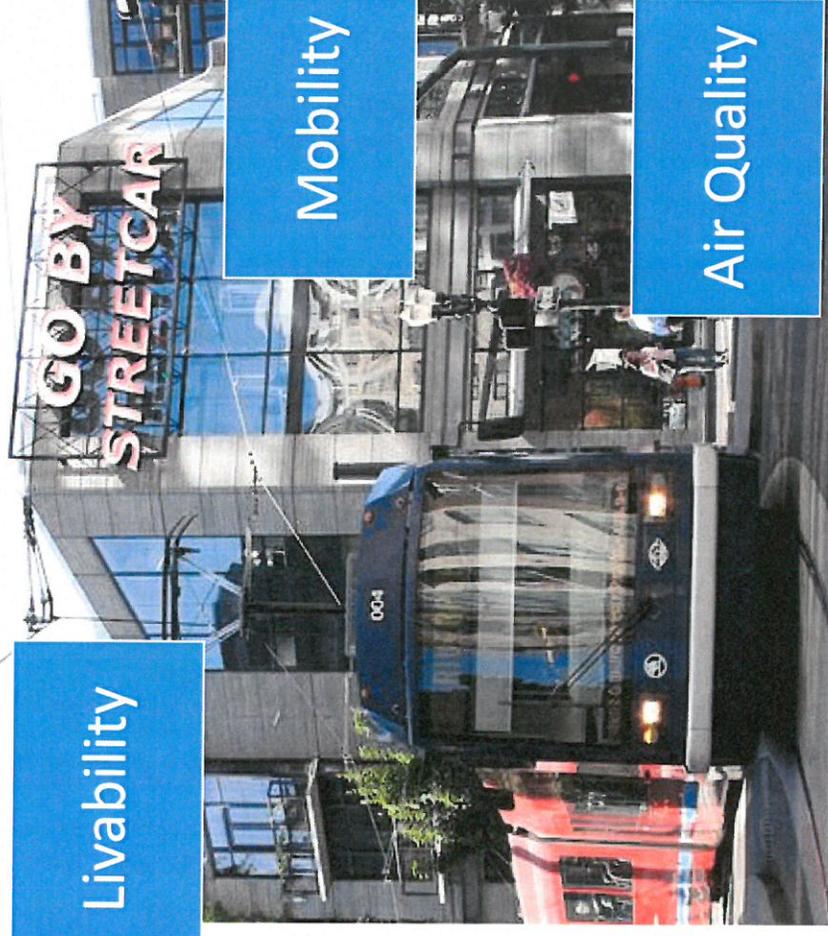


- More connectivity across our 31 cities, job centers, and tourism destinations
- Accelerated traffic congestion relief projects with new technology and innovations
- More convenient and frequent transit services, 170 new miles of rapid bus, greater service coverage throughout the county, and approximately 18 miles of light rail.
- Safety improvements for motorists, school zones, pedestrians, and bicyclists
- A local dedicated revenue source, making many transportation projects affordable and achievable

Livability

Mobility

Air Quality



What is the Surtax?

**A PENNY
AT WORK**



- A 1% sales surtax to fund transportation and infrastructure improvements for 30 years is on the November 8, 2016 ballot.
- **1/2 penny for Countywide transportation improvements**
- **1/2 penny for Local Government infrastructure improvements**

BOTH MUST PASS OR BOTH WILL FAIL

Sales Surtax Distribution

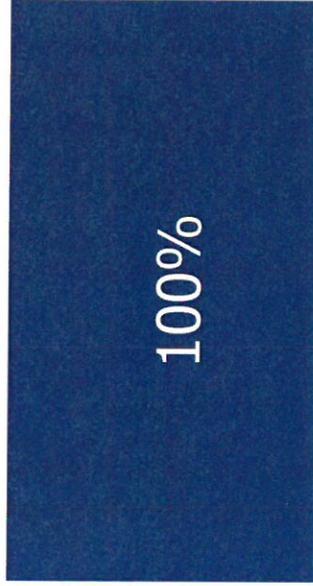
A PENNY
AT WORK



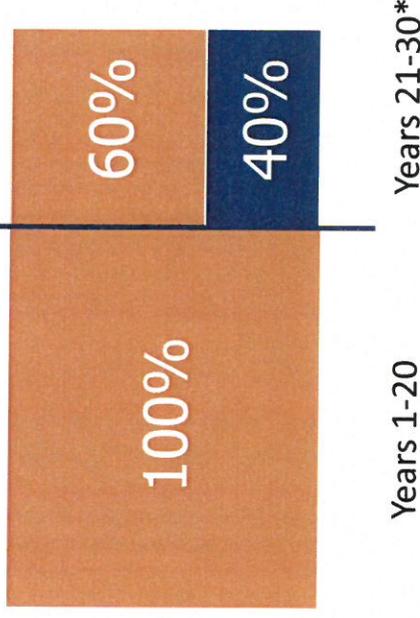
1/2 penny for Transportation

1/2 penny for Infrastructure

Broward County



Municipalities



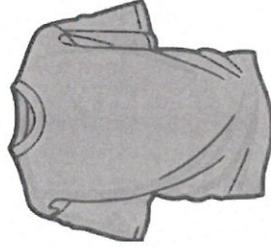
*By Interlocal Agreement starting in year 21, 40% of the Infrastructure Sales Surtax will be distributed to Broward County

What's Taxed? What's Not?

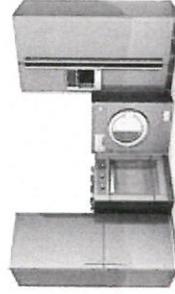
A PENNY
AT WORK



• Items Subject to Sales Tax*



• Items **Not** Subject to Sales Tax



*Sales surtax is limited to the first \$5,000 of any single item purchased

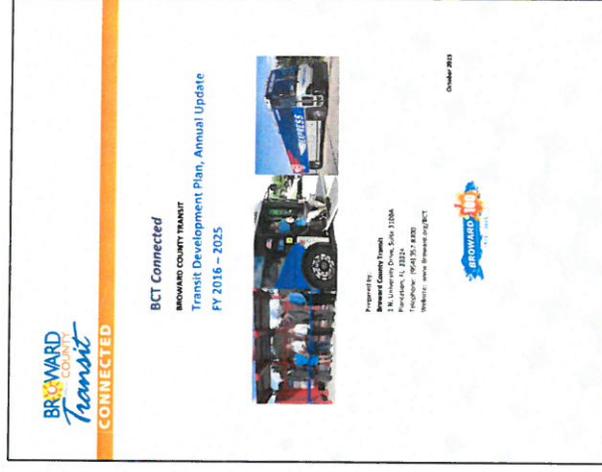
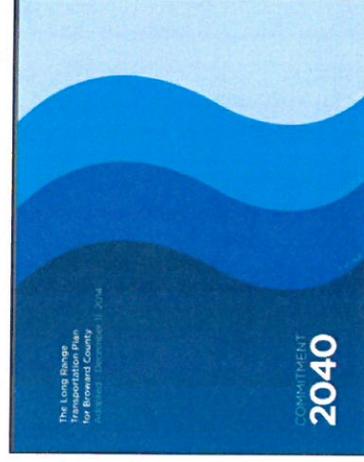
*Increase of \$1.00 for every \$100.00 spent

How were projects selected?

