

**CITY OF WEST PARK  
CITY COMMISSION MEETING MINUTES  
FEBRUARY 17, 2016  
7:00 p.m.**

**1. CALL TO ORDER**

The **Regular Meeting** of the City Commission of the City of West Park was held in the Commission Chamber, 1965 South State Road 7, West Park, Florida on **Wednesday, February 17, 2016**.

Mayor Jones called the meeting to order at 7:00 p.m.

**2. ROLL CALL**

The city clerk called the roll. The following were present: Mayor Eric Jones, Vice Mayor Mack, and Commissioners Thomas Dorsett, Brian Johnson, and Kristine Judeikis.

Also present were: W. Ajibola Balogun, City Manager; Burnadette Norris-Weeks, City Attorney; Christopher Wallace, Finance Director; Lavelle Jenrette, Assistant to the City Manager; Wiener Chavire, Permit and Accounts Analyst; Chief Danzell Brooks, Police Department; Chief Michael Kane, Fire Department; Richard Cannone, Planning Department; Maritza Prebal, Supervisor of Administrative Services; Gia Lagana, Administrative Assistant II; and Alexandra Grant, City Clerk.

**3. INVOCATION**

Mayor Jones led everyone present in the invocation.

**4. PLEDGE OF ALLEGIANCE**

Mayor Jones led all present in the Pledge of Allegiance.

**5. PRESENTATIONS**

**1. City's Federal Lobbying Activities**

Mr. Clarence Williams, federal lobbyist with Becker and Poliakoff, gave a brief report on current lobbying activities in Washington on behalf of the City.

Mr. Balogun indicated that a draft of the City's Federal legislative request was included in the agenda packet.

Commissioner Dorsett asked if it was possible for grant funding to come directly to the City. Mr. Williams replied affirmatively and said he will vet grant opportunities as they arise.

**2. Consolidated Communication Systems**

Mr. Balogun advised that this presentation would be deferred to March.

**6. OPPORTUNITY FOR THE PUBLIC TO ADDRESS COMMISSION**

Mayor Jones opened the Public Comments portion of the meeting.

Mr. and Mrs. Herman and Patricia Jones, 3800 SW 58 Terrace, spoke of the business she and her husband operated called *Ms. Dorothy's House*, which was geared to providing housing for single moms in the community who needed a home while pursuing their education or other life goals. Mayor Jones encouraged Mr. and Mrs. Jones to provide more information to Staff.

(Supplemental materials were distributed and are filed with the records of this meeting.)

Mr. Ronald Nielly, a resident of West Park, announced the upcoming banquet of the Coalition of Black Trade Unionists where local elected officials would be honored. He stated that this event would benefit youth with scholarships. He requested support from the Commission and members of the public for this event. Mayor Jones deferred to Staff.

(Supplemental materials were distributed and are filed with the records of this meeting.)

Ms. Cynthia Strachan, 4651 SW 19 Street, announced that the Bowles-Strachan Historic House was hosting a free event to celebrate the builders of Carver Ranches at Gethsemane Baptist on February 27, 2016. She also announced that a handicap ramp was being constructed at the Bowles-Strachan House, a designated historical landmark. She also advised that she was a member of the Broward County Historical Preservation Board and was looking for other archaeological sites that could be designated as historic properties in the City of West Park.

Mayor Jones closed the Public Comments portion of the meeting.

**7. APPROVAL OF MINUTES**

**1. January 6, 2016 – Regular Meeting**

**A motion was made by Commissioner Judeikis, and seconded by Commissioner Johnson, to approve the January 6, 2016 Regular Meeting Minutes.**

**Mayor Jones asked for a roll call vote. In a roll call vote, all voted in favor.**

**8. RESOLUTIONS – CONSENT ITEMS**

**A motion was made by Commissioner Johnson, and seconded by Judeikis, to approve Items 1, 2 and 3 on the Consent Agenda and pull Item 4 for discussion.**

**Mayor Jones asked for a roll call vote. In a roll call vote, all voted in favor and the following actions were taken:**

- 1. ADOPTED RESOLUTION 2016-11: A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, AUTHORIZING THE CITY ADMINISTRATOR TO SUBMIT A 2016 GRANT APPLICATION TO THE STATE OF FLORIDA DEPARTMENT OF JUVENILE JUSTICE PROGRAM RELATED TO REQUEST FOR PROPOSAL (RFP) #10344; PROVIDING FOR AN EFFECTIVE DATE**

