



THE CITY OF POSITIVE PROGRESSION

CITY OF WEST PARK
CITY COMMISSION MEETING AGENDA
COMMISSION CHAMBER
1965 SOUTH STATE ROAD 7, WEST PARK, FL 33023

WEDNESDAY, DECEMBER 7, 2016
7:00 P.M.

www.cityofwestpark.org

Phone: 954-989-2688 Fax: 954-989-2684

Mayor: Eric H. Jones
Vice Mayor: Brian C. Johnson
Commissioner: Felicia Brunson
Commissioner: Thomas Dorsett
Commissioner: Kristine Judeikis

City Manager: W. Ajibola Balogun
City Attorney: Burnadette Norris-Weeks
City Clerk: Alexandra Grant

City of West Park **Ordinance No. 2012-05** requires all lobbyists before engaging in any lobbying activities to register with the City Clerk and pay an annual fee of \$100.00 per **Resolution No. 2012-43**. This applies to all persons who are retained (whether paid or not) to represent a business entity or organization to influence “City” action. “City” action is broadly described to include the ranking and selection of professional consultants and virtually all legislative, quasi-judicial and administrative action.

1. CALL TO ORDER

2. ROLL CALL

3. INVOCATION

4. PLEDGE OF ALLEGIANCE

5. PRESENTATIONS

1. Florida Department of Transportation: *Proposed Improvements to Hallandale Beach Boulevard*

6. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE COMMISSION

7. APPROVAL OF MINUTES

1. October 19, 2016 – Regular Commission Meeting
2. November 2, 2016 – Regular Commission Meeting
3. November 10, 2016 – Special Commission Meeting (Oath of Office)

8. RESOLUTIONS – CONSENT ITEMS

1. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, APPROVING A GRANT AWARD IN THE AMOUNT OF FIVE THOUSAND DOLLARS TO SMOOTH CUTS UNISEX SALON, INC. IN ACCORDANCE WITH THE MOM AND POP SMALL BUSINESS GRANT PROGRAM; FURTHER AUTHORIZING THE MAYOR AND CITY ADMINISTRATOR TO EXECUTE THE ATTACHED AGREEMENT WITH SMOOTH CUTS UNISEX SALON, INC. FOR THE PROVISION OF FINANCIAL AND TECHNICAL ASSISTANCE FOR QUALIFIED SMALL BUSINESSES; PROVIDING FOR AN EXPENDITURE OF FUNDS; PROVIDING FOR AN EFFECTIVE DATE
Resolution 2016-119

2. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, APPROVING A GRANT AWARD IN THE AMOUNT OF FIVE THOUSAND DOLLARS TO 809 AUTO SHOP, INC. IN ACCORDANCE WITH THE MOM AND POP SMALL BUSINESS GRANT PROGRAM; FURTHER AUTHORIZING THE MAYOR AND CITY ADMINISTRATOR TO EXECUTE THE ATTACHED AGREEMENT WITH 809 AUTO SHOP, INC. FOR THE PROVISION OF FINANCIAL AND TECHNICAL ASSISTANCE FOR QUALIFIED SMALL BUSINESSES; PROVIDING FOR AN EXPENDITURE OF FUNDS; PROVIDING FOR AN EFFECTIVE DATE
Resolution 2016-120
3. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, APPROVING A GRANT AWARD IN THE AMOUNT OF FIVE THOUSAND DOLLARS TO JEF AUTO SERVICE, INC. IN ACCORDANCE WITH THE MOM AND POP SMALL BUSINESS GRANT PROGRAM; FURTHER AUTHORIZING THE MAYOR AND CITY ADMINISTRATOR TO EXECUTE THE ATTACHED AGREEMENT WITH JEF AUTO SERVICE, INC. FOR THE PROVISION OF FINANCIAL AND TECHNICAL ASSISTANCE FOR QUALIFIED SMALL BUSINESSES; PROVIDING FOR AN EXPENDITURE OF FUNDS; PROVIDING FOR AN EFFECTIVE DATE
Resolution 2016-121
4. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, APPROVING A GRANT AWARD IN THE AMOUNT OF FIVE THOUSAND DOLLARS TO CHAIR CARE INC. IN ACCORDANCE WITH THE MOM AND POP SMALL BUSINESS GRANT PROGRAM; FURTHER AUTHORIZING THE MAYOR AND CITY ADMINISTRATOR TO EXECUTE THE ATTACHED AGREEMENT WITH CHAIR CARE INC. FOR THE PROVISION OF FINANCIAL AND TECHNICAL ASSISTANCE FOR QUALIFIED SMALL BUSINESSES; PROVIDING FOR AN EXPENDITURE OF FUNDS; PROVIDING FOR AN EFFECTIVE DATE
Resolution 2016-122
5. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, APPOINTING ONE (1) MEMBER TO THE CHARTER REVIEW COMMITTEE; PROVIDING FOR AN EFFECTIVE DATE.
Resolution 2016- 123
6. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, APPOINTING KATHY CLARKE TO THE DIVERSITY ADVISORY COMMITTEE; PROVIDING FOR AN EFFECTIVE DATE.
Resolution 2016-124
7. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, APPOINTING LINDA QUINN TO THE

BEAUTIFICATION ADVISORY COMMITTEE; PROVIDING FOR AN EFFECTIVE DATE

Resolution 2016-125

8. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, APPOINTING ONE (1) MEMBER TO THE CHARTER REVIEW COMMITTEE; PROVIDING FOR AN EFFECTIVE DATE.

Resolution 2016-126

9. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, APPOINTING JEFF HORN TO THE TWIN LAKES WATER CONTROL DISTRICT ADVISORY BOARD; PROVIDING FOR AN EFFECTIVE DATE

Resolution 2016-127

10. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, AUTHORIZING THE MAYOR AND CITY ADMINISTRATOR TO EXECUTE THE ATTACHED AGREEMENT WITH INTERNATIONAL LIMO OF SOUTH FLORIDA LLC FOR COMMUNITY BUS SERVICES; PROVIDING FOR AN EFFECTIVE DATE

Resolution 2016-128

11. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, AUTHORIZING THE MAYOR AND CITY ADMINISTRATOR TO EXECUTE THE ATTACHED AGREEMENT BETWEEN THE CITY OF WEST PARK AND SOUTH FLORIDA XTREME FOOTBALL CLUB, INC. FOR USAGE OF CITY PARK RECREATIONAL FACILITIES; PROVIDING FOR AN EFFECTIVE DATE

Resolution 2016-129

12. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, AUTHORIZING THE MAYOR AND CITY ADMINISTRATOR TO EXECUTE THE MEMORANDUM OF UNDERSTANDING BETWEEN THE FLORIDA DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES AND THE CITY OF WEST PARK FOR ELECTRONIC VEHICLE DATA IN CONNECTION WITH THE DRIVER AND VEHICLE INFORMATION DATABASE SYSTEM; PROVIDING FOR AN EFFECTIVE DATE

Resolution 2016-130

13. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, AUTHORIZING THE CITY ADMINISTRATOR TO SUBMIT A RESPONSE TO THE 2017 MAXIMIZING OUT-OF-SCHOOL TIME (“MOST”) REQUEST FOR PROPOSAL NO. 17-PS-049 FROM THE CHILDREN’S SERVICES COUNCIL OF BROWARD COUNTY (CSC)

ON BEHALF OF THE CITY'S PARK'S AND RECREATION DEPARTMENT; PROVIDING FOR AN EFFECTIVE DATE

Resolution 2016-131

14. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, ADOPTING THE CERTIFIED RESULTS OF THE NOVEMBER 8, 2016 MUNICIPAL ELECTION RELATED TO THE CITY OF WEST PARK; PROVIDING FOR AN EFFECTIVE DATE.

Resolution 2016-132

15. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, APPROVING A GRANT AWARD IN THE AMOUNT OF FIVE THOUSAND DOLLARS TO CHARLES EDWARD TOUCHSTONE D/B/A TOUCHSTONE LAWN SERVICES IN ACCORDANCE WITH THE MOM AND POP SMALL BUSINESS GRANT PROGRAM; FURTHER AUTHORIZING THE MAYOR AND CITY ADMINISTRATOR TO EXECUTE THE ATTACHED AGREEMENT WITH CHARLES EDWARD TOUCHSTONE D/B/A TOUCHSTONE LAWN SERVICES FOR THE PROVISION OF FINANCIAL AND TECHNICAL ASSISTANCE FOR QUALIFIED SMALL BUSINESSES; PROVIDING FOR AN EXPENDITURE OF FUNDS; PROVIDING FOR AN EFFECTIVE DATE

Resolution 2016-133

9. ORDINANCES – FIRST READING

1. AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, REGARDING MEDICAL MARIJUANA; IMPOSING A TEMPORARY MORATORIUM ON THE ESTABLISHMENT AND OPERATION OF MEDICAL MARIJUANA DISPENSING ORGANIZATIONS AND MEDICAL MARIJUANA TREATMENT CENTERS WITHIN THE CITY FOR A PERIOD OF 180 DAYS; PROVIDING FOR APPLICABILITY; PROVIDING FOR DURATION; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

Ordinance 2016-07

10. CITY MANAGER'S REPORT – W. Ajibola Balogun, City Manager

A. Updates / Status

- i. Introduction of Youth Advisory Committee Members
- ii. Update from the County Regarding Our Request for Installation of Traffic Calming Devices Along Neighborhood Streets
- iii. Upcoming Cultural Diversity Awareness Month Activities
- iv. Holiday Toys Giveaway Event – Tuesday, December 20, 2016
- v. Free Fresh Produce Distribution – Thursday, December 22, 2016

- 11. NEW BUSINESS**
- 12. FUTURE AGENDA ITEMS**
- 13. FOR THE GOOD OF THE ORDER & COMMISSIONER COMMENTS /
ANNOUNCEMENTS**
- 14. ADJOURNMENT**

RULES OF PROCEDURE

WHO MAY SPEAK

Meetings of the City Commission are open to the public. They are not, however, public forums. Any resident who wishes to address the Commission on any subject within the scope of the Commission's authority may do so, providing it is accomplished in an orderly manner and in accordance with the procedures outlined below.

SPEAKING ON ITEMS ON THE AGENDA

- **Consent Agenda Items** – These are items, which the Commission does not need to discuss individually, and which are voted on as a group. Any Commissioner who wishes to discuss any individual item on the consent agenda may request the Mayor to pull such item from the consent agenda. Those items pulled will be discussed and voted upon individually.
- **Regular Agenda Items** – These are items, which the Commission will discuss individually in the order listed on the agenda. By majority vote, the City Commission may permit any person to be heard on an item at a non-public hearing.
- **Public Hearing Items** – This portion of the agenda is to obtain input from the public on some ordinances, resolutions and zoning applications. The chair will permit any person to be heard on the item during formal public hearings.