A PENNY
AT WORK

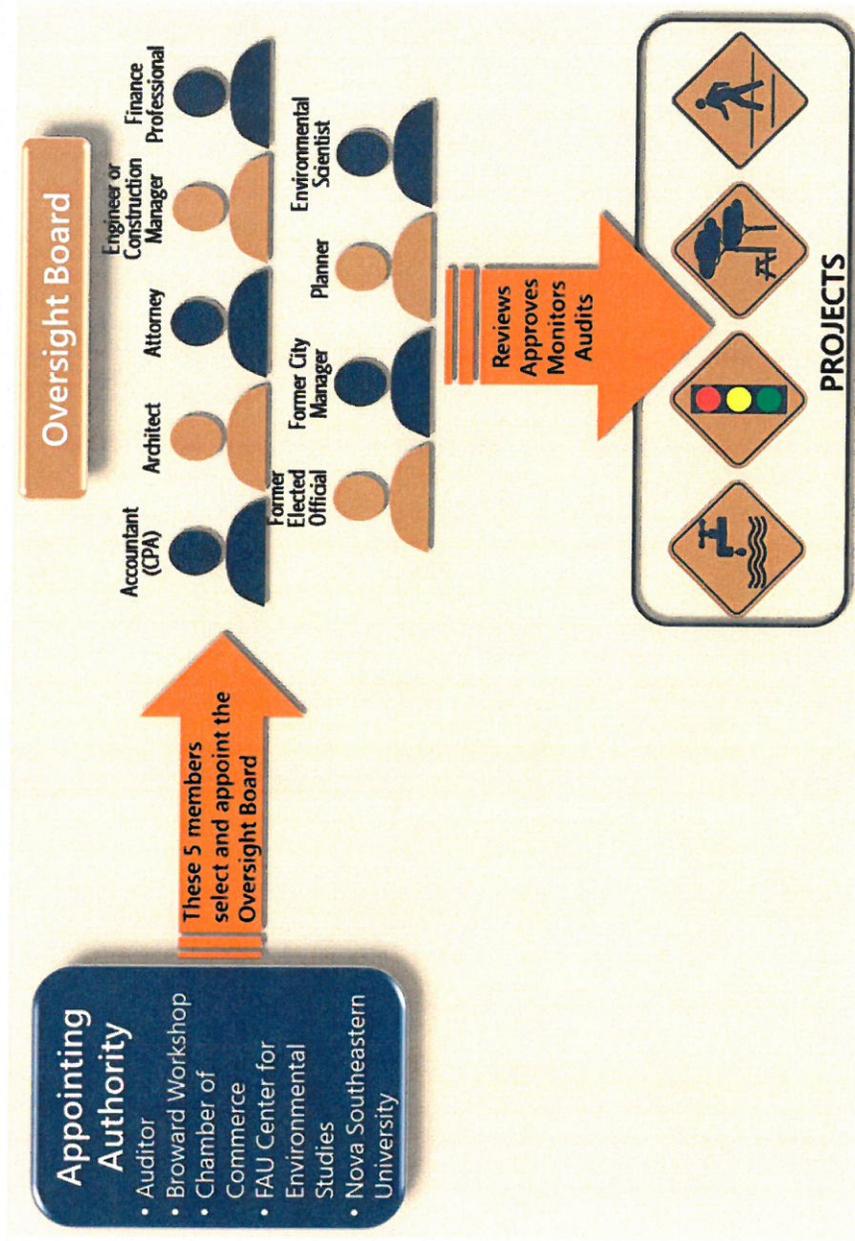


- Years of planning and public involvement by Broward County, Broward MPO and your city
 - Commitment 2040's Long Range Transportation Plan (LRTP)
 - County's Transit Development Plan
 - Transportation Improvement Plan (TIP)
 - Municipal Capital Improvement Programs



Who will supervise the Surtax?

A PENNY AT WORK



A PENNY AT WORK

Half Penny (.5%)

To fund the countywide
transportation system



Half Penny (.5%)

To fund your local
improvement projects

VOTE ON NOVEMBER 8

Both must pass or both will fail.

Get the facts on the proposed Penny Sales Tax

www.APennyAtWork.com

**THE CITY OF WEST PARK
SPECIAL ASSESSMENT PUBLIC HEARING MINUTES
WEDNESDAY, SEPTEMBER 14, 2016
6:00 p.m.**

1. CALL TO ORDER

The **Special Assessments Public Hearing** of the City Commission of the City of West Park was held in the Commission Chamber, 1965 South State Road 7, West Park, Florida on **Wednesday, September 14, 2016.**

Mayor Jones called the meeting to order at 6:02 p.m.

2. ROLL CALL

The city clerk called the roll. The following were present: Mayor Jones, Vice Mayor Mack, and Commissioners Thomas Dorsett, Brian Johnson, and Kristine Judeikis.

Also present were: W. Ajibola Balogun, City Manager; Burnadette Norris-Weeks, City Attorney; Christopher Wallace, Finance Director; Lavelle Jenrette, Assistant to the City Manager; Carol Aubrun, Programs and Services Manager; Wiener Chalvire, Permit and Account Analyst; Debon Campbell, Intergovernmental Liaison; Maritza Prebal, Supervisor of Administrative Services; Gia Lagana, Administrative Assistant; and Alexandra Grant, City Clerk.

3. INVOCATION

Mayor Jones led everyone present in the invocation.

4. PLEDGE OF ALLEGIANCE

All present recited the Pledge of Allegiance.

5. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE COMMISSION

6. RESOLUTIONS – PUBLIC HEARING

The City Clerk read the following resolution title into the record:

1. AN ANNUAL ASSESSMENT RESOLUTION OF THE CITY OF WEST PARK, FLORIDA, RELATING TO THE PROVISION OF SOLID WASTE SERVICES FOR FISCAL YEAR 2016-2017, BEGINNING OCTOBER 1, 2016 THROUGH SEPTEMBER 30, 2017; ESTABLISHING THE RATE OF ASSESSMENT; IMPOSING SOLID WASTE SERVICE ASSESSMENTS AGAINST ASSESSED PROPERTY LOCATED WITHIN THE CITY OF WEST PARK, APPROVING THE ASSESSMENT ROLL FOR FISCAL YEAR 2016-2017; PROVIDING FOR AN EFFECTIVE DATE

Resolution 2016-94

A motion was made by Commissioner Dorsett, and seconded by Commissioner Judeikis, to approve.

Mayor Jones opened the Public Hearing.

As no one spoke, Mayor Jones closed the Public Hearing.

Mayor Jones called for a roll call vote. In a roll call vote, all voted in favor.

The City Clerk read the following resolution title into the record:

2. A RESOLUTION OF THE CITY OF WEST PARK, FLORIDA, ELECTING TO UTILIZE THE UNIFORM METHOD OF COLLECTING NON-AD VALOREM ASSESSMENTS PURSUANT TO SECTION 197.3632, FLORIDA STATUTES, FOR THE COLLECTION OF NUISANCE ABATEMENT SERVICES ASSESSMENTS; ADOPTING FINDINGS OF FACT; APPROVING THE RATE OF ASSESSMENT FOR EACH AFFECTED PROPERTY; APPROVING THE ASSESSMENT ROLL; PROVIDING AN EFFECTIVE DATE

Resolution 2016-95

A motion was made by Commissioner Dorsett, and seconded by Commissioner Johnson, to approve.

Mayor Jones opened the Public Hearing.

As no one spoke, Mayor Jones closed the Public Hearing.

Mayor Jones called for a roll call vote. In a roll call vote, all voted in favor.

The City Clerk read the following resolution title into the record:

3. AN ANNUAL ASSESSMENT RESOLUTION OF THE CITY OF WEST PARK, FLORIDA, RELATING TO THE PROVISION OF FIRE PROTECTION SERVICES IN AND FOR FISCAL YEAR 2016-2017, BEGINNING OCTOBER 1, 2016 THROUGH SEPTEMBER 30, 2017; ESTABLISHING THE RATE OF ASSESSMENT; IMPOSING FIRE PROTECTION SERVICE ASSESSMENTS AGAINST ASSESSED PROPERTY LOCATED WITHIN THE CITY OF WEST PARK, APPROVING THE ASSESSMENT ROLL FOR FISCAL YEAR 2016-2017; PROVIDING FOR AN EFFECTIVE DATE

Resolution 2016-96

A motion was made by Commissioner Judeikis, and seconded by Vice Mayor Mack, to approve.

Mayor Jones opened the Public Hearing.

As no one spoke, Mayor Jones closed the Public Hearing.

Mayor Jones called for a roll call vote. In a roll call vote, all voted in favor.

The City Clerk read the following resolution title into the record:

4. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, RELATING TO THE PROVISION OF WATER CONTROL AND DRAINAGE SERVICES, FACILITIES AND PROGRAMS WITHIN THE CITY OF WEST PARK; ESTABLISHING AND APPROVING THE RATE OF

ASSESSMENT FOR THE TWIN LAKES WATER CONTROL DISTRICT TO BE IMPOSED DURING FISCAL YEAR 2016-2017, BEGINNING OCTOBER 1, 2016 THROUGH SEPTEMBER 30, 2017; PROVIDING AN EFFECTIVE DATE
Resolution 2016-97

A motion was made by Commissioner Dorsett, and seconded by Commissioner Judeikis, to approve.

Mayor Jones opened the Public Hearing.

As no one spoke, Mayor Jones closed the Public Hearing.

Mayor Jones called for a roll call vote. In a roll call vote, all voted in favor.

7. ADJOURNMENT

There being no further business to come before this Body, the meeting adjourned at 6:10 p.m.

Respectfully Submitted By:

Alexandra Grant, City Clerk

Approved at the _____ City Commission Meeting

Eric H. Jones, Mayor

CITY OF WEST PARK
SECOND BUDGET PUBLIC HEARING MINUTES
WEDNESDAY, SEPTEMBER 21, 2016
6:00 p.m.

1. CALL TO ORDER

The **Second Budget Public Hearing** of the City of West Park was held in the Commission Chamber, 1965 South State Road 7, West Park, Florida on **Wednesday, September 21, 2016**.

Mayor Jones called the meeting to order at 6:01 p.m.

2. ROLL CALL

The city clerk called the roll. The following were present: Mayor Jones, Vice Mayor Mack, and Commissioners Thomas Dorsett, Brian Johnson, and Kristine Judeikis.