2. **ADOPTED RESOLUTION 2016-12:** A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, ACCEPTING THE EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT FROM THE FLORIDA DEPARTMENT OF LAW ENFORCEMENT FOR THE PURCHASE AND INSTALLATION OF COMPUTER LAB SURVEILLANCE CAMERAS AT MARY SAUNDERS PARK; AUTHORIZING THE MAYOR AND CITY ADMINISTRATOR TO EXECUTE THE NECESSARY DOCUMENTATION FOR ACCEPTANCE, FUNDING AND GRANT ADMINISTRATION; PROVIDING FOR AN EFFECTIVE DATE
  
3. **ADOPTED RESOLUTION 2016-13:** A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, AUTHORIZING THE MAYOR AND THE CITY ADMINISTRATOR TO EXECUTE THE ATTACHED MAINTENANCE AGREEMENT BETWEEN THE CITY OF WEST PARK; TRUGON PROPERTIES, INC. AND ECO-SITE, INC.; PROVIDING FOR AN EFFECTIVE DATE

**8-4: Discussion**

Commissioner Johnson stated that while the City was now footing the bill for the community bus shuttle service, a study period was in place until the end of this year to assess ridership. He expressed the hope that with increased ridership there would be funding coming in from the County. He requested that if ridership did not increase by the end of the year, the Commission revisit this matter to determine whether the City needed to continue with this service.

**A motion was made by Commissioner Johnson, and seconded by Judeikis, to approve.**

**Mayor Jones asked for a roll call vote. In a roll call vote, all voted in favor and the following action was taken:**

4. **ADOPTED RESOLUTION 2016-14:** A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, AUTHORIZING THE MAYOR AND THE CITY ADMINISTRATOR TO EXECUTE THE ATTACHED FIRST AMENDMENT TO THE INTERLOCAL AGREEMENT BETWEEN THE CITY OF WEST PARK AND BROWARD COUNTY REGARDING COMMUNITY BUS SERVICES; PROVIDING FOR AN EFFECTIVE DATE  
*Resolution 2016-14*

**9. QUASI-JUDICIAL ITEM: SPECIAL EXCEPTION**

1. The City Clerk read the following resolution title into the record:  
A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, CONSIDERING A PETITION FOR SPECIAL EXCEPTION PURSUANT TO CHAPTER 28, ARTICLE II OF THE CITY'S CODE OF ORDINANCES ENTITLED "VARIANCES AND SPECIAL EXCEPTIONS" FOR CRYSTAL SOLUTIONS LLC, LOCATED

AT 5908 SW 23<sup>RD</sup> STREET, WEST PARK, FLORIDA, PROVIDING FOR  
AN EFFECTIVE DATE  
*Resolution 2016-15*

Ms. Norris-Weeks read aloud the rules of the quasi-judicial hearing.  
The City Clerk swore in all present to give testimony on this item.  
Mr. Richard Cannone, of the Planning Department, briefly presented the Staff report on this  
item.

Ms. Norris-Weeks asked for comments from the applicant. The applicant had no comments.  
Ms. Norris-Weeks asked the Commission for ex parte disclosures on this item. There were none.  
Ms. Norris-Weeks opened this item to public for comments. As there were no public comments,  
Ms. Norris-Weeks turned this matter over the Commission for deliberation.

**A motion was made by Commissioner Dorsett, and seconded by Commissioner Johnson, to  
approve the Consent Agenda.**

**Mayor Jones asked for a roll call vote. In a roll call vote, all voted in favor.**

**10. QUASI-JUDICIAL ITEM: VARIANCE REQUEST**

1. The City Clerk read the following resolution title into the record:  
A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK,  
FLORIDA, CONSIDERING PROJECT NO. 06-5644.69, PETITION FOR VARIANCE  
PURSUANT TO CHAPTER 28, ARTICLE I, SECTION 28-2 OF THE CITY'S CODE  
OF ORDINANCES ENTITLED "NONCONFORMITIES RESULTING FROM  
EMINENT DOMAIN", PERTAINING TO PROPERTY LOCATED AT 5906  
PEMBROKE ROAD, WEST PARK, FLORIDA  
*Resolution 2016-16*

Ms. Norris-Weeks read aloud the rules of the quasi-judicial hearing.  
The City Clerk swore in all present to give testimony on this item.  
Mr. Richard Cannone, of the Planning Department, briefly presented the Staff report on this  
item.

Ms. Norris-Weeks asked the Commission for ex parte disclosures on this item. There were none.  
Mr. Grant Smith, attorney representing the applicant, gave testimony concerning this item.  
Ms. Norris-Weeks opened this item to public for comments. As there were no public comments,  
Ms. Norris-Weeks turned this matter over the Commission for deliberation.

