

**THE CITY OF WEST PARK  
CITY COMMISSION MEETING MINUTES  
JANUARY 20, 2016  
7:00 p.m.**

**1. CALL TO ORDER**

The **Regular Meeting** of the City Commission of the City of West Park was held in the Commission Chamber, 1965 South State Road 7, West Park, Florida on **Wednesday, January 20, 2016**. Mayor Jones called the meeting to order at 7:00 p.m.

**2. ROLL CALL**

The city clerk called the roll. The following were present: Mayor Eric Jones, Vice Mayor Rita Mack, and Commissioners Thomas Dorsett, Brian Johnson, and Kristine Judeikis.

Also present were: W. Ajibola Balogun, City Manager; Burnadette Norris-Weeks, City Attorney; Christopher Wallace, Finance Director; Lavelle Jenrette, Assistant to the City Manager; Wiener Chalvire, Permit and Accounts Analyst; Chief Danzell Brooks, Police Department; Chief Michael Kane, Fire Department; Richard Cannone, Planning Department; Maritza Prebal, Supervisor of Administrative Services; Gia Lagana, Administrative Assistant to the City Manager; and Alexandra Grant, City Clerk.

**3. INVOCATION**

Mayor Jones led everyone present in the invocation.

**4. PLEDGE OF ALLEGIANCE**

Mayor Jones led all present in the Pledge of Allegiance.

**5. PRESENTATIONS**

**Commendations: 10<sup>th</sup> Anniversary Event Sponsors**

Mayor Jones presented Commendations to various sponsors of the City's 10<sup>th</sup> Year Anniversary Celebration Events.

**6. OPPORTUNITY FOR THE PUBLIC TO ADDRESS COMMISSION**

Mayor Jones opened the Public Comments portion of the meeting.

As no one spoke, Mayor Jones closed the Public Comments portion of the meeting.

**7. APPROVAL OF MINUTES**

**1. December 2, 2016 – Regular Meeting**

**A motion was made by Commissioner Judeikis, and seconded by Commissioner Johnson, to approve the December 2, 2016 Regular Meeting Minutes.**

**Mayor Jones asked for a roll call vote. In a roll call vote, all voted in favor.**

## **8. RESOLUTIONS – CONSENT ITEMS**

**A motion was made by Commissioner Dorsett, and seconded by Commissioner Judeikis, to approve the Consent Agenda.**

**Mayor Jones asked for a roll call vote. In a roll call vote, all voted in favor and the following actions were taken:**

- 1. ADOPTED RESOLUTION 2016-05:** A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, CANCELLING THE REGULARLY SCHEDULED FEBRUARY 3, 2016 MEETING OF THE CITY COMMISSION; AUTHORIZING THE CITY ADMINISTRATOR TO TAKE ALL NECESSARY AND EXPEDIENT ACTION; PROVIDING FOR AN EFFECTIVE DATE
- 2. ADOPTED RESOLUTION 2016-06:** A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, AUTHORIZING THE CITY ADMININISTRATOR TO SUBMIT AN APPLICATION FOR THE COMMUNITY FOUNDATION OF BROWARD’S “DIGNITY IN AGING” GRANT PROGRAM FOR AN AMOUNT UP TO ONE HUNDRED THOUSAND DOLLARS (\$100,000.00); PROVIDING FOR AN EFFECTIVE DATE.
- 3. ADOPTED RESOLUTION 2016-07:** A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, AUTHORIZING THE SUBMISSION OF AN APPLICATION FOR THE EDWARD BYRNE MEMORIAL JUSTICE ASSSISTANCE GRANT FROM THE FLORIDA DEPARTMENT OF LAW ENFORCEMENT FOR THE PURCHASE AND INSTALLATION OF COMPUTER LABORATORY SURVEILLANCE CAMERAS AT MARY SAUNDERS PARK; AUTHORIZING CITY ADMINISTRATOR TO EXECUTE THE NECESSARY DOCUMENTATION FOR SUBMITTAL; PROVIDING FOR AN EFFECTIVE DATE
- 4. ADOPTED RESOLUTION 2016-08:** A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, RE-APPOINTING MARIAN PRATT TO THE EDUCATION ADVISORY COMMITTEE; PROVIDING FOR AN EFFECTIVE DATE
- 5. ADOPTED RESOLUTION 2016-09:** A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, FULLY SUPPORTING BROWARD COUNTY ORDINANCE 2015-45; PROVIDING FOR AN EFFECTIVE DATE.