Also present were: W. Ajibola Balogun, City Manager; Burnadette Norris-Weeks, City Attorney; Christopher Wallace, Finance Director; Lavelle Jenrette, Assistant to the City Manager; Carol Aubrun, Programs and Services Manager; Wiener Chalvire, Permit and Account Analyst; Debon Campbell, Intergovernmental Liaison; Dan Millien, Public Works Superintendent; Shelly Eichner, Planning Department; Maritza Prebal, Supervisor of Administrative Services; Gia Lagana, Administrative Assistant; and Alexandra Grant, City Clerk.

3. INVOCATION

Mayor Jones led the invocation.

4. PLEDGE OF ALLEGIANCE

Mayor Jones led everyone the Pledge of Allegiance.

5. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE COMMISSION

Mayor Jones opened the public comments portion of the meeting.

Mr. James Sparks, 5300 SW 23 Street, advised that he was recently elected president of the Martin Luther King, Jr. Committee. He said the Committee members wanted to address the budget for the annual event. He asked whether the Commission would consider increasing the budget as they wished to do some things better in the future. Mr. Sparks also encouraged the public to attend the Committee's future meetings.

Commissioner Johnson asked how much money the Committee thought it might need. Mr. Sparks said the Committee was discussing this, and also announced it would change its name to the Martin Luther King Action Committee.

Mayor Jones said Staff would address this request.

6. UPDATED FY 2016-2017 BUDGET PRESENTATION –W. Ajibola Balogun, City Manager

Mr. Balogun gave an updated FY 2016-2017 Budget Presentation and provided responses to questions raised at the First Budget Public Hearing pertaining to the proposed FY 2016-2017 Operating Budget.

Commissioner Johnson reviewed the responses provided to the questions submitted and asked for the following clarifications:

Organizational Chart for Police Officers: Commissioner Johnson asked if the community policing officer position was for a sergeant or deputy. Mr. Balogun said this position was for a deputy.

Scholarships: Commissioner Johnson asked whether the City could maintain the \$1,000 per student scholarship figure and award five (5) 1,000 scholarships, for a total of \$5,000 allocated for scholarship funds. Mr. Balogun explained that based on the history of the Education Advisory Committee's efforts on the scholarship program, there was often difficulty getting enough applicants to begin with; based on this, he would rather predicate the budget on history, and if more funds were needed in future, the City could increase them later via a budget amendment.

TOC Expansion Charrette: Commissioner Johnson asked whether the estimated cost for a consultant to work on the Transit Oriented Corridor (TOC) Charrette would be funded from the undesignated fund balance once the cost was ascertained. Mr. Balogun replied affirmatively.

Tenth Anniversary Banquet: Commissioner Johnson asked whether the 10th Anniversary Gala was the only event that happened in the FY 15-16 year. Mr. Balogun said no, and clarified that donations or sponsorships given toward the 10th Year Anniversary Celebrations were donated from the prior fiscal year. He said if there were additional questions concerning the total cost of the 10th Anniversary Celebrations he could address them.

Mayor Jones cautioned against Commission members monopolizing the question and answer portion of the meeting. Commissioner Johnson stressed that he wished to clarify questions on behalf of the community. Mr. Balogun stressed that the request was for the 10th Anniversary Gala costs – pertaining to funds expended from FY 2014-15 which were paid before the year ended. He said Staff took pride in being very frugal and very transparent when it came to the budget and reminded the Commission that everything was presented for their approval before the 10th Anniversary celebration plans, which were carried out with full consent of the Commission.

Mayor Jones said several issues were being rehashed that have already been approved. He stressed that these matters were approved by the Commission.

Commissioner Johnson said if the Commission planned to approve the budget now, knowing that funds were tight, he wished to establish that there was a precedent for creating monies for special projects and in this regard, the City could find money for future projects.

(Supplemental materials were provided for this item and are filed with City meeting records.)

7. **RESOLUTIONS – PUBLIC HEARING**

The City Clerk read the following resolution title into the record:

1. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, ADOPTING A FINAL MILLAGE RATE FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2016, THROUGH SEPTEMBER 30, 2017, PURSUANT TO SECTION 200.065, FLORIDA STATUTES;

COMPUTING THE ROLLED-BACK RATE; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING INSTRUCTIONS TO THE CITY ADMINISTRATOR; PROVIDING FOR AN EFFECTIVE DATE
Resolution 2016-98

Mayor Jones opened the Public Hearing.

As no one spoke, Mayor Jones closed the Public Hearing.

A motion was made by Commissioner Dorsett, and seconded by Vice Mayor Mack, to approve.

Mayor Jones asked for a roll call vote. In a roll call vote, all voted in favor.

8. ORDINANCES – SECOND READING (PUBLIC HEARING)

The City Clerk read the following ordinance title into the record:

1. AN ORDINANCE OF THE CITY OF WEST PARK, FLORIDA, ADOPTING AN OPERATING BUDGET FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2016, THROUGH SEPTEMBER 30, 2017, PURSUANT TO FLORIDA STATUTES SECTION 200.065 (TRIM BILL) AUTHORIZING EXPENDITURES OF FUNDS ESTABLISHED BY THE BUDGET; AUTHORIZING ENCUMBRANCES; AUTHORIZING ISSUANCE OF CHECKS; PROVIDING FOR GRANTS AND GIFTS; PROVIDING FOR POST AUDIT; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICT AND REPEALER; PROVIDING FOR AN EFFECTIVE DATE
Ordinance 2016-05

Mayor Jones opened the Public Hearing.

As no one spoke, Mayor Jones closed the Public Hearing.

A motion was made by Commissioner Dorsett, and seconded by Vice Mayor Mack, to approve.

Mayor Jones asked for a roll call vote. In a roll call vote, all voted in favor.

9. FOR THE GOOD OF THE ORDER & COMMISSIONER COMMENTS/ANNOUNCEMENTS

Commissioner Dorsett expressed appreciation to the City Manager and Staff for the presentation and work on the annual budget.

10. ADJOURNMENT

There being no further business to come before this Body, the meeting adjourned at 6:58 p.m.

Respectfully Submitted By:

Alexandra Grant, City Clerk

Approved at the _____ City Commission Meeting

Eric H. Jones, Mayor

RESOLUTION NO.: 2016-110

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, SETTING A SPECIAL COMMISSION MEETING FOR THE PURPOSE OF SWEARING-IN NEWLY ELECTED COMMISSIONERS FOR DESIGNATED CITY COMMISSION SEATS 3, 4 AND MAYOR; HOLDING A COMMISSION ELECTION FOR A NEW VICE MAYOR; AUTHORIZING THE CITY ADMINISTRATOR TO TAKE ALL NECESSARY AND EXPEDIENT ACTION; PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, a City of West Park ("City") election is scheduled for November 8, 2016 to likely determine the rightful winners of designated City Commission Seats 3, 4 and Mayoral Seat; and

WHEREAS, the City Administrator is requesting that the City Commission set a special meeting on said date for the sole purpose of swearing-in newly elected commissioners for Mayor, Seats 3 and 4; and

WHEREAS, the City Administrator is also requesting that said meeting provide an opportunity to elect a new Vice Mayor for the City; and

WHEREAS, establishing November 10, 2016 as a special meeting would be in the best interests of the City.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, AS FOLLOWS:

Section 1. Adoption of Representations. The foregoing "Whereas" clauses are hereby ratified and confirmed as being true, and the same are hereby made a specific part of this Resolution.

Section 2. Scheduling of Special Commission Meeting. The City Commission of the City of West Park hereby sets a special meeting for the purpose of swearing-in newly elected commissioners for designated seats 3, 4 and Mayor, as well as electing a Vice Mayor.

Section 3. Authorization of City Administrator. The City Administrator of the City of West Park is hereby authorized to take all necessary and expedient action to carry out the intent of this Resolution.

Section 4. Effective Date. This Resolution shall be effective immediately upon its passage and adoption.

PASSED and ADOPTED this 2nd day of November 2016.