SPEAKING ON SUBJECTS NOT ON THE AGENDA

Any resident may address the Commission on any items pertaining to City business during the Opportunity For The Public To Address the Commission portion of the agenda. Persons wishing to speak must sign in with the City Clerk before the start of the meeting.

ADDRESSING THE COMMISSION, MANNER & TIME

By majority vote the City Commission may invite citizen discussion on any agenda item. In every case where a citizen is recognized by the Mayor to discuss an agenda item, the citizen shall step to the podium/microphone, state his or her name and address for the benefit of the city clerk, identify any group or organization he or she represents and shall then succinctly state his or her position regarding the item before the city commission. Any question, which shall be related to the business of the City and deemed appropriate by the Mayor, shall be directed to the Mayor and the Mayor shall then re-direct the question to the appropriate Commissioner or City staff to answer the citizen question which shall be related to the business of the City.

All comments or questions of the public are to be directed to the Mayor as presiding officer only. There shall be no cross conversations or questions of any other persons. The length of time each individual may speak should be limited in the interest of order and conduct of the business at hand. Comments to the Commission by individual citizens shall be limited to two (2) minutes during the citizens request period. The City Clerk shall be charged with the responsibility of notifying each citizen thirty (30) seconds before said time shall elapse and when said time limit has expired.

APPEALS

If a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

DECORUM

If a member of the audience becomes unruly, the Mayor has the right to require the person to leave the room. If a crowd becomes unruly, the mayor may recess or adjourn the meeting. Please turn off all cell phones and pagers.

CONTACT INFORMATION

If anyone has questions or comments about anything on the meeting agenda, please contact the City Administrator at 954-989-2688.

AMERICANS WITH DISABILITY ACT

In accordance with the Americans with Disability Act and Florida Statute 286.26, persons with disabilities needing special accommodation to participate in this proceeding should contact the city clerk no later than three (3) days prior to the meeting at (954)-989-2688 for assistance.

CITY OF WEST PARK
CITY COMMISSION MEETING MINUTES
OCTOBER 19, 2016
7:00 p.m.

1. CALL TO ORDER

The **Regular Meeting** of the City Commission of the City of West Park was held in the Commission Chamber, 1965 South State Road 7, West Park, Florida on **Wednesday, October 19, 2016.**

Mayor Jones called the meeting to order at 7:00 p.m.

2. ROLL CALL

The city clerk called the roll. The following were present: Mayor Jones, Vice Mayor Mack, and Commissioners Thomas Dorsett, Brian Johnson, and Kristine Judeikis.

Also present were: W. Ajibola Balogun, City Manager; Burnadette Norris-Weeks, City Attorney; Christopher Wallace, Finance Director; Lavelle Jenrette, Assistant to the City Manager; Wiener Chalvire, Permit and Account Analyst; Debon Campbell, Intergovernmental Liaison; Dan Millien, Public Works Superintendent; Matine Jou, Planning Department; Maritza Prebal, Supervisor of Administrative Services; Gia Lagana, Administrative Assistant; and Alexandra Grant, City Clerk.

3. INVOCATION

Mayor Jones led the invocation.

4. PLEDGE OF ALLEGIANCE

Mayor Jones led the Pledge of Allegiance.

5. PRESENTATIONS

1. Presentation: *National Domestic Violence Awareness Month*

Mayor Jones announced read aloud a proclamation in recognition of October, 2016 as ***National Domestic Violence Awareness Month*** in the City.

Ms. Miriam Garcia, representing the Women in Distress organization, accepted the proclamation.

2. Presentation: Ceremonial Check for \$100,000 FRDAP Grant Award

Mr. Balogun announced that the City had recently submitted a grant application for the FRDAP grant.

Mr. Jacob Bennett, Parks Services Specialist, representing the Florida Department of Environmental Protection (FDEP), presented the City with a ceremonial check for the \$100,000 grant award for the McTyre Park Cultural Center and Water Tower Park development projects.

6. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE COMMISSION

Mayor Jones opened the public comments portion of the meeting.

Ms. Jessica Cannon, 2550 South State Road 7, owner of The Belvedere Inn, voiced opposition to the proposed funeral home item on the agenda for consideration. She expressed concern about traffic congestion that already impacted her business and said more was anticipated with the addition of the proposed funeral home near to her business.

Commissioner Dorsett stated that the Ingraham Funeral Home was no longer at the location mentioned.

Ms. Cannon said this business was creating challenges for her hotel and other nearby businesses and expressed a desire to see more vibrant, positive businesses approved for the City.

Ms. Marie Dowd, 5716 Hallandale Beach Boulevard, voiced concern about nuisance issues from night time operations held by the business next to her property, stressing that the property was not zoned for the kind of business being operated.

Mr. Balogun spoke of various corrective measures code enforcement staff and the police department were taking to address the concerns mentioned.

Chief Brooks gave a brief update about measures the police department was taking to investigate this matter and issue citations for any violations observed.

Mr. Balogun said Code Enforcement would be bringing this item to the next Special Magistrate Hearing in order to have citations issued for violations.

Mayor Jones closed the public comments portion of the meeting.

7. APPROVAL OF MINUTES

- 1. September 7, 2016 - First Budget Public Hearing**
- 2. September 7, 2016 - Regular Commission Meeting**

A motion was made by Vice Mayor Mack, and seconded by Commissioner Judeikis, to approve the September 7, 2016 First Budget Public Hearing Minutes and the September 7, 2016 Regular Meeting Minutes.

Mayor Jones asked for a roll call vote. All voted in favor. (Motion passed 5-0)

8. RESOLUTIONS – CONSENT ITEMS

A motion was made by Commissioner Johnson, and seconded by Vice Mayor Mack, to approve the Consent Agenda.

Mayor Jones asked for a roll call vote. All voted in favor and the following actions were taken:

- 1. ADOPTED RESOLUTION 2016-105: A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA,**

APPOINTING (1) MEMBER TO THE BEAUTIFICATION ADVISORY COMMITTEE; PROVIDING FOR AN EFFECTIVE DATE

2. **ADOPTED RESOLUTION 2016-106:** A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, REAPPOINTING EDDIE H. ZEIGLER TO THE BEAUTIFICATION ADVISORY COMMITTEE; PROVIDING FOR AN EFFECTIVE DATE
3. **ADOPTED RESOLUTION 2016-107:** A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, AUTHORIZING THE MAYOR AND THE CITY ADMINISTRATOR TO EXECUTE THE ATTACHED AGREEMENT BETWEEN THE CITY OF WEST PARK AND FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION (DEP) FOR FUNDING AND ADMINISTRATION OF THE WEST PARK STORMWATER UPGRADES PROJECT; PROVIDING FOR AN EFFECTIVE DATE.
4. **ADOPTED RESOLUTION 2016-108:** A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, ACCEPTING THE CONVEYANCE OF SURPLUS PROPERTY FROM THE FLORIDA DEPARTMENT OF TRANSPORTATION (“FDOT”), LOCATED ALONG STATE ROAD 7 (U.S. 441), IDENTIFIED AS ITEM SEGMENT NO. 227773-1, PART OF PARCELS 108, 109, 120, 128, 133 FOR CERTAIN SPECIFIED PUBLIC PURPOSES; AUTHORIZING THE MAYOR AND CITY ADMINISTRATOR TO EXECUTE THE QUIT-CLAIM DEED AND ASSOCIATED MAINTENANCE AGREEMENT ATTACHED HERETO AS EXHIBIT “A”; PROVIDING AN EFFECTIVE DATE

9. RESOLUTIONS – NON CONSENT ITEMS – PUBLIC HEARING

The City Clerk read the following resolution title into the record:

1. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, AUTHORIZING THE CITY ADMINISTRATOR TO SUBMIT A 2016-2017 GRANT APPLICATION TO THE STATE OF FLORIDA RECREATION DEVELOPMENT ASSISTANCE PROGRAM (FRDAP) FOR MARY SAUNDERS PARK REHABILITATION PROJECT; PROVIDING FOR AN EFFECTIVE DATE

Resolution 2016-109

Mr. Balogun explained this was the Florida Department of Environmental Protection was the same funding agency that presented the grant award earlier in the meeting. He stated that Staff was submitting another grant application to this agency for improvements to Mary Saunders Park.

A motion was made by Commissioner Dorsett, and seconded by Vice Mayor Mack, to approve.

Mayor Jones opened the public hearing. As no one spoke, Mayor Jones closed the public hearing.

Mayor Jones asked for a roll call vote. All voted in favor. (Motion passed 5-0)

10. CITY MANAGER'S REPORT – W. Ajibola Balogun

A. Status/Updates:

i. Update on Disaster Declaration Preparation and Recovery Activities for Hurricane Matthew

Mr. Balogun advised of various tasks undertaken by Staff as part of Hurricane Matthew preparedness and recovery efforts. He added that the City had submitted a claim to FEMA for \$25,000 with the hope of receiving possible reimbursements for hurricane preparedness expenses.

ii. Update on Cultural Facilities Grant Application Presentation to Department of State

Mr. Balogun explained that due to Hurricane Matthew, the Florida Department of State had cancelled the recent Cultural Facilities grant application panel review and rescheduled it for Wednesday, October 26, 2016 in Tallahassee. He stated that he and Staff would be going to Tallahassee for the application review.

iii. Update on Activities Regarding Surtax Referendum

Mr. Balogun deferred to Mr. Debon Campbell, Intergovernmental Affairs Liaison. Mr. Campbell gave a brief update on education outreach efforts related to the proposed penny surtax referendum. He said Staff was working with neighboring cities to bring forward a resolution that would acknowledge that the City has a local preference policy, and that the funding, if passed, will expand on the use of this policy which would benefit small businesses; it would also acknowledge that small and minority businesses would benefit from funding from the surtax if it passed.

Commissioner Johnson commented that one of the concerns expressed regarding the proposed surtax is that small and minority businesses might not benefit from it, which was not necessarily true. He stated that the City has a program in place and was taking action to ensure that small and minority businesses would benefit from the funds collected over 30 years, if the surtax item passed.

Vice Mayor Mack stated that both parts of the penny surtax ballot item needed to pass in order for the entire item to pass.

iv. Update on SW 48th Avenue Complete Street Improvement

Mr. Balogun explained that due to challenges with the Florida Department of Transportation's work on street improvements on SW 48th Avenue, he wished to pursue a Joint Partnership Agreement to ensure the City's requests are being met. He advised that this has kept on hold until the agreement can spell out what all parties are responsible for doing.

v. Request from Boys and Girls Club for Resolution of Support

Mr. Balogun indicated that a letter was included in the agenda packet from the Boys and Girls Club requesting a resolution of support for an upcoming funding request. He said he would bring this resolution at the next meeting.

Commissioner Dorsett stated one of the reasons the Boys and Girls Club was given permission to be built was to allow residents of the City to use the swimming pool there to teach young children from the community to swim. He asked that this be reflected in the agreement for the City's youth in our parks program. Mr. Balogun said the City was continuing the partnership with the Boys and Girls Club.