6. **ADOPTED RESOLUTION 2016-10:** A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, PIGGYBACKING THE TOWN OF PALM BEACH, FLORIDA'S REQUEST FOR PROPOSAL #2015-30 TO PROVIDE BILLING ACCOUNT COLLECTIONS FOR EMERGENCY MEDICAL SERVICES AND OTHER ACCOUNTS RECEIVABLE FROM APPLIED BUSINESS SERVICES, INC.; AUTHORIZING THE CITY ADMINISTRATOR TO TAKE NECESSARY AND EXPEDIENT ACTION; PROVIDING FOR AN EFFECTIVE DATE

9. **CITY MANAGER'S REPORT – W. Ajibola Balogun**

A. **Status/Updates:**

i. **Update on FY 2014-15 Audit Preparation**

Mr. Balogun indicated that a memo was included in the Agenda packet concerning the tentative meeting schedule with the City's auditing firm.

(Supplemental materials for this item were submitted and are filed with the records of this meeting).

ii. **Concern Regarding the need for left turn signal at the intersection of Hallandale Beach Boulevard and SW 48 Avenue**

Mr. Balogun said he has secured a consultant to work on this matter and advised that Staff would bring an update in the future.

Commissioner Judeikis asked that Staff continue to pay attention to the concern for similar improvements on SW 40<sup>th</sup> Avenue and Hallandale Beach Boulevard.

(Supplemental materials for this item were submitted and are filed with the records of this meeting).

iii. **Consolidated Communication System**

Mr. Balogun referred to a memorandum previously received from Mayor Ryan of the City of Sunrise regarding the Consolidated Communication System. He said he had spoken with the County Administrator's office and requested a meeting with County personnel to be better informed regarding this issue.

(Supplemental materials for this item were submitted and are filed with the records of this meeting).

**iv. Annual Meeting with Legislators in Tallahassee – February 3 and 4, 2016**

Mr. Balogun advised that the City Commission has been scheduled for the Annual meeting with legislators in Tallahassee on February 3 and 4.

(Supplemental materials for this item were submitted and are filed with the records of this meeting).

**v. Ribbon Cutting Ceremony for New Computer Lab at Mary Saunders Park**

Mr. Balogun advised that the new computer lab at Mary Saunders Park was complete and announced that Staff is tentatively planning a ribbon cutting ceremony for Monday, February 1 or Thursday, February 11, pending availability of the Commission members.

Commissioner Johnson said he thought it would be a good idea to look into programs to teach coding as part of the after school program or as part of the computer lab activities.

(Supplemental materials for this item were submitted and are filed with the records of this meeting).

**vi. Monthly Free Fresh Produce and Dried Foods Giveaway – Thursday, January 28, 2016**

Mr. Balogun announced that the next Free Fresh Produce and Dried Foods Giveaway was scheduled for Thursday, January 28, 2016 on the City Hall front lawn.

(Supplemental materials for this item were submitted and are filed with the records of this meeting).

**B. Monthly Budget Report – December, 2015 – Chris Wallace, Finance Director**

Mr. Wallace briefly presented the December, 2015 Budget Report.

**10. NEW BUSINESS**

**11. FUTURE AGENDA ITEMS**

**12. FOR THE GOOD OF THE ORDER & COMMISSIONER COMMENTS/ANNOUNCEMENTS**

Commissioner Judeikis wished Happy Birthday to Ms. Pat Prutsman, a pioneer of the City. Commissioner Johnson expressed gratitude to the Delta Sigma Beta for their service event on

the Martin Luther King Jr. Holiday at the Carver Ranches Elementary School.

Vice Mayor Mack asked for a moment of silence in memory of Ms. Pearl Frazier, a pioneer of the City.

**13. ADJOURNMENT**

There being no further business to come before this Body, the meeting adjourned.

Respectfully Submitted By:

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Alexandra Grant, City Clerk

Approved at the \_\_\_\_\_ City Commission Meeting

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Eric H. Jones, Mayor