Eric H. Jones, Jr., Mayor

ATTEST:

Alexandra Grant, City Clerk

**APPROVED AS TO FORM AND
LEGAL SUFFICIENCY:**

Burnadette Norris-Weeks, Esq.
City Attorney

Moved by: _____

Seconded by: _____

VOTE:

Commissioner Dorsett	_____ (Yes)	_____ (No)
Commissioner Johnson	_____ (Yes)	_____ (No)
Commissioner Judeikis	_____ (Yes)	_____ (No)
Vice-Mayor Mack	_____ (Yes)	_____ (No)
Mayor Jones	_____ (Yes)	_____ (No)

RESOLUTION NO. 2016-111

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, IN SUPPORT OF STATE FUNDING FOR BOYS AND GIRLS CLUBS IN THE STATE OF FLORIDA; PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, Every day over one million youth in Florida leave school with nowhere to go, leaving them unsupervised, unguided, and unsafe; and

WHEREAS, the Florida Alliance of Boys and Girls Clubs serves 129,000 youth in Florida in their after-school programs; and

WHEREAS, the Clubs have helped strengthen communities by providing a safe, positive, constructive place for youth; and

WHEREAS, the Clubs offer young people a wide variety of educational, recreational, cultural and social programs; and

WHEREAS, the Clubs enrich the lives of the youth of this community and fosters opportunity for low and moderate income youth; and

WHEREAS, the Clubs offer after school and summer enrichment programs for boys and girls; and

WHEREAS, the low and moderate income youth of this community face many obstacles and the Clubs are a constant "positive" in their lives; and

WHEREAS, while 24% of youth in Florida do not graduate from high school, 95% of the teenaged Boys and Girls Clubs members are expected to graduate from high school and 75% are expected to complete post-secondary education; and

WHEREAS, the Boys and Girls Clubs have a long history of providing after-school educational programs that put youth on the path to success ; and

WHEREAS, the City of West Park has determined that there is an important public purpose for appropriating public funds to the Florida Boys and Girls Clubs, including but not limited to the provision of educational, recreational, cultural, after school, summer enrichment and social programs for the low and moderate income youth of the City of West Park.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, AS FOLLOWS:

Section 1. Adoption of Representations. The foregoing "Whereas" clauses are hereby ratified and confirmed as being true, and the same are hereby made a specific part of this Resolution.

Section 2. Findings and Declaration of Public Purpose. The City of West Park, Florida hereby finds and declares that the expenditure of public funds to support Florida Boys and Girls Clubs serves an important public purpose by making available a wide variety of educational, recreational, cultural and enrichment programs for low and moderate income youth that would not otherwise be available to said children.

Section 3. Pledge of Support. The City of West Park hereby supports the funding requests made by the Florida Alliance of Boys and Girls Clubs to the Florida Legislature and requests that the Legislature provide funds in the state budget to the Clubs to the fullest extent possible so that more youth can benefit from the Clubs' successful and impactful after-school programs.

Section 4. Effective Date. This Resolution shall be effective immediately upon its passage and adoption.

PASSED and ADOPTED this 2nd day of November 2016.

Eric H. Jones, Jr., Mayor

ATTEST:

Alexandra Grant, City Clerk

**APPROVED AS TO FORM AND
LEGAL SUFFICIENCY:**

Burnadette Norris-Weeks, Esq.
City Attorney

Moved by: _____

Seconded by: _____

VOTE:

Commissioner Dorsett	_____ (Yes)	_____ (No)
Commissioner Johnson	_____ (Yes)	_____ (No)
Commissioner Judeikis	_____ (Yes)	_____ (No)
Vice-Mayor Mack	_____ (Yes)	_____ (No)
Mayor Jones	_____ (Yes)	_____ (No)



BOYS & GIRLS CLUBS
FLORIDA ALLIANCE

Our Mission

To enable all young people, especially those who need us most, to reach their full potential as productive, caring, responsible citizens.

2015

IMPACT REPORT



“What once was physical hunger is now a craving for excellence.”

Whitney

National Youth of the Year

The oldest of three raised by a single mother, Whitney grew up fast.

Because she was so busy caring for others while also trying to excel in school, she ignored negative emotions building inside ... until they resulted in self-destructive impulses. She cites the Club and its positive environment as a turning point in her life, which inspired her to find positive outlets for her feelings. Whitney became involved in many activities, including serving as president of the Keystone Club, BGCA's teen leadership group, and on the BGCA National Teen Advisory Board. She earned exceptional grades in school, where she also excelled in Junior R.O.T.C., attaining the rank of Regimental Commander, the school's top leadership position.

Whitney is a freshman at the University of Pennsylvania.



The Club Experience

Boys & Girls Clubs fill the gap between school and home. We provide welcoming, positive environments in which kids and teens have fun, participate in life-changing programs, and build supportive relationships with peers and caring adults.



The Need in Our State

Every day 1,031,509 kids in Florida leave school with nowhere to go.¹ They risk being unsupervised, unguided and unsafe.

Our Reach



2914
Adult Staff



243
Boys & Girls Club Sites
in Florida



6201
Volunteers

129107 = **100107** Registered Members + **29000** Youth Served Through Community Outreach
Youth Served

Member Demographics

71%

Ages 12
and Younger

29%

Teens

81%

Minority Races
or Ethnicities

80%

Qualify for Free
or Reduced-Price
School Lunch

70%

Live in
Single-Parent
Households

Demonstrating Our Positive Impact



ACADEMIC SUCCESS

The Need

24% of young people in Florida fail to graduate from high school on time.²

What We Do

Diplomas 2 Degrees
Goals for Graduation
Money Matters
Power Hour
Project Learn
Summer Brain Gain

Our Impact

Among our teen-aged Club members, **95%** expect to graduate from high school, and **75%** expect to complete some kind of post-secondary education.

The Need

8% of high-school youth in Florida were involved in a physical fight in the past year.³

What We Do

Keystone Club
Keystone Club
Torch Club
Volunteerism
Youth of the Month / Year

Our Impact

80% of Club teen members volunteer in their community at least once per year, while **50%** volunteer in their community at least once per month.



GOOD CHARACTER AND CITIZENSHIP



HEALTHY LIFESTYLES

The Need

12% of young people ages 6-18 in Florida are overweight or obese.⁴

What We Do

Passport to Manhood
SMART Girls
SMART Moves
Street SMART
Triple Play: Healthy Habits

Our Impact

75% of Club members ages 9 and older report getting at least an hour of physical activity on five or more days per week.

How You Can Help



With your generous support, Florida Alliance of Boys & Girls Clubs will create opportunities to help more kids and teens achieve great futures. To make a donation or to learn about other ways you can help, contact **Daniel Lyons, Executive Director, Florida Alliance of Boys & Girls Clubs, 772.263.2723.**

GREAT FUTURES START HERE.



P.O. Box 1753
Tallahassee, FL 32304
772.263.2723

¹ America After 3PM, Afterschool Alliance, <http://afterschoolalliance.org/AA3PM/>
² <https://edstats.fldoe.org/SASWebReportStudio/gotoReportSection.do?sectionNumber=1>
³ http://www.cdc.gov/violenceprevention/pdf/school_violence_fact_sheet_a.pdf
⁴ <http://stateofobesity.org/states/fl/>

RESOLUTION NO.: 2016-112

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, RECOGNIZING THAT, TO THE EXTENT ALLOWABLE, SMALL AND DISADVANTAGED BUSINESSES WILL BENEFIT FROM THE CITY'S CURRENT LOCAL PREFERENCE CODE IF FUNDS FROM THE SALES SURTAX REFERENDUM ARE MADE AVAILABLE; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, On December 7, 2005, the City of West Park adopted Purchasing/Procurement Code; and

WHEREAS, On June 18, 2014, the City of West Park adopted an enhanced local preference ordinance to further provide opportunities for disadvantaged business enterprises and created employment opportunities for the City's residents, while maintaining an appropriate balance between obtaining the best services for the lowest costs for the City; and

WHEREAS, the City of West Park recognizes and acknowledges that small and disadvantaged businesses could further benefit from its identified projects (to the extent allowable) if funds are made available from a surtax referendum to be determined by voters on November 8, 2016.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, AS FOLLOWS:

Section 1. Adoption of Representations. The foregoing "Whereas" clauses are hereby ratified and confirmed as being true, and the same are hereby made a specific part of this Resolution.

Section 2. Recognition. The City Commission of the City of West Park hereby recognizes and acknowledges that small and disadvantaged businesses will further benefit from the existing local preference code, if funds from the sales surtax referendum are made available to the City of West Park.

Section 3. Effective Date. This Resolution shall be effective immediately upon its passage and adoption.

PASSED and **ADOPTED** this 2nd day of November 2016.

Eric H. Jones, Jr., Mayor

ATTEST:

Alexandra Grant, City Clerk

**APPROVED AS TO FORM AND
LEGAL SUFFICIENCY:**

Burnadette Norris-Weeks, Esq.
City Attorney

Moved by: _____

Seconded by: _____

VOTE:

Commissioner Dorsett	_____ (Yes)	_____ (No)
Commissioner Johnson	_____ (Yes)	_____ (No)
Commissioner Judeikis	_____ (Yes)	_____ (No)
Vice-Mayor Mack	_____ (Yes)	_____ (No)
Mayor Jones	_____ (Yes)	_____ (No)

RESOLUTION NO. 2016-113

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, CONSIDERING PROJECT NO. 06-5644.75, PETITION FOR SPECIAL EXCEPTION PURSUANT TO CHAPTER 28, ARTICLE II OF THE CITY'S CODE OF ORDINANCES ENTITLED "VARIANCES AND SPECIAL EXCEPTIONS" RELATED TO A FUNERAL HOME ESTABLISHMENT TO BE LOCATED AT 2615 and 2621 STATE ROAD 7, WEST PARK, FLORIDA, PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the applicants, Lori Hadley Davis, owner of Hadley Davis Funeral Home LLC and Alexander Ayden, property owner, have submitted a Petition for Special Exception, assigned Project No. 06-5644.75, relating to property located at 2615 and 2621 State Road 7, West Park, Florida. The applicant is seeking a special exception for a funeral home to be located within the Transit Oriented Corridor ("TOC") zoning district of the City of West Park ("City"); and

WHEREAS, the City's zoning code permits this type of use; however, the use requires special exception approval within the TOC zoning district; and

WHEREAS, the City Commission of the City of West Park ("City Commission") may grant a special exception in accordance with the provisions of Chapter 28, Article II of the City's Code of Ordinances; and

WHEREAS, the City's planning and zoning staff have reviewed the petition for special exception and forwarded their comments to the City Administrator specifying certain conditions to be considered by the City Commission; and

WHEREAS, the applicants represent that all notice requirements for consideration of its Petition for Special Exception have been performed.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, AS FOLLOWS:

Section 1. Adoption of Representations. The foregoing "Whereas" clauses are hereby ratified and confirmed as being true and the same are hereby made a specific part of this Resolution.