Commissioner Johnson added that this is evidence of the partnership moving forward and that there was ongoing collaboration where such issues would be addressed.

vi. Holiday Schedule

Mr. Balogun indicated that a revised calendar outlining the City's 2016-2017 holiday schedule was provided in the agenda packet.

vii. Free Fresh Produce Distribution – Saturday, October 22, 2016

Mr. Balogun announced that the next Free Fresh Foods Distribution would be held on Saturday, October 22, 2016 at 10 a.m. at McTyre Park.

viii. Upcoming Holiday Events

Mr. Balogun announced the dates for upcoming holiday events as follows:

Halloween Spooktacular Event: Friday, October 28, 2016 at 6 p.m. at McTyre Park

Thanksgiving Feed The Needy Feast: Tuesday, November 22, 2016 at 11 a.m. at Mary Saunders Park.

Mr. Balogun reminded the Commission that they were scheduled to attend the United Way's Annual Mayor's Gala on Saturday, October 22, 2016.

B. Monthly Budget Report – Christopher Wallace, Finance Director

Mr. Wallace briefly presented the September, 2016 Budget Report.

Mr. Balogun stated that Staff was working with Broward County's Small Business Department to host a small business workshop at the City next year.

11. NEW BUSINESS

12. FUTURE AGENDA ITEMS

13. FOR THE GOOD OF THE ORDER & COMMISSIONER COMMENTS / ANNOUNCEMENTS

Commissioner Johnson stated that the Commission has not forgotten about the Transit Oriented Corridor (TOC) Charrette item and this would be presented on an upcoming agenda.

Commissioner Johnson suggested that at some point the Commission might want to start reconsidering the mix of businesses that were allowed to operate in the City and set some ground rules so businesses realized they needed to be respectful toward their neighbors.

Mayor Jones voiced concern about physical limitations along Pembroke Road due to the 25-foot depth constraints and said it was unlikely that spending the money to conduct a Charrette would lead to realistic and viable development ideas.

Commissioner Johnson stressed that the value of the Charrette was to gain insight and input from the community as to how to envision the corridor.

Mayor Jones said he was concerned about the large expense involved in generating a Charrette in the event it does not lead to much change because only a minimum of options were realistic for development along Pembroke Road.

Commissioner Dorsett spoke of severe damage to the Bahamas and Haiti after Hurricane Matthew and stressed that these islands needed assistance. Mr. Balogun said he would share a letter received from the Consulate General of the Bahamas listing items needed for relief.

Commissioner Johnson spoke in recognition of those who have struggled with cancer and also survivors.

14. ADJOURNMENT

There being no further business to come before this Body, the meeting adjourned at 8:04 p.m.

Respectfully Submitted By:

Alexandra Grant, City Clerk

Approved at the _____ City Commission Meeting

Eric H. Jones, Mayor

**CITY OF WEST PARK
CITY COMMISSION MEETING MINUTES
NOVEMBER 2, 2016
7:00 p.m.**

2. CALL TO ORDER

The **Regular Meeting** of the City Commission of the City of West Park was held in the Commission Chamber, 1965 South State Road 7, West Park, Florida on **Wednesday, November 2, 2016**.

Mayor Jones called the meeting to order at 7:00 p.m.

2. ROLL CALL

The city clerk called the roll. The following were present: Mayor Jones, Vice Mayor Mack, and Commissioners Thomas Dorsett, Brian Johnson, and Kristine Judeikis.

Also present were: W. Ajibola Balogun, City Manager; Burnadette Norris-Weeks, City Attorney; Christopher Wallace, Finance Director; Lavelle Jenrette, Assistant to the City Manager; Wiener Chalvire, Permit and Account Analyst; Debon Campbell, Special Projects and Intergovernmental Affairs Liaison; Dan Millien, Public Works Superintendent; Carol Aubrun, Programs and Services Manager; Matine Jou, Planning Department; Maritza Prebal, Supervisor of Administrative Services; Gia Lagana, Administrative Assistant; and Alexandra Grant, City Clerk.

10. INVOCATION

Mayor Jones led the invocation.

11. PLEDGE OF ALLEGIANCE

Mayor Jones led all present in the Pledge of Allegiance.

12. PRESENTATIONS

1. Presentation: *Commendation – Gentry Richardson*

Mayor Jones announced read aloud a Commendation for Mr. Gentry Richardson in recognition of his ten years of service on the Martin Luther King, Jr. Committee.

Mr. Richardson accepted the Commendation.

Ms. Florence Thomas, Mr. Gentry Richardson, Ms. Mary Kendrick, and members of the Martin Luther King Jr. Committee, presented a plaque of recognition to Mr. Richardson.

2. Presentation: *A Penny At Work Surtax Referendum – Ana Bravo, Broward County*

Ms. Ana Bravo, of Broward County Transit, gave a PowerPoint presentation educating the public on the *Penny at Work* surtax referendum item that would be on the November 8, 2016 General Election Ballot.

13. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE COMMISSION

Mayor Jones opened the public comments portion of the meeting.

Ms. Jessica Cannon, requested to speak on the Special Exception item on the Agenda.

Mr. Balogun said public comments could be made during the quasi-judicial hearing on this item.

Mayor Jones closed the public comments portion of the meeting.

14. APPROVAL OF MINUTES

- 1. September 14, 2016 - First Budget Public Hearing**
- 2. September 21, 2016 - Regular Commission Meeting**

A motion was made by Commissioner Judeikis, and seconded by Commissioner Johnson, to approve the September 14, 2016 First Budget Public Hearing and September 21, 2016 Regular Meeting Minutes.

Mayor Jones asked for a roll call vote. All voted in favor. (Motion passed 5-0)

15. RESOLUTIONS – CONSENT ITEMS

A motion was made by Commissioner Dorsett, and seconded by Commissioner Johnson, to approve the Consent Agenda.

Mayor Jones asked for a roll call vote. All voted in favor and the following actions were taken:

- 5. ADOPTED RESOLUTION 2016-110: ADOPTED A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, SETTING A SPECIAL COMMISSION MEETING FOR THE PURPOSE OF SWEARING-IN NEWLY ELECTED COMMISSIONERS FOR DESIGNATED CITY COMMISSION SEATS 3, 4 AND MAYOR; HOLDING A COMMISSION ELECTION FOR A NEW VICE MAYOR; AUTHORIZING THE CITY ADMINISTRATOR TO TAKE ALL NECESSARY AND EXPEDIENT ACTION; PROVIDING FOR AN EFFECTIVE DATE**
- 6. ADOPTED RESOLUTION 2016-111: A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, IN SUPPORT OF STATE FUNDING FOR BOYS AND GIRLS CLUBS IN THE STATE OF FLORIDA; PROVIDING FOR AN EFFECTIVE DATE**
- 7. ADOPTED RESOLUTION 2016-112: A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, RECOGNIZING THAT, TO THE EXTENT ALLOWABLE, SMALL AND**

DISADVANTAGED BUSINESSES WILL BENEFIT FROM THE CITY'S CURRENT LOCAL PREFERENCE CODE IF FUNDS FROM THE SALES SURTAX REFERENDUM ARE MADE AVAILABLE; PROVIDING FOR AN EFFECTIVE DATE.

Commissioner Johnson spoke in favor of the resolution that was just adopted in support of the Boys and Girls Club and indicated that Ms. Brenda Fulmore, of the Boys and Girls Club was in attendance.

Commissioner Johnson referred to the Penny Surtax Referendum presentation that was just given and stressed that if the surtax item passed, this would represent \$47 billion of activities to occur over 30 years. He stated that the City and other municipalities around the County passed the resolution to ensure that local small and minority business would benefit from penny surtax funding and jobs in the future.

16. RESOLUTION – QUASI JUDICIAL ITEMS – SPECIAL EXCEPTION

1. The City Clerk read the following resolution title into the record:
A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, CONSIDERING PROJECT NO. 06-5644.75, PETITION FOR SPECIAL EXCEPTION PURSUANT TO CHAPTER 28, ARTICLE II OF THE CITY'S CODE OF ORDINANCES ENTITLED "VARIANCES AND SPECIAL EXCEPTIONS" RELATED TO A FUNERAL HOME ESTABLISHMENT TO BE LOCATED AT 2615 and 2621 STATE ROAD 7, WEST PARK, FLORIDA, PROVIDING FOR AN EFFECTIVE DATE
Resolution 2016-113

Mr. Balogun advised that the applicant was not in attendance.

The City Attorney advised that this item had been noticed but the applicant was not present; therefore, the Commission had the discretion to defer this item.

A motion was made by Commissioner Dorsett, and seconded by Commissioner Johnson, to defer this item to a future agenda.

Mayor Jones asked for a roll call vote. All voted in favor. (Motion passed 5-0)

A motion was made by Vice Mayor Mack, and seconded by Commissioner Johnson, to allow public comment.

Mayor Jones asked for a roll call vote. All voted in favor. (Motion passed 5-0)

Ms. Jessica Cannon voiced opposition to this item and spoke of difficulties her two businesses on 441 faced due to the presence of the prior funeral home that was adjacent. She said nearby business owner expressed the same opposition and asked the Commission to deny this request.

Mayor Jones said this item was deferred and would be addressed in future.

The City Attorney advised that this item would be heard on the next Agenda.

17. ORDINANCES – FIRST READING

1. The City Clerk read the following resolution title into the record:
AN ORDINANCE OF THE CITY OF WEST PARK, FLORIDA, AMENDING THE OPERATING BUDGET FOR FISCAL YEAR 2015-16 COMMENCING OCTOBER 1, 2015, THROUGH SEPTEMBER 30, 2016, BY APPROPRIATING A PORTION OF THE GENERAL FUND UNRESERVED FUND BALANCE TO REPLACE REVENUES RECEIVED IN FY 2015 THAT HAD BEEN EXPECTED AND APPROPRIATED FOR FY 2016; AMENDING INITIALLY ADOPTED ESTIMATED REVENUES AND APPROPRIATIONS TO ALIGN WITH EXPECTED ACTUAL RESULTS; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICT AND REPEALER; PROVIDING FOR AN EFFECTIVE DATE
Ordinance 2016-06

A motion was made by Commissioner Dorsett, and seconded by Commissioner Judeikis, to approve.

Mayor Jones asked for a roll call vote. All voted in favor.

18. CITY MANAGER’S REPORT – W. Ajibola Balogun

1. Status/Updates:

i. Update on the Presentation in Tallahassee for the \$500,000 Cultural Facilities Grant

Mr. Balogun advised that he and Mr. Debon Campbell recently traveled to Tallahassee to attend the Department of State Division of Cultural Affairs grant panel review. He announced that the City was successful in being awarded a \$500,000 grant for upgrades to McTyre Park. He thanked Staff for the hard work in preparing for the panel review.

ii. Small Business Grant Program Workshop

Mr. Balogun deferred to Staff. Mr. Debon Campbell gave a brief update on the recent Small Business Grant Workshop that was held at City Hall on October 21, 2016 to help small business owners prepare applications for the next round of the program.