**A motion was made by Commissioner Dorsett, and seconded by Commissioner Johnson, to  
approve the Consent Agenda.**

**Mayor Jones asked for a roll call vote. In a roll call vote, all voted in favor.**

**11. CITY MANAGER'S REPORT – W. Ajibola Balogun**

**A. Status/Updates:**

**i. Update on BSO's Contract Negotiation**

Mr. Balogun gave a brief PowerPoint presentation on the update on the Broward Sheriff's Office contract negotiations with regard to police and fire services for the City.

(Supplemental materials for this item were submitted and are filed with the records of this meeting).

**ii. Hillcrest County Club Proposed Development**

Mr. Balogun gave a brief update on Staff's recent meetings with representatives of the Hillcrest Country Club regarding proposed development plans and the potential traffic impacts to the City. He stated that Staff would continue to hold discussions and would inform the Commission on any further developments.

(Supplemental materials for this item were submitted and are filed with the records of this meeting).

**iii. Programming for Proposed Cultural Center at McTyre Park**

Mr. Balogun deferred to Mr. Cesar Garcia, Parks and Recreation Superintendent. Mr. Garcia briefly summarized Staff's recent site visits to various community centers and the design plans submitted from MC Harry Associates, the City's architect, for the proposed cultural center at McTyre Park.

(Supplemental materials for this item were submitted and are filed with the records of this meeting).

**iv. Federal Legislative Priority List**

Mr. Balogun indicated that a draft of the Federal Legislative Priority List was included in the agenda packet.

(Supplemental materials for this item were submitted and are filed with the records of this meeting).

**v. Correspondence from the County Regarding Florida Statute 787.29 – Posting of Human Trafficking Public Awareness Signs**

Mr. Balogun referred to a letter in the agenda packet from the County regarding Florida Statute 787.29, requesting that every municipality consider posting human trafficking awareness signage at suggested businesses.

(Supplemental materials for this item were submitted and are filed with the records of this meeting).

**vi. Yellow Dot Program**

Mr. Balogun indicated that Broward County has implemented the Yellow Dot Program and said Staff would place pamphlets in the lobby for the public's use.

(Supplemental materials for this item were submitted and are filed with the records of this meeting).

**vii. Halfway Point Inspection of the Fire Rescue (Ambulance) Vehicle**

Mr. Balogun indicated that Staff recently traveled to Missouri to conduct a halfway point inspection of the new fire rescue truck which was mid-production.

Mr. Jenrette gave a brief report on the progress of the vehicle which was 75 percent complete and said it would be complete in about six weeks.

(Supplemental materials for this item were submitted and are filed with the records of this meeting).

**viii. Zika Virus Update / Mosquito Prevention Poster**

Mr. Balogun referred to a report from the Broward County Emergency Management division's recommendations with regard to Zika virus prevention. He stated that public awareness material would be posted at locations in the City.

(Supplemental materials for this item were submitted and are filed with the records of this meeting).

**ix. Tenth Anniversary Gala Report**

Mr. Balogun indicated that a report on the 10<sup>th</sup> Year Anniversary Gala budget was included in the agenda packet as information.

Vice Mayor Mack requested that during the next round of scholarship submittals, the criteria specify that applicants must be West Park residents.

(Supplemental materials for this item were submitted and are filed with the records of this meeting).

**B. Monthly Budget Report – January, 2016 – Chris Wallace, Finance Director**

Mr. Wallace briefly presented the January, 2016 Budget Report.

**12. NEW BUSINESS**

**13. FUTURE AGENDA ITEMS**

**14. FOR THE GOOD OF THE ORDER & COMMISSIONER COMMENTS/ANNOUNCEMENTS**

Commissioner Judeikis congratulated former Vice Mayor, Felicia Brunson, who was being inducted into the Broward County Women's Hall of Fame.

Commissioner Judeikis announced that at the Carver Ranches HOA meeting on Tuesday, April 19, 2016, they would have property appraiser staff to speak about exemptions.

Commissioner Johnson voiced his pleasure about the Ribbon Cutting Ceremony for the new computer lab at Mary Saunders Park earlier that evening.

Commissioner Johnson thanked the City Manager and the mayor for providing a commendation for the organizers of **Black Tech Week**, which has become a national phenomenon.

Vice Mayor Mack requested that Public Works staff conduct a sweep through the neighborhoods to remove tires around the City. She also requested that Staff contact Waste Pro about garbage collection throughout the City.

### 13. ADJOURNMENT

There being no further business to come before this Body, the meeting adjourned at 8:36 p.m.

Respectfully Submitted By:

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Alexandra Grant, City Clerk

Approved at the \_\_\_\_\_ City Commission Meeting

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Eric H. Jones, Mayor