Section 2. Project No. 06-5644.75; Petition for Special Exception. The City Commission of the City of West Park hereby determines that Project No. 06-5644.75, Petition for Special Exception to allow for the operation of a funeral home establishment

in the TOC zoning district in the City for the property located at 2615 and 2621 State Road 7, West Park, is___/is not___ in substantial compliance with the requirements of Chapter 28, Article II of the City's Code of Ordinances, the City's zoning code and the City's Land Development Regulations is approved_____/denied_____ subject to the following conditions:

1. *The hours of operation shall not be before 6:00 AM or extend past 10:00 PM.*
2. *Prior to application for a building permit, the property owner shall record a unity of title with the Broward County Clerk combining the two lots of record. The Property Owner shall submit a copy of unity of title to the city to confirm that the condition was met.*
3. *The Property Owner/Petitioners shall satisfy any outstanding code violations and pay any finest/violations found on record prior to issuance of a Certificate of Use and Business Tax Receipt.*
4. *The Broward County Sheriff's Office must be notified 48 hours in advance of any Funeral Services (viewings) to ensure adequate traffic safety. The Property Owner shall secure approved BSO detail application for each event and submit a copy of BSO service detail for each event to the City.*
5. *For any funeral services (viewings) where it is anticipated that a large number of guests will attend, the Broward County Sheriff's Office shall be contacted at least 48 hours prior to the event. A large number of guests shall be those exceeding 90% of the occupancy level determined by the Broward County Sheriff's Office.*
6. *Parking in the right-of-way shall be prohibited.*
7. *The building shall not contain facilities for (a) embalming; (b) performance of autopsies or similar procedures; or (c) cremation and shall be limited to funeral services (viewings).*
8. *Outdoor storage shall be prohibited.*
9. *Prior to moving any equipment or supplies into the building and before opening, the applicant must obtain site plan approval, including any variance requests, a Certificate of Use and Business Tax Receipt.*
10. *A Certificate of Occupancy is required for the building (since a CO has never been issued for the building) and all other improvements to the site shall be permitted, and any code deficiencies must be corrected.*
11. *Any future change of tenant and/or owner shall require submittal of a new special exception application for review and approval by the City Commission in accordance with Article II of the Code of Ordinances.*
12. *Applicant agrees to an annual inspection to ensure that all of the conditions of approval are continuing to be met in accordance with Article II of the City of West Park Code of Ordinances.*
13. *Prior to the issuance of a Certificate of Use, the Property Owner shall record this adopted list of conditions at the Broward County Records, Taxes and Treasury*

Division (RTT), such that these Special Exception conditions shall run with the use in perpetuity.

14. A violation of any of these conditions shall result in a \$250 fine on the property per day until the violation is corrected or the revocation of this special exception approval, unless otherwise stated.

15. It is understood that the property owner is responsible for all fines imposed as a result of the violation of any condition listed above.

16. Additional conditions may be imposed as a result of any variance request and/or site plan approval.

The City Commission may include additional applicable conditions of approval to this application.

Section 3. Effective Date. This Resolution shall be effective immediately upon its adoption.

PASSED and ADOPTED this 2nd day of November 2016.

Eric H. Jones, Jr., Mayor

ATTEST:

Alexandra Grant, City Clerk

**APPROVED AS TO FORM AND
LEGAL SUFFICIENCY:**

Burnadette Norris-Weeks, Esq.
City Attorney

Moved by: _____

Seconded by: _____

VOTE:

Commissioner Dorsett	_____ (Yes)	_____ (No)
Commissioner Johnson	_____ (Yes)	_____ (No)
Commissioner Judeikis	_____ (Yes)	_____ (No)
Vice-Mayor Mack	_____ (Yes)	_____ (No)
Mayor Jones	_____ (Yes)	_____ (No)



MEMORANDUM

To: City Commission
Thru: W. Ajibola Balogun, City Administrator
From: Tina Jou, AICP, Senior Planner
CC: Burnadette Norris-Weeks, City Attorney
Project #: 06-5644.75
Date: October 19, 2016 October 27, 2016
Re: Special Exception Request for Funeral Home
2615 and 2621 South State Road 7
Folio ID Numbers: 514125020800 and 514125020810

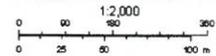
The petitioners, Lori Hadley Davis, owner of Hadley Davis Funeral Home and Alexander Ayden, property owner are requesting a Special Exception approval for a funeral home at the subject property. The zoning of the property is TOC "Transit Oriented Corridor", which requires a Special Exception for a funeral home.

The subject property is comprised of two lots, 2615 South State Road 7, which contains an existing 4,115 square foot building and 2621 South State Road 7, which is currently vacant. The existing building was built prior to incorporation and never received a CO.

The applicant has also submitted a site plan application that will require variances. Should the City Commission approve the Special Exception request, the petitioners are requesting the variance applications to be added to the public hearing agenda on the November 16, 2016 City Commission meeting. It should be further noted that the variance requests will be heard as a quasijudicial item and any discussion related to the variance requests should be refrained from until the items are considered during the scheduled public hearing.



September 29, 2016



Standards

Certain uses are listed as special exceptions and are permitted in zoning districts subject to the approval of the City Commission. These uses are considered basically suitable for the district in which they are listed, but the character and nature of the uses are such that they may necessitate controls and safeguards on the manner of establishment and operation which, by being determined by the City Commission at a public hearing, would better serve the interests of the community and the owners of the property in question. The special exception shall be reviewed by the City Commission based on the following criteria:

- (a) The use is compatible with the existing natural environment and other properties within the vicinity.

The use is compatible provided certain conditions (outlined below) are met. The property is currently vacant. Within the general vicinity of the property there is a vacant lot and restaurant to the south, automobile repair to the north and to the west (Miramar), and residential to the east.

- (b) There will be adequate provision for safe traffic movement, both vehicular and pedestrian, both internal to the use and in the area, which will serve the use.

The applicant is proposing to combine this lot with the vacant lot adjacent to the south. The proposed site plan includes sixteen parking spaces and meets the parking requirements for the Transit Oriented Corridor at three spaces per one thousand square feet and no less than one parking space per five hundred feet for nonresidential uses.

- (c) There will be adequate setbacks, buffering, and general amenities in order to control any adverse effects of noise, light, dust, or other potential nuisances.

The recommended conditions of approval are included to control the adverse effects of noise, light, dust or other nuisance. The applicant shall be required to submit variance applications for any standards not met.

- (d) The land area is sufficient, appropriate, and adequate for the use as proposed.

The subject site's land area is approximately .59 acre and appears to be sufficient, appropriate and adequate for the proposed use.

- (e) The proposed special exception use shall disclose the square feet of use sought for approval so that an adequate evaluation can be made of the special exception use in keeping with the standards and criteria of this Ordinance. Should any special exception use seek to expand in size, the extent of expansion shall undergo special exception use review as provided in this Ordinance.

According to the application materials provided, the two combined properties total approximately .59 acre with one existing 4,115 square foot building. The site plan proposes to upgrade the site to provide additional parking, landscaping and meet the standards of the TOC zoning district.

- (f) Conditions may be stipulated and made a requirement in granting any application for a special exception when it is found by the City Commission to be necessary to further the purpose of the zoning district or compatibility with other property within the vicinity.