Commissioner Johnson asked whether any attendees had identified application requirements that presented a challenge. Mr. Campbell replied no.

iii. Draft FY 2016-17 Legislative Priority

Mr. Balogun advised that he recently met with the City's lobbyist to review the proposed legislative priority list for next year and said the list had to be adopted at the next meeting.

iv. Update on BSO Fire Rescue FY 2016-17 Budget

Mr. Balogun recalled a previous meeting where he advised the Commission of increases to line items in the Fire Rescue Department's budget – namely, health insurance and maintenance of rescue vehicles. He stated that as a result of recent discussions with the Broward Sheriff's Office, both line items were reduced.

v. Update on Annual Thanksgiving Feed The Needy Event

Mr. Cesar Garcia gave an update on plans in progress for the Annual Mary Kendrick Thanksgiving Feed the Needy Event scheduled for Tuesday, November 22, 2016 at 11 a.m. at Mary Saunders Park.

12. NEW BUSINESS

13. FUTURE AGENDA ITEMS

14. FOR THE GOOD OF THE ORDER & COMMISSIONER COMMENTS / ANNOUNCEMENTS

Commissioner Johnson advised that the public was receiving flyers announcing the *Roll To The Polls* activity on Sunday, November 6, 2016 in partnership with Commissioner Sanders from Hallandale Beach, whereby a charter bus would take voters to the polls for early voting.

Commissioner Johnson requested that everyone keep Representative Shevrin Jones in their prayers during his recovery.

Mayor Jones congratulated Commissioner Johnson on his recent nomination in *Legacy Magazine*.

15. ADJOURNMENT

There being no further business to come before this Body, the meeting adjourned at 7:41 p.m.

Respectfully Submitted By:

Alexandra Grant, City Clerk

Approved at the _____ City Commission Meeting

Eric H. Jones, Mayor

THE CITY OF WEST PARK
SPECIAL CITY COMMISSION MEETING MINUTES
OATH OF OFFICE

THURSDAY, NOVEMBER 10, 2016
6:00 p.m.

1. CALL TO ORDER

The **Special Meeting** of the City Commission of the City of West Park was held in the Commission Chamber, 1965 South State Road 7, West Park, Florida on **Thursday, November 10, 2016**.

Mayor Jones called the meeting to order at 6:00 p.m.

2. ROLL CALL

The city clerk called the roll. The following were present: Mayor Jones, Vice Mayor Mack, and Commissioners Thomas Dorsett, Brian Johnson, and Kristine Judeikis.

Also present were: W. Ajibola Balogun, City Manager; Burnadette Norris-Weeks, City Attorney; Christopher Wallace, Finance Director; Lavelle Jenrette, Assistant to the City Manager; Wiener Chavire, Permit and Account Analyst; Debon Campbell, Special Projects and Intergovernmental Affairs Liaison; Maritza Prebal, Supervisor of Administrative Services; Gia Lagana, Administrative Assistant; and Alexandra Grant, City Clerk.

3. INVOCATION

Dr. Roslyn Osgood gave the invocation.

4. PLEDGE OF ALLEGIANCE

Mayor Jones led all present in the Pledge of Allegiance.

5. SPECIAL REMARKS

Mayor Jones presented a Commendation on behalf of the City Commission to Vice Mayor Rita Mack in recognition of her years of dedicated service on the Commission and to the City of West Park.

Vice Mayor Mack received the Commendation and expressed her gratitude to all.

6. OATH OF OFFICE

MAYOR: ERIC JONES

Dr. Robert Stanley administered the Oath of Office for Mayor Eric Jones. Mayor Jones was duly sworn in.

SEAT 3: BRIAN JOHNSON

Dr. Roslyn Osgood administered the Oath of Office for Commissioner Brian Johnson. Commissioner Johnson was duly sworn in.

SEAT 4: FELICIA BRUNSON

Reverend Joe Johnson administered the Oath of Office for Commissioner Felicia Brunson.

Commissioner Brunson was duly sworn in.

7. SELECTION OF VICE MAYOR

1. Commissioner Judeikis made a motion to nominate herself as Vice Mayor. There was no second. As there was no second to the motion, Mayor Jones asked for another nomination.

8. Mayor Jones made a motion to nominate Commissioner Johnson as Vice Mayor. Commissioner Judeikis seconded the motion. Mayor Jones asked for a roll call vote. All voted in favor. (Motion passed 5-0)

8. FOR THE GOOD OF THE ORDER & COMMISSIONER COMMENTS/ANNOUNCEMENTS

Vice Mayor Johnson thanked the public and expressed his eagerness to continue serving the City.

Commissioner Brunson thanked the public for electing her and expressed her eagerness to serve the City.

Mayor Jones thanked the public for re-electing him.

9. ADJOURNMENT

There being no further business to come before this Body, the meeting adjourned at 6:17 p.m.

Respectfully Submitted By:

Alexandra Grant, City Clerk

Approved at the _____ City Commission Meeting

Eric H. Jones, Mayor

RESOLUTION NO. 2016-119

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, APPROVING A GRANT AWARD IN THE AMOUNT OF FIVE THOUSAND DOLLARS TO SMOOTH CUTS UNISEX SALON, INC. IN ACCORDANCE WITH THE MOM AND POP SMALL BUSINESS GRANT PROGRAM; FURTHER AUTHORIZING THE MAYOR AND CITY ADMINISTRATOR TO EXECUTE THE ATTACHED AGREEMENT WITH SMOOTH CUTS UNISEX SALON, INC. FOR THE PROVISION OF FINANCIAL AND TECHNICAL ASSISTANCE FOR QUALIFIED SMALL BUSINESSES; PROVIDING FOR AN EXPENDITURE OF FUNDS; PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the Mom and Pop Small Business Grant Program was created to provide financial and technical assistance to qualified small businesses that are approved for funding;

WHEREAS, the City of West Park ("City") received applications for the Mom and Pop Small Business Grant Program up until Friday, November 11, 2016; and

WHEREAS, qualified applicants will receive a maximum grant of Five Thousand Dollars (\$5,000.00); and

WHEREAS, Smooth Cuts Unisex Salon, Inc. was selected as one of five (5) small businesses located within the City to receive a grant award in the amount of Five Thousand Dollars (\$5,000.00); and

WHEREAS, the City Commission of the City of West Park ("City Commission") desires to authorize the Mayor and City Administrator to execute the attached Agreement with Smooth Cuts Unisex Salon, Inc. for the provision of financial and technical assistance; and

WHEREAS, the City Administrator is recommending that the City Commission approve the grant award to Smooth Cuts Unisex Salon, Inc. and further authorizes the City Administrator and the Mayor to enter into and execute an agreement with Smooth Cuts Unisex Salon, Inc. in accordance with the terms and conditions of the Mom and Pop Small Business Grant Program, in the contract form attached hereto as Exhibit "A."

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA:

Section 1. Adoption of Representations. The foregoing “Whereas clauses are hereby ratified and confirmed as being true, and the same are hereby made a specific part of this Resolution.

Section 2. Approval of Grant Award. The City Commission of the City of West Park hereby approves of the grant award to Smooth Cuts Unisex Salon, Inc. in the amount of Five Thousand Dollars (\$5,000.00) pursuant to the Mom and Pop Small Business Grant Program.

Section 3. Authorization of Mayor and City Administrator . The City Commission of the City of West Park hereby authorizes the Mayor and City Administrator to enter into and execute an agreement with Smooth Cuts Unisex Salon, Inc. for the provision of financial and technical assistance in accordance with the terms and conditions of the Mom and Pop Small Business Grant Program, attached hereto as Exhibit “A”. The City Administrator is further authorized to take all necessary and expedient action to effectuate the intent of this Resolution.

Section 4. Expenditure of Funds. The City Commission of the City of West Park hereby authorizes the City Administrator to allocate the funds for the grant award related to the execution of the attached agreement for the Mom and Pop Small Business Grant Program from account number 01-80-00-580-319.

Section 5. Effective Date. This resolution shall take effect immediately upon adoption.

PASSED and ADOPTED this 7th day of December 2016.

Eric H. Jones, Jr., Mayor

ATTEST:

Alexandra Grant, City Clerk

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY:

Burnadette Norris-Weeks, Esq.
City Attorney

Moved by: _____

Seconded by: _____

VOTE:

Commissioner Brunson	_____ (Yes)	_____ (No)
Commissioner Dorsett	_____ (Yes)	_____ (No)
Commissioner Judeikis	_____ (Yes)	_____ (No)
Vice-Mayor Johnson	_____ (Yes)	_____ (No)
Mayor Jones	_____ (Yes)	_____ (No)

RESOLUTION NO. 2016-120

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, APPROVING A GRANT AWARD IN THE AMOUNT OF FIVE THOUSAND DOLLARS TO 809 AUTO SHOP, INC. IN ACCORDANCE WITH THE MOM AND POP SMALL BUSINESS GRANT PROGRAM; FURTHER AUTHORIZING THE MAYOR AND CITY ADMINISTRATOR TO EXECUTE THE ATTACHED AGREEMENT WITH 809 AUTO SHOP, INC. FOR THE PROVISION OF FINANCIAL AND TECHNICAL ASSISTANCE FOR QUALIFIED SMALL BUSINESSES; PROVIDING FOR AN EXPENDITURE OF FUNDS; PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the Mom and Pop Small Business Grant Program was created to provide financial and technical assistance to qualified small businesses that are approved for funding;

WHEREAS, the City of West Park ("City") received applications for the Mom and Pop Small Business Grant Program up until Friday, November 11, 2016; and

WHEREAS, qualified applicants will receive a maximum grant of Five Thousand Dollars (\$5,000.00); and

WHEREAS, 809 Auto Shop, Inc. was selected as one of five (5) small businesses located within the City to receive a grant award in the amount of Five Thousand Dollars (\$5,000.00); and

WHEREAS, the City Commission of the City of West Park ("City Commission") desires to authorize the Mayor and City Administrator to execute the attached Agreement with 809 Auto Shop, Inc. for the provision of financial and technical assistance; and

WHEREAS, the City Administrator is recommending that the City Commission approve the grant award to 809 Auto Shop, Inc. and further authorizes the City Administrator and the Mayor to enter into and execute an agreement with 809 Auto Shop, Inc. in accordance with the terms and conditions of the Mom and Pop Small Business Grant Program, in the contract form attached hereto as Exhibit "A."

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA:

Section 1. Adoption of Representations. The foregoing “Whereas clauses are hereby ratified and confirmed as being true, and the same are hereby made a specific part of this Resolution.