Based on the aforementioned findings, should the City Commission grant the special exception, the following conditions will also apply:

1. *The hours of operation shall not be before 6:00 AM or extend past 10:00 PM.*
2. *Prior to application for a building permit, the property owner shall record a unity of title with the Broward County Clerk combining the two lots of record. The Property Owner shall submit a copy of unity of title to the city to confirm that the condition was met.*
3. *The Property Owner/Petitioners shall satisfy any outstanding code violations and pay any fines/violations found on record prior to issuance of a Certificate of Use and Business Tax Receipt.*
4. *The Broward County Sherriff's Office must be notified 48 hours in advance of any Funeral Services (viewings) to ensure adequate traffic safety. The Property Owner shall secure approved BSO detail application for each event and submit a copy of BSO service detail for each event to the City.*
5. *For any funeral services (viewings) where it is anticipated that a large number of guests will attend, the Broward County Sherriff's Office shall be contacted at least 48 hours prior to the event. A large number of guests shall be those exceeding 90% of the occupancy level determined by the Broward County Sherriff's Office.*
6. *Parking in the right-of-way is prohibited.*
7. *Building shall not contain facilities for (a) embalming; (b) performance of autopsies or similar procedures; (c) cremation and shall be limited to funeral services (viewings).*
8. *Outdoor storage is prohibited.*
9. *Prior to moving any equipment or supplies into the building and before opening, the applicant must obtain site plan approval, including any variance requests, a Certificate of Use and Business Tax Receipt.*

10. *A Certificate of Occupancy is required for the building (since a CO has never been issued for the building) and all other improvements to the site shall be permitted, and any code deficiencies must be corrected.*
11. *Any future change of tenant and/or owner shall require submittal of a new special exception application for review and approval by the City Commission in accordance with Article II of the Code of Ordinances.*
12. *Applicant agrees to an annual inspection to ensure that all of the conditions of approval are continuing to be met in accordance with Article II of the Code of Ordinances.*
13. *Prior to the issuance of a Certificate of Use, the Property Owner shall record this adopted list of conditions at the Broward County Records, Taxes and Treasury Division (RTT), such that these Special Exception conditions shall run with the use in perpetuity.*
14. *A violation of any of these conditions shall result in a \$250 fine on the property per day until the violation is corrected or the revocation of this special exception approval, unless otherwise stated.*
15. *It is understood that the property owner is responsible for all fines imposed as a result of the violation of any condition listed above.*
16. *Additional conditions may be imposed as a result of any variance request and/or site plan approval.*

The City Commission may include additional applicable conditions of approval to this application.

ORDINANCE NO. 2016-06

AN ORDINANCE OF THE CITY OF WEST PARK, FLORIDA, AMENDING THE OPERATING BUDGET FOR FISCAL YEAR 2015-16 COMMENCING OCTOBER 1, 2015, THROUGH SEPTEMBER 30, 2016, BY APPROPRIATING A PORTION OF THE GENERAL FUND UNRESERVED FUND BALANCE TO REPLACE REVENUES RECEIVED IN FY 2015 THAT HAD BEEN EXPECTED AND APPROPRIATED FOR FY 2016; AMENDING INITIALLY ADOPTED ESTIMATED REVENUES AND APPROPRIATIONS TO ALIGN WITH EXPECTED ACTUAL RESULTS; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICT AND REPEALER; PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, on September 23, 2015, the City of West Park ("City") passed Ordinance No. 2015-05, thereby adopting an annual budget for the Fiscal Year (FY) commencing October 1, 2015, through September 30, 2016; and

WHEREAS, subsequent to the passage of Ordinance No. 2015-05 and the adoption of the annual budget for Fiscal Year 2015-16, the City Commission desires to appropriate Fund Balance for money received from Broward County in FY 2015 that had been expected and appropriated for FY 2016; and

WHEREAS, the actual estimated revenues and appropriations initially adopted by the City are being adjusted to reflect the expected actual revenues and expenditures for FY 2016; and

WHEREAS, the City Administrator has recommended that the City amend its adopted General Fund budget in order to provide additional funds and changes to the originally adopted budget as noted herein; and

WHEREAS, in accordance with Ordinance No. 2015-05, the City Commission desires to amend its annual budget for Fiscal Year 2015-16.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, AS FOLLOWS:

Section 1. Adoption of Representations.

The foregoing "Whereas" clauses are hereby ratified and confirmed as being true, and the same are hereby made a specific part of this Ordinance.

Section 2. Appropriation of Unreserved Fund Balance for FY 2015-16.

The City Commission of the City of West Park hereby appropriates the total sum of Two hundred Thirty-Nine Thousand Nine Hundred Sixty-Three Dollars (\$239,963.00) from the City's General Fund Unreserved and Undesignated Fund Balance to provide funds to cover the FY 2016 appropriation of funds expected from Broward County in the FY 2016 budget, which were received in FY 2015 and to cover grant funding reimbursements not yet received for FY 2016 expenditures in the City's General Fund for Fiscal Year 2015-16, as set forth in Attachment "A" hereto.

Section 3. Amendment of Budget for FY 2015-15.

The City of West Park’s annual budget for Fiscal Year 2015-16, commencing October 1, 2015, through September 30, 2016, is hereby amended to reflect the changes in appropriations and estimated revenues set forth in Attachment “A” hereto, which is hereby incorporated into and made a part of this Ordinance. The City Commission of the City of West Park hereby reaffirms that expenditures shall be controlled at the fund level, as set forth in Ordinance No. 2015-05, and hereby directs the City Administrator to reflect the appropriations and expenditures in the various accounts and departments in the General Fund.

Section 4. Severability.

If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions of this Ordinance.

Section 5. Conflict & Repealer.

All ordinances, parts of ordinances or code provisions in conflict herewith ordinance are hereby repealed.

Section 6. Effective Date.

This Ordinance shall become effective immediately upon final passage.

PASSED AND ADOPTED on first reading the ___ day of November 2016.

PASSED AND ADOPTED on second reading the ___ day of November 2016.

Eric H. Jones Jr., Mayor

ATTEST:

Alexandra Grant, City Clerk

**APPROVED AS TO FORM
AND LEGAL SUFFICIENCY:**

Burnadette Norris-Weeks, Esq.
City Attorney

Moved by: _____

Seconded by: _____

VOTE:

Commissioner Dorsett	_____ (Yes)	_____ (No)
Commissioner Johnson	_____ (Yes)	_____ (No)
Commissioner Judeikis	_____ (Yes)	_____ (No)
Vice-Mayor Mack	_____ (Yes)	_____ (No)
Mayor Jones	_____ (Yes)	_____ (No)

**City of West Park
Amended Budget
For the Year Ending September 30, 2016**

Name	Activity Year-to-date	2016 Annual Budget	Final Amended Budget	Change From Original Budget	Percent Change From Original	Comments
General Fund Revenue						
Ad Valorem Taxes	3,374,664	3,302,528	3,374,664	72,136	2%	
First Local Option Fuel Tax	148,977	149,030	148,977	(54)	0%	
Second Local Option Fuel Tax	108,121	106,997	108,121	1,124	1%	
Electric Franchise Fee	539,401	509,567	539,401	29,834	6%	
Solid Waste Franchise Fee	455,952	455,952	455,952	-	0%	
Solid Waste Commercial Franchise Fee	48,281	55,000	48,281	(6,719)	-12%	
Electric Utility Tax	753,886	671,298	753,886	82,588	12%	
Water Utility Tax	173,401	168,000	173,401	5,401	3%	
Communications Services Tax	275,571	296,558	275,571	(20,988)	-7%	
Propane Utility Tax	8,208	9,600	8,208	(1,392)	-14%	
Local Business Tax	121,070	100,000	121,070	21,070	21%	
Building Permits	20,535	20,000	20,535	535	3%	
Other Licenses, Fees & Permits	500	25,000	500	(24,500)	-98%	Special Exception Fee Not Received
Planning & Zoning Fees	62,798	15,000	62,798	47,798	319%	Greatly Increased activity
Right Of Way Permit Fees	11,623	10,000	11,623	1,623	16%	
CDBG	109,357	178,600	109,357	(69,243)	-39%	Pending Receipt of additional reimbursements
Street Lighting Revenue	16,739	15,152	16,739	1,587	10%	
State Food Service Program	15,941	-	15,941	15,941	NA	Did not originally budget Project To Be Undertaken In FY17
DEP Road Grant	-	700,000	-	(700,000)	-100%	
CSC Crime Prevention	62,796	73,806	62,796	(11,010)	-15%	
State Revenue Sharing	445,278	559,274	445,278	(113,996)	-20%	State Appropriated Less
Half Cent Sales Tax	945,576	958,537	945,576	(12,961)	-1%	
Lobbying Registration Fees	200	500	200	(300)	-60%	
Byrne Grant	-	5,434	-	(5,434)	-100%	Pending Receipt of additional reimbursements
SR7 Retention Pond Maintenance	-	30,401	-	(30,401)	-100%	Pending Receipt of additional reimbursements
Shuttle Bus County Revenue	5,070	20,280	5,070	(15,210)	-75%	program discontinued by county
County Mctyre Park Operating Costs	12,000	12,000	12,000	-	0%	county made 2 payments in FY15
County Landscape Reimbursement	-	9,329	-	(9,329)	-100%	Pending Receipt of additional reimbursements
County Occupational Licenses	15,531	8,000	15,531	7,531	94%	
County MRF Revenues	-	191,000	-	(191,000)	-100%	Program funds received in FY15
Lien Searches	21,585	18,000	21,585	3,585	20%	
Police Services	35,510	500	35,510	35,010	7002%	Underbudgeted new program
Elections Filing Fees	840	-	840	840	NA	did not budget
Fire Inspection Fees	122,471	90,000	122,471	32,471	36%	Changed from accrual based pmts
EMS Transport Revenue	279,156	275,000	279,156	4,156	2%	
Excess Bulk Waste Fees	40,784	50,000	40,784	(9,216)	-18%	
Solid Waste Vehicle Registration Fee	-	200	-	(200)	-100%	
Recycling Revenue	6,106	-	6,106	6,106	NA	
Parks And Recreation	28,966	27,000	28,966	1,966	7%	
Mctyre Park Revenues	8,486	18,000	8,486	(9,514)	-53%	

**City of West Park
Amended Budget
For the Year Ending September 30, 2016**

Football and Cheerleading Revenue	-	1,500	-	(1,500)	-100%	
Special Events	925	-	925	925	NA	
Judgments And Fines	31,921	200	31,921	31,721	15861%	underbudgeted
Red Light Camera Revenue	135,783	156,310	135,783	(20,527)	-13%	
Red Light Camera Fines-UTC from Clerk of Court	25,370	3,000	25,370	22,370	746%	
Red Light Camera -Magistrate Fees	400	200	400	200	100%	
LETF - Federal - Treasury	1,410	-	1,410	1,410	#DIV/0!	
LETF - State	103,807	103,807	103,807	-	0%	
Code Enforcement Fines	30,291	25,000	30,291	5,291	21%	
Code Fines By Assessment	50	25,000	50	(24,950)	-100%	
Nuisance Abatement Fees	36,066	45,000	36,066	(8,934)	-20%	
Code Amnesty Program	250,739	50,000	250,739	200,739	401%	
Interest	12,749	12,000	12,749	749	6%	
Special Assessments	564	-	564	564	NA	
Garbage Assessments	1,349,632	1,297,709	1,349,632	51,923	4%	
Fire Assessments	2,004,350	2,170,845	2,004,350	(166,495)	-8%	Underbudgeted discounts taken
Solid Waste Permit Fees	175,000	300,000	175,000	(125,000)	-42%	included prior year receipt which was a one time payment in budget
Sale of Recycling Material	-	12,000	-	(12,000)	-100%	
Sales Of Other Assets	667	-	667	667	NA	
Other Miscellaneous Revenues	13,866	1,000	13,866	12,866	1287%	
Insurance Proceeds	7,026	-	7,026	7,026	NA	
Contributions	10,690	-	10,690	10,690	NA	
Donations - Holiday Toy Giveaway	-	2,400	-	(2,400)	-100%	Is included in Contributions account
Other Sources: Fund Balance Carried Forward	821,853.00	679,931	919,894	239,963	35%	Appropriated funds for MRF payments budgeted in FY16 but received in FY15
Total General Fund Revenue	13,288,537	14,021,445	13,386,578	(634,868)	-5%	

Name	YTD Expenditures	Encumbrances	Current Adopted Budget	Final Amended Budget	Change
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Total General Fund Revenue	13,288,537	-	14,021,445	13,386,578	(634,868)
City Commission	129,664	-	127,258	130,000	2,742
City Administrator	473,052	-	470,381	475,000	4,619
City Clerk	71,627	-	75,961	72,000	(3,961)
Finance	130,680	-	148,864	131,000	(17,864)
City Attorney	120,700	-	125,000	120,700	(4,300)
General Services	508,276	-	494,704	510,000	15,296
Police	4,437,077	-	4,476,659	4,437,077	(39,582)
Fire Rescue	3,374,779	-	3,375,697	3,375,697	-
Public Works	2,327,907	-	2,899,189	2,400,000	(499,189)
Parks- Mary Saunders	405,900	-	397,874	410,000	12,126
Juvenile Crime Prevention	114,109	-	147,882	120,000	(27,882)
McTyre Park	291,685	-	296,398	300,000	3,602
Senior Program	57,977	-	77,937	60,000	(17,937)
Non-Departmental	845,104	-	907,642	845,104	(62,538)
Total General Fund Expenditures	13,288,537	-	14,021,446	13,386,578	(634,868)
Revenues Less Expenditures	(0)			(0)	

Increased Contingency To Balance Budget



**CITY OF WEST PARK
INTER-OFFICE MEMORANDUM**

Agenda #: 11A (i)

To: City Commission **Date:** November 2, 2016

From: W. Ajibola Balogun
City Manager

Re: **Update on the Presentation in Tallahassee for the
\$500,000 Cultural Facilities Grant**

Last week, I traveled to Tallahassee along with Staff member, Mr. Debon Campbell, to attend the Florida Department of State Division of Cultural Affairs Cultural Facilities Grant Panel Review. The panel consisted of 12 members from across the State who are highly respected and recognized in various fields such as the arts, law, business and government. The panel review lasted the entire day. It is with great pride that I report that due to the dedication, determination and enthusiasm of Staff, the City was successful in being awarded a \$500,000 grant for the McTyre Park Cultural Center. This is a major accomplishment and is in keeping with our continued commitment to enhance our identity and expand the amenities available to our residents.

The next step is for the State legislature and the Governor to approve the Florida Division of Cultural Affairs Budget. I'm confident that this will happen especially with all the advocating efforts on behalf of the City from our Commission, Staff, and our representatives in Tallahassee including the State Senator, State Representative and lobbyists. Attached are photos from the panel review.

Should you have any questions, please do not hesitate to call me.

/atth

END OF MEMORANDUM









**CITY OF WEST PARK
INTER-OFFICE MEMORANDUM**

Agenda #: 11A (ii)

To: W. Ajibola Balogun, City Manager **Date:** November 2, 2016

From: Debon L. Campbell II, Special Projects
and Intergovernmental Affairs Coordinator

Re: **Mom and Pop Small Business Grant Workshop**

The Mom and Pop Small Business Grant Program was created to provide financial and technical assistance to qualified small businesses that are approved for funding. This program has allowed small owned and operated businesses the opportunity to interact with local government under favorable conditions, ultimately bridging the gap between the two entities. In an effort to bridge the gap and provide business owners with an opportunity to learn as much information as possible related to the Small Business Grant, Staff hosted a workshop on Friday, October 21, 2016. During the workshop, Staff reviewed the entire application process and explained eligibility requirements and the roll out schedule.