Section 2. Approval of Grant Award. The City Commission of the City of West Park hereby approves of the grant award to 809 Auto Shop, Inc. in the amount of Five Thousand Dollars (\$5,000.00) pursuant to the Mom and Pop Small Business Grant Program.

Section 3. Authorization of Mayor and City Administrator. The City Commission of the City of West Park hereby authorizes the Mayor and City Administrator to enter into and execute an agreement with 809 Auto Shop, Inc. for the provision of financial and technical assistance in accordance with the terms and conditions of the Mom and Pop Small Business Grant Program, attached hereto as Exhibit “A”. The City Administrator is further authorized to take all necessary and expedient action to effectuate the intent of this Resolution.

Section 4. Expenditure of Funds. The City Commission of the City of West Park hereby authorizes the City Administrator to allocate the funds for the grant award related to the execution of the attached agreement for the Mom and Pop Small Business Grant Program from account number 01-80-00-580-319.

Section 5. Effective Date. This resolution shall take effect immediately upon adoption.

PASSED and ADOPTED this 7th day of December 2016.

Eric H. Jones, Jr., Mayor

ATTEST:

Alexandra Grant, City Clerk

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY:

Burnadette Norris-Weeks, Esq.
City Attorney

Moved by: _____

Seconded by: _____

VOTE:

Commissioner Brunson	_____ (Yes)	_____ (No)
Commissioner Dorsett	_____ (Yes)	_____ (No)
Commissioner Judeikis	_____ (Yes)	_____ (No)
Vice-Mayor Johnson	_____ (Yes)	_____ (No)
Mayor Jones	_____ (Yes)	_____ (No)

RESOLUTION NO. 2016-121

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, APPROVING A GRANT AWARD IN THE AMOUNT OF FIVE THOUSAND DOLLARS TO JEF AUTO SERVICE, INC. IN ACCORDANCE WITH THE MOM AND POP SMALL BUSINESS GRANT PROGRAM; FURTHER AUTHORIZING THE MAYOR AND CITY ADMINISTRATOR TO EXECUTE THE ATTACHED AGREEMENT WITH JEF AUTO SERVICE, INC. FOR THE PROVISION OF FINANCIAL AND TECHNICAL ASSISTANCE FOR QUALIFIED SMALL BUSINESSES; PROVIDING FOR AN EXPENDITURE OF FUNDS; PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the Mom and Pop Small Business Grant Program was created to provide financial and technical assistance to qualified small businesses that are approved for funding;

WHEREAS, the City of West Park ("City") received applications for the Mom and Pop Small Business Grant Program up until Friday, November 11, 2016; and

WHEREAS, qualified applicants will receive a maximum grant of Five Thousand Dollars (\$5,000.00); and

WHEREAS, Jef Auto Service, Inc. was selected as one of five (5) small businesses located within the City to receive a grant award in the amount of Five Thousand Dollars (\$5,000.00); and

WHEREAS, the City Commission of the City of West Park ("City Commission") desires to authorize the Mayor and City Administrator to execute the attached Agreement with Jef Auto Service, Inc. for the provision of financial and technical assistance; and

WHEREAS, the City Administrator is recommending that the City Commission approve the grant award to Jef Auto Service, Inc. and further authorizes the City Administrator and the Mayor to enter into and execute an agreement with Jef Auto Service, Inc. in accordance with the terms and conditions of the Mom and Pop Small Business Grant Program, in the contract form attached hereto as Exhibit "A."

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA:

Section 1. Adoption of Representations. The foregoing “Whereas clauses are hereby ratified and confirmed as being true, and the same are hereby made a specific part of this Resolution.

Section 2. Approval of Grant Award. The City Commission of the City of West Park hereby approves of the grant award to Jef Auto Service, Inc. in the amount of Five Thousand Dollars (\$5,000.00) pursuant to the Mom and Pop Small Business Grant Program.

Section 3. Authorization of Mayor and City Administrator. The City Commission of the City of West Park hereby authorizes the Mayor and City Administrator to enter into and execute an agreement with Jef Auto Service, Inc. for the provision of financial and technical assistance in accordance with the terms and conditions of the Mom and Pop Small Business Grant Program, attached hereto as Exhibit “A”. The City Administrator is further authorized to take all necessary and expedient action to effectuate the intent of this Resolution.

Section 4. Expenditure of Funds. The City Commission of the City of West Park hereby authorizes the City Administrator to allocate the funds for the grant award related to the execution of the attached agreement for the Mom and Pop Small Business Grant Program from account number 01-80-00-580-319.

Section 5. Effective Date. This resolution shall take effect immediately upon adoption.

PASSED and ADOPTED this 7th day of December 2016.

Eric H. Jones, Jr., Mayor

ATTEST:

Alexandra Grant, City Clerk

**APPROVED AS TO FORM AND
LEGAL SUFFICIENCY:**

Burnadette Norris-Weeks, Esq.
City Attorney

Moved by: _____

Seconded by: _____

VOTE:

Commissioner Brunson	_____ (Yes)	_____ (No)
Commissioner Dorsett	_____ (Yes)	_____ (No)
Commissioner Judeikis	_____ (Yes)	_____ (No)
Vice-Mayor Johnson	_____ (Yes)	_____ (No)
Mayor Jones	_____ (Yes)	_____ (No)

RESOLUTION NO. 2016-122

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, APPROVING A GRANT AWARD IN THE AMOUNT OF FIVE THOUSAND DOLLARS TO CHAIR CARE INC. IN ACCORDANCE WITH THE MOM AND POP SMALL BUSINESS GRANT PROGRAM; FURTHER AUTHORIZING THE MAYOR AND CITY ADMINISTRATOR TO EXECUTE THE ATTACHED AGREEMENT WITH CHAIR CARE INC. FOR THE PROVISION OF FINANCIAL AND TECHNICAL ASSISTANCE FOR QUALIFIED SMALL BUSINESSES; PROVIDING FOR AN EXPENDITURE OF FUNDS; PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the Mom and Pop Small Business Grant Program was created to provide financial and technical assistance to qualified small businesses that are approved for funding;

WHEREAS, the City of West Park ("City") received applications for the Mom and Pop Small Business Grant Program up until Friday, November 11, 2016; and

WHEREAS, qualified applicants will receive a maximum grant of Five Thousand Dollars (\$5,000.00); and

WHEREAS, Child Care Inc. was selected as one the small businesses located within the City to receive a grant award in the amount of Five Thousand Dollars (\$5,000.00); and

WHEREAS, the City Commission of the City of West Park ("City Commission") desires to authorize the Mayor and City Administrator to execute the attached Agreement with Child Care Inc. for the provision of financial and technical assistance; and

WHEREAS, the City Administrator is recommending that the City Commission approve the grant award to Child Care Inc. and further authorizes the City Administrator and the Mayor to enter into and execute an agreement with Child Care Inc. in accordance with the terms and conditions of the Mom and Pop Small Business Grant Program, in the contract form attached hereto as Exhibit "A."

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA:

Section 1. Adoption of Representations. The foregoing “Whereas clauses are hereby ratified and confirmed as being true, and the same are hereby made a specific part of this Resolution.

Section 2. Approval of Grant Award. The City Commission of the City of West Park hereby approves of the grant award to Child Care Inc. in the amount of Five Thousand Dollars (\$5,000.00) pursuant to the Mom and Pop Small Business Grant Program.

Section 3. Authorization of Mayor and City Administrator. The City Commission of the City of West Park hereby authorizes the Mayor and City Administrator to enter into and execute an agreement with Child Care Inc. for the provision of financial and technical assistance in accordance with the terms and conditions of the Mom and Pop Small Business Grant Program, attached hereto as Exhibit “A”. The City Administrator is further authorized to take all necessary and expedient action to effectuate the intent of this Resolution.

Section 4. Expenditure of Funds. The City Commission of the City of West Park hereby authorizes the City Administrator to allocate the funds for the grant award related to the execution of the attached agreement for the Mom and Pop Small Business Grant Program from account number 01-80-00-580-319.

Section 5. Effective Date. This resolution shall take effect immediately upon adoption.

PASSED and ADOPTED this 7th day of December 2016.

Eric H. Jones, Jr., Mayor

ATTEST:

Alexandra Grant, City Clerk

**APPROVED AS TO FORM AND
LEGAL SUFFICIENCY:**

Burnadette Norris-Weeks, Esq.
City Attorney

Moved by: _____

Seconded by: _____

VOTE:

Commissioner Brunson	_____ (Yes)	_____ (No)
Commissioner Dorsett	_____ (Yes)	_____ (No)
Commissioner Judeikis	_____ (Yes)	_____ (No)
Vice-Mayor Johnson	_____ (Yes)	_____ (No)
Mayor Jones	_____ (Yes)	_____ (No)

RESOLUTION NO. 2016-123

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, APPOINTING ONE (1) MEMBER TO THE CHARTER REVIEW COMMITTEE; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Commission of the City of West Park ("City Commission") enacted Ordinance 2006-16, establishing a Charter Review Committee; and

WHEREAS, the City Commission adopted Resolution 2006-82, appointing members to the Charter Review Committee in accordance with Ordinance 2006-16 and the City Charter; and

WHEREAS, due to the term expiration of an appointed member of the Charter Review Committee, it is necessary for the City Commission to appoint one (1) member to the Charter Review Committee.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA:

Section 1. Adoption of Representations. The foregoing "Whereas" clauses are hereby true and correct and incorporated by reference.

Section 2. Appointment of Member. The City Commission hereby appoints the following member to the Charter Review Committee:

(1) Jennifer Meyer (Appointed by Commissioner Kristine Judeikis)

Section 3. Effective Date. This Resolution shall be effective immediately upon its passage and adoption.

PASSED and ADOPTED this 7th day of December 2016.

Eric H. Jones, Jr., Mayor

ATTEST:

Alexandra Grant, City Clerk

**APPROVED AS TO FORM AND
LEGAL SUFFICIENCY:**

Burnadette Norris-Weeks, Esq.
City Attorney

Moved by: _____

Seconded by: _____

VOTE:

Commissioner Brunson	_____ (Yes)	_____ (No)
Commissioner Dorsett	_____ (Yes)	_____ (No)
Commissioner Judeikis	_____ (Yes)	_____ (No)
Vice-Mayor Johnson	_____ (Yes)	_____ (No)
Mayor Jones	_____ (Yes)	_____ (No)

RESOLUTION NO. 2016-124

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, APPOINTING KATHY CLARKE TO THE DIVERSITY ADVISORY COMMITTEE; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, on March 21, 2007, the City Commission of the City of West Park ("City Commission") passed and adopted Ordinance 2007-04, establishing a Diversity Advisory Committee for the City of West Park; and

WHEREAS, Section 2 of Ordinance 2007-04 provides that the Diversity Advisory Committee shall consist of five (5) members, who shall serve for a term of one (1) year and until their successors are qualified; and

WHEREAS, the City Commission desires to appoint one (1) member to the Diversity Advisory Committee.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA:

Section 1. Adoption of Representations. The foregoing "Whereas" clauses are hereby true and correct and incorporated by reference.

Section 2. Appointment of Members. The City Commission hereby appoints the following member to the Business Advisory Committee:

(1) Kathy Clarke (Appointed by Commissioner Felicia M. Brunson)

Section 3. Effective Date. This Resolution shall be effective immediately upon its passage and adoption.

PASSED and ADOPTED this 7th day of December 2016.

Eric H. Jones, Jr., Mayor

ATTEST:

Alexandra Grant, City Clerk

**APPROVED AS TO FORM AND
LEGAL SUFFICIENCY:**

Burnadette Norris-Weeks, Esq.
City Attorney

Moved by: _____

Seconded by: _____

VOTE:

Commissioner Brunson	_____ (Yes)	_____ (No)
Commissioner Dorsett	_____ (Yes)	_____ (No)
Commissioner Judeikis	_____ (Yes)	_____ (No)
Vice-Mayor Johnson	_____ (Yes)	_____ (No)
Mayor Jones	_____ (Yes)	_____ (No)

RESOLUTION NO. 2016-125

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, APPOINTING LINDA QUINN TO THE BEAUTIFICATION ADVISORY COMMITTEE; PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, on November 7, 2007 the City Commission of the City of West Park (“City Commission”) adopted Resolution 2007-67, which established a Beautification Advisory Committee; and

WHEREAS, on March 19, 2008, the City Commission adopted Resolution 2008-18, which appointed members to the Beautification Advisory Committee; and

WHEREAS, due to the expiration of a term of an appointed member, it is necessary for the City Commission to appoint one (1) member to the Beautification Advisory Committee in accordance with Resolution 2007-67.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, AS FOLLOWS:

Section 1. Adoption of Representations. The foregoing “Whereas” clauses are hereby ratified and confirmed as being true, and the same are hereby made a specific part of this Resolution.

Section 2. Appointment of Member. The City Commission of the City of West Park hereby reappoints the following member to serve on the Beautification Advisory Committee:

- (1) Linda Quinn (Appointed by Commissioner Felicia Brunson) for a term of one (1) year.

Section 3. Effective Date. This Resolution shall become effective immediately upon its adoption.

PASSED and ADOPTED this 7th day of December 2016.

Eric H. Jones, Jr., Mayor

ATTEST:

Alexandra Grant, City Clerk

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY:

Burnadette Norris-Weeks, Esq.
City Attorney

Moved by: _____

Seconded by: _____

VOTE:

Commissioner Brunson	_____ (Yes)	_____ (No)
Commissioner Dorsett	_____ (Yes)	_____ (No)
Commissioner Judeikis	_____ (Yes)	_____ (No)
Vice-Mayor Johnson	_____ (Yes)	_____ (No)
Mayor Jones	_____ (Yes)	_____ (No)

RESOLUTION NO. 2016-126

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, APPOINTING ONE (1) MEMBER TO THE CHARTER REVIEW COMMITTEE; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Commission of the City of West Park (“City Commission”) enacted Ordinance 2006-16, establishing a Charter Review Committee; and

WHEREAS, the City Commission adopted Resolution 2006-82, appointing members to the Charter Review Committee in accordance with Ordinance 2006-16 and the City Charter; and

WHEREAS, due to the term expiration of an appointed member of the Charter Review Committee, it is necessary for the City Commission to appoint one (1) member to the Charter Review Committee.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA:

Section 1. Adoption of Representations. The foregoing “Whereas” clauses are hereby true and correct and incorporated by reference.

Section 2. Appointment of Member. The City Commission hereby appoints the following member to the Charter Review Committee:

(1) Marchalal Jenkins (Appointed by Commissioner Felicia M. Brunson)

Section 3. Effective Date. This Resolution shall be effective immediately upon its passage and adoption.

PASSED and ADOPTED this 7th day of December 2016.

Eric H. Jones, Jr., Mayor

ATTEST:

Alexandra Grant, City Clerk

**APPROVED AS TO FORM AND
LEGAL SUFFICIENCY:**

Burnadette Norris-Weeks, Esq.
City Attorney

Moved by: _____

Seconded by: _____

VOTE:

Commissioner Brunson	_____ (Yes)	_____ (No)
Commissioner Dorsett	_____ (Yes)	_____ (No)
Commissioner Judeikis	_____ (Yes)	_____ (No)
Vice-Mayor Johnson	_____ (Yes)	_____ (No)
Mayor Jones	_____ (Yes)	_____ (No)

RESOLUTION NO. 2016-127

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, APPOINTING JEFF HORN TO THE TWIN LAKES WATER CONTROL DISTRICT ADVISORY BOARD; PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the City Commission of the City of West Park ("City Commission") adopted Ordinance 2006-17, accepting the transfer of the Twin Lakes Water Control District ("TLWCD") from Broward County to the City of West Park ("City"); and

WHEREAS, on October 16, 2006 the City Commission passed a Resolution appointing members to the Twin Lakes Water Control District Advisory Board ("Advisory Board"); and

WHEREAS, the City Commission subsequently adopted Ordinance 2013-05, in part, to increase the membership and composition of the TLWCD Advisory Board; and

WHEREAS, due to the resignation of an appointed member, it is necessary to appoint one member to the Advisory Board.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA:

Section 1. Adoption of Representations. The foregoing "Whereas" clauses are hereby true and correct and incorporated by reference.

Section 2. Appointment of Member; Term. The City Commission hereby appoints the following member to the Twin Lakes Water Control District Advisory Board:

(1) Jeff Horn (Appointed by Commissioner Dorsett for remainder of the 2-year term vacated by Ean Sugarman (expiring in October 2017)).

Section 3. Effective Date. This Resolution shall be effective immediately upon its passage and adoption.

PASSED and ADOPTED this 7th day of December 2016.

Eric H. Jones, Jr., Mayor

ATTEST:

Alexandra Grant, City Clerk

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY:

Burnadette Norris-Weeks, Esq.
City Attorney

Moved by: _____

Seconded by: _____

VOTE:

Commissioner Brunson	_____ (Yes)	_____ (No)
Commissioner Dorsett	_____ (Yes)	_____ (No)
Commissioner Judeikis	_____ (Yes)	_____ (No)
Vice-Mayor Johnson	_____ (Yes)	_____ (No)
Mayor Jones	_____ (Yes)	_____ (No)

RESOLUTION NO. 2016-128

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, AUTHORIZING THE MAYOR AND CITY ADMINISTRATOR TO EXECUTE THE ATTACHED AGREEMENT WITH INTERNATIONAL LIMO OF SOUTH FLORIDA LLC FOR COMMUNITY BUS SERVICES; PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the City Commission of the City of West Park ("City Commission") held a community public hearing on April 16, 2014 and determined that the City was in need of an additional form of transit service within the City of West Park; and

WHEREAS, the City of West Park ("City") and Broward County ("County") subsequently entered into an agreement to target public transportation needs for residents and persons traveling within or throughout City; and

WHEREAS, the City issued RFP #16-0930 for Community Bus Services which closed on Friday, September 30, 2016 and International Limo of South Florida LLC ("ILSF") was the sole, lowest and most responsive proposer; and

WHEREAS, it is in best interest of City residents to enter into an Agreement with ILSF for Community Bus Services.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, AS FOLLOWS:

Section 1. Adoption of Representations. The foregoing "Whereas" clauses are hereby ratified and confirmed as being true, and the same are hereby made a specific part of this Resolution.

Section 2. Authority of Mayor and City Administrator. The City Commission of the City of West Park hereby authorizes the Mayor and City Administrator to execute the Community Bus Services Agreement with International Limo of South Florida LLC, which is attached as Exhibit "A" hereto.

Section 3. Allocation of Funds. The City Commission authorizes the City Administrator to charge expenses for Community Bus Services to account number 01-80-00-580-342.

Section 4. Effective Date. This Resolution shall be effective immediately upon its passage and adoption.

PASSED and ADOPTED this 16th day of November 2016.

Eric H. Jones, Jr., Mayor

ATTEST:

Alexandra Grant, City Clerk

**APPROVED AS TO FORM AND
LEGAL SUFFICIENCY:**

Burnadette Norris-Weeks, Esq.
City Attorney

Moved by: _____

Seconded by: _____

VOTE:

Commissioner Dorsett	_____ (Yes)	_____ (No)
Commissioner Johnson	_____ (Yes)	_____ (No)
Commissioner Judeikis	_____ (Yes)	_____ (No)
Commissioner Brunson	_____ (Yes)	_____ (No)
Mayor Jones	_____ (Yes)	_____ (No)

RESOLUTION NO. 2016-129

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, AUTHORIZING THE MAYOR AND CITY ADMINISTRATOR TO EXECUTE THE ATTACHED AGREEMENT BETWEEN THE CITY OF WEST PARK AND SOUTH FLORIDA XTREME FOOTBALL CLUB, INC. FOR USAGE OF CITY PARK RECREATIONAL FACILITIES; PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the City owns and/or operates certain parks, athletic fields, buildings and facilities which are intended for recreational purposes; and

WHEREAS, the City desires to offer a wide variety of recreational and sporting activities for residents and the surrounding communities on a year-round basis; and

WHEREAS, South Florida Xtreme Football Club, Inc. ("SF Xtreme") desires to conduct "Adult Amateur Football" through practices, games, and performances related to athletic programs, events, leagues and services at the City's recreational facilities during operating hours, as determined by the City Administrator or designee, in a responsible manner with due regard for the safety of the participants and others; and

WHEREAS, the City and SF Xtreme desire to enter into an Agreement allowing SF Xtreme to utilize the City's recreational facilities at McTyre Park and Mary Saunders Park, as set forth in Exhibit "A" attached hereto; and

WHEREAS, the City of West Park ("City") operates McTyre Park and Mary Saunders Park, as well as the athletic fields, buildings and recreational facilities located therein; and

WHEREAS, the City Commission of the City of West Park, upon the recommendation of the City Administrator, desires to authorize the Mayor and City Administrator to enter into and execute the facility usage Agreement between the City and SF Xtreme.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, AS FOLLOWS:

Section 1. Adoption of Representations. The foregoing "Whereas" clauses are hereby ratified and confirmed as being true, and the same are hereby made a specific part of this Resolution.

Section 2. Approval of Agreement; Authority of Mayor and City Administrator. The City Commission of the City of West Park hereby authorizes the Mayor and City Administrator to execute the Agreement between the City of West Park and South Florida Xtreme Football Club, Inc. attached as Exhibit "A" hereto, for usage of the City's

recreational facilities at McTyre Park and Mary Saunders Park, together with such non-material changes as may be acceptable to the City Attorney.

Section 3. Effective Date. This Resolution shall be effective immediately upon its passage and adoption.

PASSED and **ADOPTED** this 7th day of December 2016.