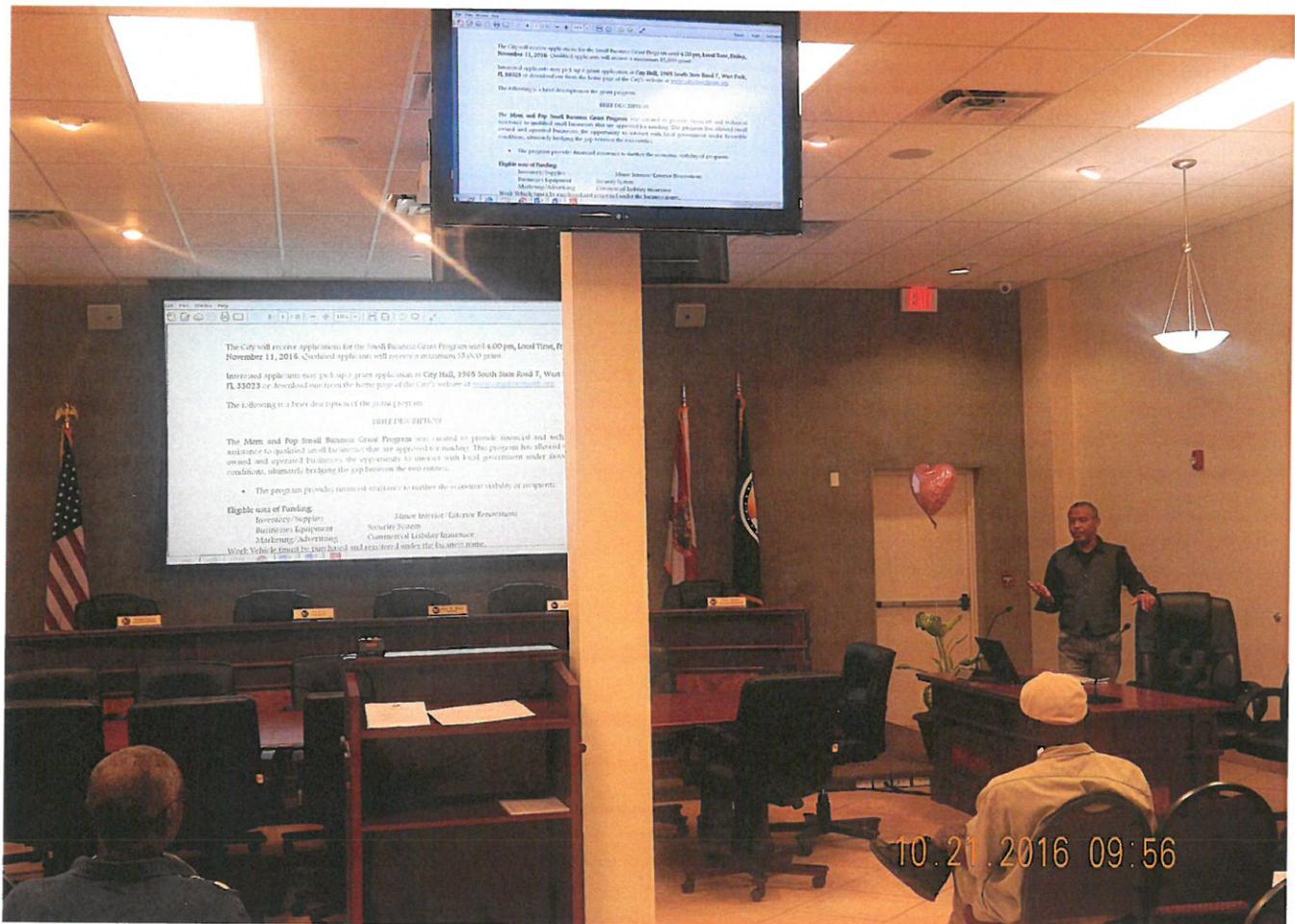
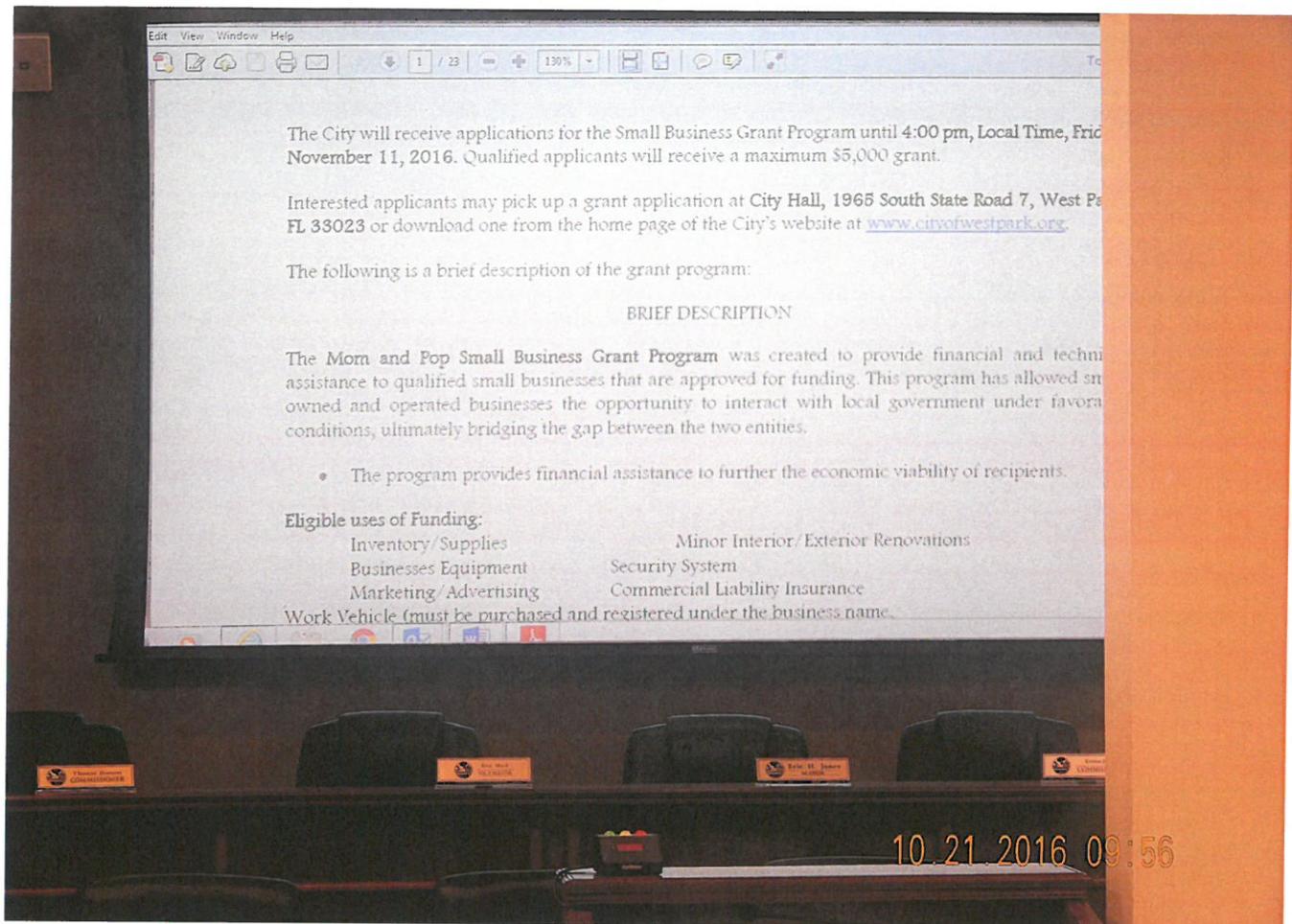
The workshop proved to be a success and more than 15 businesses were represented. The workshop was advertised on the City's website, in the Community Newspaper and via mailers. We look forward to hosting this workshop again during the next roll out of the small business grant. Attached are photos from the workshop.

Should you have any questions, please do not hesitate to call me.

/attch

END OF MEMORANDUM









**CITY OF WEST PARK
INTER-OFFICE MEMORANDUM**

Agenda Item 11A (v)

To: W. Ajibola Balogun, City Manager **Date:** November 5, 2016
From: Daniel Millien, Public Works Superintendent
Re: **Update on Annual Mary Kendrick Thanksgiving
Feed The Needy Event– Tuesday, November 22, 2016**

Staff has begun preparations for our **Annual Mary Kendrick Thanksgiving Feed The Needy Event**, scheduled for Tuesday, November 22, 2016 at Mary Saunders Park at 11:00 am. As always, we plan to have a Thanksgiving meal available for residents desiring a hot meal. The meal will be prepared by McFatter Technical College's Culinary Arts students and served by dedicated volunteers on the day of our event. Invitations have been mailed to neighboring senior programs, day care centers and churches in West Park as part of our effort to give back to the community during the holiday season. Volunteer groups who have confirmed participation include National Organization of Black Law Enforcement Executives (NOBLE) members and students from the Art Institute Culinary School in Ft. Lauderdale.

In addition to the meal, as always we are planning a huge giveaway of food items to include turkeys and/or Thanksgiving dinner boxes. Subsequent to the turkey giveaway and as we do every month, we will also distribute free fresh produce and/or dried foods in partnership with Feeding South Florida. Residents who desire additional groceries will be encouraged to stay for the distribution which will start at 1:00 pm. Anyone interested in volunteering can do so by registering with Hands on Broward or by calling the Parks & Recreation Department at 954-964-0283. Individuals who are sick or homebound and unable to attend the event are asked to call and register on our **Sick and Shut-In Meal Delivery List** with Ms. Shawntavia Hawes, of the Parks and Recreation Department, at 954-964-0276. The deadline to sign up on the Sick and Shut-In List Meal Delivery list is Wednesday, November 16, 2016. The Broward Sheriff's Office Police and Fire Department staff will deliver meals to those registered on the list.

West Park residents interested in receiving a free turkey or turkey dinner box are asked to contact Ms. Gia Lagana at City Hall at 954-989-2688. Proof of West Park residency is required to sign up for this giveaway; this will also be confirmed at the park on the day of the event. All recipients must be present at the event to receive their giveaway item during the distribution portion of the program.

Should you have any questions, please do not hesitate to call me.

END OF MEMORANDUM



THE CITY OF WEST PARK THE MARY KENDRICK ANNUAL THANKSGIVING

FEED THE NEEDY FEAST



Date: Tuesday, November 22, 2016

Time: 11:00 am

Place: Mary Saunders Park

4750 SW 21 Street, West Park, FL 33023

Distribution of giveaway items will occur at the end of the meal. Residents who are homebound please contact Parks & Recreation at 954-964-0276 no later than November 16, 2016.

To sign up for a free turkey, please call Ms. Gia Lagana at City Hall at 954-989-2688, Ext. 220.



FEEDING
SOUTH FLORIDA

**THE CITY OF WEST PARK
IN PARTNERSHIP WITH
FEEDING SOUTH FLORIDA**

**FREE FRESH FOODS
DISTRIBUTION**

MONTHLY SCHEDULE 2016

FIRST COME, FIRST SERVED, WHILE SUPPLIES LAST!

Tuesday	11/22/16	1:00 p.m. Mary Saunders Park 4750 SW 21 Street West Park, FL 33023
Thursday	12/22/16	11:00 a.m. City Hall Front Lawn 1965 South State Road 7 West Park, FL 33023

**For more information, please call the City of West Park at 954.989.2688.
www.cityofwestpark.org**