Eric H. Jones, Jr., Mayor

ATTEST:

Alexandra Grant, City Clerk

**APPROVED AS TO FORM AND
LEGAL SUFFICIENCY:**

Burnadette Norris-Weeks, Esq.
City Attorney

Moved by: _____

Seconded by: _____

VOTE:

Commissioner Dorsett	_____ (Yes)	_____ (No)
Commissioner Johnson	_____ (Yes)	_____ (No)
Commissioner Judeikis	_____ (Yes)	_____ (No)
Vice-Mayor Mack	_____ (Yes)	_____ (No)
Mayor Jones	_____ (Yes)	_____ (No)

RESOLUTION NO. 2016-130

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, AUTHORIZING THE MAYOR AND CITY ADMINISTRATOR TO EXECUTE THE MEMORANDUM OF UNDERSTANDING BETWEEN THE FLORIDA DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES AND THE CITY OF WEST PARK FOR ELECTRONIC VEHICLE DATA IN CONNECTION WITH THE DRIVER AND VEHICLE INFORMATION DATABASE SYSTEM; PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the City of West Park ("City Commission") adopted Resolution 2011-21, authorizing the Mayor and City Administrator to enter into an Agreement between the City of West Park ("City") and American Traffic Solutions, Inc. ("ATS") for services related to the red light camera traffic safety program within the City; and

WHEREAS, the Florida Legislature passed and the Governor of the State of Florida subsequently signed into law CS/CS/HB7125, assigned Chapter No 2013-160, Laws of Florida, which authorized local hearings for notices of violations connected with the use of red light cameras as traffic infraction detectors; and

WHEREAS, the City Commission adopted Resolution 2013-116, authorizing the Mayor and City Administrator to execute the Memorandum of Understanding between the Florida Department of Highway Safety and Motor Vehicles and the City of West Park for electronic vehicle data in connection with the red light camera traffic safety program within the City; and

WHEREAS, the City of West Park and the Broward Sheriff's Office terminated all contractual relations in connection with the operation of the City's red light camera traffic safety program; and

WHEREAS, the City of West Park has hired, John Wilson, as the Traffic Enforcement Officer for the City's red light camera program, as authorized by Section 316.0083, Florida Statutes, also known as the Mark Wandall Traffic Safety Act; and

WHEREAS, electronic access to the State of Florida's Driver and Vehicle Information Database (DAVID) is needed by John Wilson in order to perform his duties as the Traffic Enforcement Officer; and

WHEREAS, the current Memorandum of Understanding expires January 6, 2017;
and

WHEREAS, the Florida Department of Highway Safety and Motor Vehicles is willing to provide the City with access to the DAVID database consistent with the attached Memorandum of Understanding as set forth in Exhibit "A" hereto.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, AS FOLLOWS:

Section 1. Adoption of Representations. The foregoing "Whereas" clauses are hereby ratified and confirmed as being true, and the same are hereby made a specific part of this Resolution.

Section 2. Authorization of Mayor and City Administrator. The City Commission of the City of West Park hereby authorizes the Mayor and City Administrator to execute the attached Memorandum of Understanding between the Florida Department of Highway Safety and Motor Vehicles and the City of West Park for electronic data in connection with the red light camera traffic safety program, as described and attached hereto as Exhibit "A."

Section 3. Effective Date. This Resolution shall be effective immediately upon its passage and adoption.

PASSED and ADOPTED this 7th day of December 2016.

Eric H. Jones, Jr., Mayor

ATTEST:

Alexandra Grant, City Clerk

**APPROVED AS TO FORM AND
LEGAL SUFFICIENCY:**

Burnadette Norris-Weeks, Esq.
City Attorney

Moved by: _____

Seconded by: _____

VOTE:

Commissioner Brunson	_____ (Yes)	_____ (No)
Commissioner Dorsett	_____ (Yes)	_____ (No)
Commissioner Judeikis	_____ (Yes)	_____ (No)
Vice-Mayor Johnson	_____ (Yes)	_____ (No)
Mayor Jones	_____ (Yes)	_____ (No)

RESOLUTION NO. 2016-131

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, AUTHORIZING THE CITY ADMINISTRATOR TO SUBMIT A RESPONSE TO THE 2017 MAXIMIZING OUT-OF-SCHOOL TIME ("MOST") REQUEST FOR PROPOSAL NO. 17-PS-049 FROM THE CHILDREN'S SERVICES COUNCIL OF BROWARD COUNTY (CSC) ON BEHALF OF THE CITY'S PARKS AND RECREATION DEPARTMENT; PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the Children's Services Council of Broward County ("CSC") is dedicated to providing the leadership and resources to enhance the lives of at-risk youth and youth with special needs; and

WHEREAS, CSC has budgeted approximately \$10.8 million for MOST programs for the General Population/ Inclusion programs, and approximately \$9 million for MOST programs for the Special Needs Population; and

WHEREAS, the CSC has issued a Request for Proposals NO. #17-PS-049 which requires certain core components to generally assist with academic enrichment and remediation, prevention education, assessment and case management services, community service learning activities, fitness and nutrition education, as well as other positive youth development activities; and

WHEREAS, the City Administrator of the City of West Park, Florida has recommended that the City submit a response to CSC's Request for Proposal No. 17-PS-049 on behalf of the City's Parks and Recreation Department; and

WHEREAS, the City Commission of the City of West Park deems a submission of said application as vitally important to the residents of the City.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, AS FOLLOWS:

Section 1. Adoption of Representations. The foregoing "Whereas" clauses are hereby ratified and confirmed as being true, and the same are hereby made a specific part of this Resolution.

Section 2. Application; Authorization of City Administrator. The City Commission of the City of West Park hereby authorizes the City Administrator to submit a response to RFP No. 17-PS-049 entitled Maximizing Out-of-School Time ("MOST") Grant from the Children's Services Council of Broward County ("CSC") on behalf of the City's Parks and Recreation Department, which is marked and attached hereto as Exhibit "A. The City

Administrator is further authorized to take all necessary and expedient action to carry out the aims of this Resolution, including such modifications to the grant application as may be necessary to facilitate timely submission thereof.

Section 3. Effective Date. This Resolution shall be effective immediately upon its passage and adoption.

PASSED and **ADOPTED** this 7th day of December 2016.

Eric H. Jones, Jr., Mayor

ATTEST:

Alexandra Grant, City Clerk

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY:

Burnadette Norris-Weeks, Esq.
City Attorney

Moved by: _____

Seconded by: _____

VOTE:

Commissioner Brunson	_____ (Yes)	_____ (No)
Commissioner Dorsett	_____ (Yes)	_____ (No)
Commissioner Judeikis	_____ (Yes)	_____ (No)
Vice-Mayor Johnson	_____ (Yes)	_____ (No)
Mayor Jones	_____ (Yes)	_____ (No)

RESOLUTION NO. 2016-132

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, ADOPTING THE CERTIFIED RESULTS OF THE NOVEMBER 8, 2016 MUNICIPAL ELECTION RELATED TO THE CITY OF WEST PARK; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of West Park (the "City") held a Municipal General Election on November 8, 2016 to fill the seat for Mayor and Commission Seat 4; and

WHEREAS, Mayor Eric Jones was re-elected to serve a four-year term; and

WHEREAS, Commissioner Felicia M. Brunson was elected to Seat 4 to serve a four-year term; and

WHEREAS, on November 19, 2016, the Broward County Canvassing Board certified the results of the City of West Park Municipal General Election held on November 8, 2016; and

WHEREAS, the City Commission of the City of West Park hereby desires to adopt the certified results of the November 8, 2016 municipal election.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, AS FOLLOWS:

Section 1. Adoption of Representations. The foregoing "Whereas" clauses are hereby ratified and confirmed as being true, and the same are hereby made a specific part of this Resolution.

Section 2. Adoption of Certified Election Results. The City Commission of the City of West Park hereby adopts the election results for the November 8, 2016 City of West Park Municipal General Election for the seat for Mayor and Commission Seat 4, certified by the Broward County Canvassing Board, as more specifically set forth in Exhibit "A" hereto.

Section 3. Effective Date. This Resolution shall take effect immediately upon final passage and adoption.

PASSED and ADOPTED this 7th day of December 2016.

Eric H. Jones, Jr., Mayor

ATTEST:

Alexandra Grant, City Clerk

**APPROVED AS TO FORM AND
LEGAL SUFFICIENCY:**

Burnadette Norris-Weeks, Esq.
City Attorney

Moved by: _____

Seconded by: _____

VOTE:

Commissioner Brunson	_____ (Yes)	_____ (No)
Commissioner Dorsett	_____ (Yes)	_____ (No)
Commissioner Judeikis	_____ (Yes)	_____ (No)
Vice-Mayor Johnson	_____ (Yes)	_____ (No)
Mayor Jones	_____ (Yes)	_____ (No)

RESOLUTION NO. 2016-133

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, APPROVING A GRANT AWARD IN THE AMOUNT OF FIVE THOUSAND DOLLARS TO CHARLES EDWARD TOUCHSTONE D/B/A TOUCHSTONE LAWN SERVICES IN ACCORDANCE WITH THE MOM AND POP SMALL BUSINESS GRANT PROGRAM; FURTHER AUTHORIZING THE MAYOR AND CITY ADMINISTRATOR TO EXECUTE THE ATTACHED AGREEMENT WITH CHARLES EDWARD TOUCHSTONE D/B/A TOUCHSTONE LAWN SERVICES FOR THE PROVISION OF FINANCIAL AND TECHNICAL ASSISTANCE FOR QUALIFIED SMALL BUSINESSES; PROVIDING FOR AN EXPENDITURE OF FUNDS; PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the Mom and Pop Small Business Grant Program was created to provide financial and technical assistance to qualified small businesses that are approved for funding;

WHEREAS, the City of West Park ("City") received applications for the Mom and Pop Small Business Grant Program up until Friday, November 11, 2016; and

WHEREAS, qualified applicants will receive a maximum grant of Five Thousand Dollars (\$5,000.00); and

WHEREAS, Charles Edward Touchstone d/b/a Touchstone Lawn Services was selected as one of the small businesses located within the City to receive a grant award in the amount of Five Thousand Dollars (\$5,000.00); and

WHEREAS, the City Commission of the City of West Park ("City Commission") desires to authorize the Mayor and City Administrator to execute the attached Agreement with Charles Edward Touchstone d/b/a Touchstone Lawn Services for the provision of financial and technical assistance; and

WHEREAS, the City Administrator is recommending that the City Commission approve the grant award to Charles Edward Touchstone d/b/a Touchstone Lawn Services after meeting all statutory notice requirements and further authorizes the City Administrator and the Mayor to enter into and execute an agreement with Charles Edward Touchstone d/b/a Touchstone Lawn Services in accordance with the terms and conditions of the Mom and Pop Small Business Grant Program, in the contract form attached hereto as Exhibit "A."

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA:

Section 1. Adoption of Representations. The foregoing "Whereas clauses are hereby ratified and confirmed as being true, and the same are hereby made a specific part of this Resolution.

Section 2. Approval of Grant Award. The City Commission of the City of West Park hereby approves of the grant award to Charles Edward Touchstone d/b/a Touchstone Lawn Services in the amount of Five Thousand Dollars (\$5,000.00) pursuant to the Mom and Pop Small Business Grant Program.

Section 3. Authorization of Mayor and City Administrator. The City Commission of the City of West Park hereby authorizes the Mayor and City Administrator to enter into and execute an agreement with Charles Edward Touchstone d/b/a Touchstone Lawn Services for the provision of financial and technical assistance in accordance with the terms and conditions of the Mom and Pop Small Business Grant Program, attached hereto as Exhibit "A". The City Administrator is further authorized to take all necessary and expedient action to effectuate the intent of this Resolution.

Section 4. Expenditure of Funds. The City Commission of the City of West Park hereby authorizes the City Administrator to allocate the funds for the grant award related to the execution of the attached agreement for the Mom and Pop Small Business Grant Program from account number 01-80-00-580-319.

Section 5. Effective Date. This resolution shall take effect immediately upon adoption.

PASSED and ADOPTED this 7th day of December 2016.

Eric H. Jones, Jr., Mayor

ATTEST:

Alexandra Grant, City Clerk

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY:

Burnadette Norris-Weeks, Esq.
City Attorney

Moved by: _____

Seconded by: _____

VOTE:

Commissioner Brunson	_____ (Yes)	_____ (No)
Commissioner Dorsett	_____ (Yes)	_____ (No)
Commissioner Judeikis	_____ (Yes)	_____ (No)
Vice-Mayor Johnson	_____ (Yes)	_____ (No)
Mayor Jones	_____ (Yes)	_____ (No)

ORDINANCE 2016-07

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, REGARDING MEDICAL MARIJUANA; IMPOSING A TEMPORARY MORATORIUM ON THE ESTABLISHMENT AND OPERATION OF MEDICAL MARIJUANA DISPENSING ORGANIZATIONS AND MEDICAL MARIJUANA TREATMENT CENTERS WITHIN THE CITY FOR A PERIOD OF 180 DAYS; PROVIDING FOR APPLICABILITY; PROVIDING FOR DURATION; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Florida Legislature in 2014 enacted a medical marijuana law, the "Compassionate Medical Cannabis Act of 2014" (codified as Section 381.986, Florida Statutes) which authorized a limited number of large nurseries to cultivate, process, transport, and dispense non-euphoric, low THC cannabis and operate as "Dispensing Organizations" for individuals with certain specified serious ailments; and

WHEREAS, the Florida Legislature in 2016 amended the Compassionate Medical Cannabis Act (Section 381.986, Florida Statutes) to include the use of "medical marijuana" for eligible patients with terminal conditions; and

WHEREAS, the 2016 Amendment to Section 381.986, Florida Statutes, expanded the type of marijuana available to eligible patients beyond low THC cannabis to include all types of marijuana, and the statutory amendment has been codified and has become effective in the State of Florida; and

WHEREAS, on November 8, 2016, Florida's voters voted in favor of an amendment to the Florida Constitution, titled "Use of Marijuana for Debilitating Medical Conditions" ("Amendment 2") and the amendment passed; and

WHEREAS, Amendment 2 fully legalizes the medical use of marijuana throughout the State of Florida for those individuals with specified "debilitating" conditions, and authorizes the cultivation, processing, distribution and sale of marijuana and related activities by licensed "Medical Marijuana Treatment Centers"; and

WHEREAS, a comprehensive state licensing and regulatory framework for the cultivation, processing and dispensing of cannabis under the Compassionate Medical Cannabis Act of 2014 (the "Act") presently exists; and

WHEREAS, Section 381.986(8)(b), Florida Statutes, provides that the criteria for the number and location of and other permitting requirements that do not conflict with state law or rules of the Florida Department of Health may be established by local ordinance; and

WHEREAS, dispensing of cannabis remains illegal under federal law, and the U.S. Department of Justice has discussed federal enforcement of such laws with respect to state regulated cannabis operations in the 2013 "Cole Memorandum;" and

WHEREAS, the potential for adverse secondary effects associated with Medical Marijuana Treatment Centers and Medical Marijuana Dispensary Organizations exist within the City of West Park; and

WHEREAS, the City of West Park is authorized to prepare and enforce comprehensive plans for the development of the City, and to establish, coordinate, and enforce zoning regulations for the protection of the public; and

WHEREAS, Section 163.3161, Florida Statutes, authorizes the City to adopt and amend comprehensive plans to guide future development and growth, and to implement

adopted or amended comprehensive plans by the adoption of appropriate land development regulations; and

WHEREAS, land development regulations are required to be consistent with the adopted comprehensive plan; and

WHEREAS, City staff has recommended that the Comprehensive Plan, Land Development Code and West Park Code of Ordinances be reviewed and revised as necessary since there are no current regulations governing the use of real property for purposes of cultivating, processing, and distributing or selling marijuana or related activities, and such uses are neither lawfully existing or permissible within the City; and

WHEREAS, in order to promote effective land use planning if a Dispensing Organization should seek to operate in City, the City Commission wishes to preserve the status quo while researching, studying and analyzing the potential impact of Medical Marijuana Dispensing Organizations and Medical Marijuana Treatment Centers upon nearby properties; and

WHEREAS, the City Commission finds that a temporary moratorium on the establishment and operation of Medical Marijuana Dispensing Organizations and Medical Marijuana Treatment Centers would allow City staff sufficient time to investigate the impacts of cannabis distribution facilities; to determine what uses are best suited for particular zoning categories and how best to formulate amendments to the Comprehensive Plan, if required and the Land Development Code and to enable the advertising of public hearings to consider adoption of said amendments; and

WHEREAS, the City Commission of the City of West Park finds that a temporary moratorium on the acceptance, processing and issuance of development permits, development orders or any other official action of City permitting or having the effect of permitting new Medical Marijuana Treatment Facilities and Dispensing Organizations will allow time to review, study, hold public hearings and prepare and adopt amendments to the Code of Ordinances.

NOW THEREFORE BE IT ORDAINED, by the City Commission of the City of West Park, Florida:

Section 1. Adoption of Representations.

The foregoing “Whereas clauses are hereby ratified and confirmed as being true, and the same are hereby made a specific part of this Resolution.

Section 2. Findings.

The recitals set forth in the “Whereas” clauses above are true and correct and are hereby adopted as findings by the City Commission for the adoption of this Ordinance.

Section 3. Temporary Moratorium.

A temporary moratorium is hereby imposed on the establishment and operation of Medical Marijuana Dispensary Organizations and Medical Marijuana Treatment Centers (as referenced in Section 381.986, Florida Statutes and Constitutional Amendment 2 respectively) within the City of West Park. While the moratorium is in effect, the City shall not accept, process or approve, any application relating to the establishment or operation of a Medical Marijuana Dispensing Organization or Medical Marijuana Treatment Center. Nothing in this temporary moratorium shall be construed to prohibit the permitted use of

medical marijuana or low THC cannabis by a qualified or eligible patient, as determined by a licensed Florida physician pursuant to Amendment 2, Section 381.986, Florida Statutes or other Florida law as applicable.

Section 4. Definitions.

For purposes of this temporary moratorium, the following definitions apply as these terms are used in this Ordinance:

(a) “Medical Marijuana Treatment Center” means an entity that acquires, cultivates, possesses, processes (including development of related products such as food, tinctures, aerosols, oils or ointments), transfers, transports, sells, distributes, dispenses or administers marijuana or products containing marijuana, related supplies, or education materials to qualifying patients or their caregivers and is registered by the Florida Department of Health.

(b) “Dispensing Organization” means an organization approved by the Florida Department of Health to cultivate, process, transport, and dispense low THC cannabis or medical cannabis pursuant to Section 381.986, Florida Statute.

(c) “Establishment” means development orders, development permits and any other official action of City of West Park permitting or having the effect of permitting the operation of Medical Marijuana Treatment Facilities or Medical Marijuana Dispensing Organizations, including without limitation: building permits, zoning

compliance permits, administrative permits, certificates of occupancy, special permits, temporary use permits, site plans, subdivisions (preliminary and final plats), rezoning, development agreements, DRI (Development of Regional Impact), development agreements, Comprehensive Plan Future Land Use Map amendments (site specific) and variances.

Section 5.

The City Commission directs the City Administrator to initiate a zoning review of Medical Marijuana Dispensing Organizations and Medical Marijuana Treatment Centers and to prepare a report containing recommendations as to appropriate amendments to the Comprehensive Plan, if necessary and the Land Development Code to address regulating Medical Marijuana Dispensing Organizations and Medical Marijuana Treatment Centers consistent with applicable law.

The City Administrator is also directed to perform a review of the City Code of Ordinances and prepare a staff report containing recommendations as to appropriate amendments to the City's Code of Ordinances to address regulating Medical Marijuana Dispensing Organizations and Medical Marijuana Treatment Centers consistent with applicable law.

Section 6. Conflict & Repealer.

All ordinances, parts of ordinances or code provisions in conflict herewith ordinance are hereby repealed.

Section 8. Severability.

If any section, sentence, clause or any other provision of this Ordinance shall be held invalid or be found unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not be construed so as to render invalid or unconstitutional the remaining sections, sentences, provisions or clauses of this Ordinance.

Section 7. Inclusion In Code.

It is the intention of the City Commission of the City of West Park that the provisions of this Ordinance shall at some time in the future become and be made a part of the Code of Ordinances of the City of West Park and that the sections of this Ordinance may be renumbered or re-lettered and the word "Ordinance" may be changed to "Chapter," "Section," "Article" or such other appropriate word or phrase, the use of which shall accomplish the intentions herein expressed; provided, however, that Section 1 hereof or the provisions contemplated thereby shall not be codified.

Section 8. Effective Date:

This Ordinance shall become effective as provided by law. The moratorium shall terminate one hundred eighty (180) days from the effective date of this Ordinance unless the City Commission rescinds or extends the moratorium by subsequent ordinance.

PASSED AND ADOPTED this ____ day of _____, 2016.

Eric H. Jones, Jr., Mayor

ATTEST:

Alexandra Grant, City Clerk

**APPROVED AS TO FORM AND
LEGAL SUFFICIENCY:**

Burnadette Norris-Weeks, Esq.
City Attorney

Moved by: _____

Seconded by: _____

VOTE:

Commissioner Brunson	_____ (Yes)	_____ (No)
Commissioner Dorsett	_____ (Yes)	_____ (No)
Commissioner Judeikis	_____ (Yes)	_____ (No)
Vice-Mayor Johnson	_____ (Yes)	_____ (No)
Mayor Jones	_____ (Yes)	_____ (No)