

**THE CITY OF WEST PARK
CITY COMMISSION MEETING MINUTES
MAY 4, 2016
7:00 p.m.**

1. CALL TO ORDER

The **Regular Meeting** of the City Commission of the City of West Park was held in the Commission Chamber, 1965 South State Road 7, West Park, Florida on **Wednesday, May 4, 2016**.

Mayor Jones called the meeting to order at 7:00 p.m.

2. ROLL CALL

The city clerk called the roll. The following were present: Mayor Eric Jones, Vice Mayor Mack, and Commissioners Brian Johnson, and Kristine Judeikis.

Also present were: W. Ajibola Balogun, City Manager; Burnadette Norris-Weeks, City Attorney; Christopher Wallace, Finance Director; Lavelle Jenrette, Assistant to the City Manager; Wiener Chalvire, Permit and Accounts Analyst; Carol Aubrun, Programs and Services Manager; Dan Millien, Public Works Superintendent; Chief Danzell Brooks, Police Department; Chief Michael Kane, Fire Department; Richard Cannone, Planning Department; Maritza Prebal, Supervisor of Administrative Services; Gia Lagana, Administrative Assistant; and Alexandra Grant, City Clerk.

3. INVOCATION

Mayor Jones led everyone present in the invocation.

4. PLEDGE OF ALLEGIANCE

Mayor Jones led all present in the Pledge of Allegiance.

5. PRESENTATIONS

Special Presentation:

Chief Timothy Keefe, Chief Larry Krueger, and Chief Michael Kane of the Broward Sheriff's Office Fire Department, thanked the City Commission and Staff for participating in the recent Fire Ops Event at the Broward Fire Academy on Saturday, April 30. Additionally, they presented Mr. Balogun with a ceremonial fire helmet.

- **Proclamation: *National Safe Boating Week***

Mayor Jones read aloud a proclamation recognizing May 21-27, 2016 as *National Safe Boating Week* in the City of West Park.

Officer Ronald Hady, Flotilla Commander of the US Coast Guard thanked the Mayor and

Commission members for the proclamation.

- **Commendation: *Home Depot, Store 0285***

Mayor Jones read aloud a Commendation in recognition and thanks for the management and staff of Home Depot Store 0285 for their partnership at the City's *Earth Day Recycling Fair and Free Fresh Foods Distribution Event* at McTyre Park.

Home Depot store managers Omar Sterling and Anthony Dudley received the commendation.

- **Commendation: *Feeding South Florida***

Mayor Jones read aloud a Commendation in recognition and thanks to Feeding South Florida for their partnership and support of the City's monthly *Free Fresh Produce and Dried Foods Distribution* giveaways.

- **Certificates of Achievement: *After School Program Student Recognition: Kennedy Space Center Accomplishment***

Mr. Cesar Garcia, Parks and Recreation Superintendent, announced that students in the City's after school program recently earned a third place award at the NASA / Kennedy Space Center's **Planetary Lander Egg Drop** science competition. He gave a brief PowerPoint presentation explaining the competition.

Ms. Ghyslande Antoine thanked Mr. Garcia, the Mayor and the City Commission for extending the students the opportunity to enter this competition and travel to NASA to earn this prestigious accomplishment.

Mayor Jones and the City Commission presented Certificates of Accomplishment to students Marlon Knowles, Ghylissa Knowles, Geneice Knowles, Anachristina Augustin, Ralph Augustin, and Alton Hooks and to Ms. Ghyslande Antoine, the City's after school program teacher.

6. **OPPORTUNITY FOR THE PUBLIC TO ADDRESS COMMISSION**

Mayor Jones opened the Public Comments portion of the meeting.

As no one spoke, Mayor Jones closed the Public Comments portion of the meeting.

7. **APPROVAL OF MINUTES**

1. **April 6, 2016 – Regular Meeting**

A motion was made by Commissioner Judeikis, and seconded by Commissioner Johnson, to approve the April 6, 2016 Regular Meeting Minutes.

**Mayor Jones asked for a roll call vote. In a roll call vote, all voted in favor.
(Motion passed 5-0)**

8. **RESOLUTIONS – NON CONSENT ITEMS**

The City Clerk read the following resolution title into the record:

1. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, BROWARD COUNTY, FLORIDA, IMPOSING A ONE CENT PER DOLLAR LOCAL GOVERNMENT INFRASTRUCTURE SURTAX ON ALL AUTHORIZED TAXABLE TRANSACTIONS OCCURRING WITHIN BROWARD COUNTY, FLORIDA, AS AUTHORIZED BY SECTION 212.055(2), FLORIDA STATUTES, PROVIDING THAT THE IMPOSITION OF THE SURTAX SHALL NOT BE EFFECTIVE UNLESS APPROVED AT A REFERENDUM ELECTION; PROVIDING THAT THE IMPOSITION SHALL BE EFFECTIVE BEGINNING JANUARY 1, 2017 AND SHALL CONTINUE UNTIL REPEALED; PROVIDING FOR DISTRIBUTION OF SURTAX REVENUES PURSUANT TO LAW; DIRECTING THE SUPERVISOR OF ELECTIONS TO HOLD A REFERENDUM ELECTION ON NOVEMBER 8, 2016; PROVIDING BALLOT LANGUAGE AND A BRIEF DESCRIPTION OF INFRASTRUCTURE CAPITAL PROJECTS; PROVIDING FOR ADOPTION OF A RESOLUTION DETAILING PROJECT EXAMPLES; PROVIDING FOR PUBLIC DISTRIBUTION OF THIS RESOLUTION; DIRECTING THE CITY CLERK TO ADVERTISE THE SPECIAL REFERENDUM ELECTION IN ACCORDANCE WITH STATE LAW OR COORDINATE SUCH ADVERTISEMENT IN ACCORDANCE WITH STATE LAW WITH THE SUPERVISOR OF ELECTIONS; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; AND PROVIDING FOR AN EFFECTIVE DATE.

Resolution 2016-37

A motion was made by Commissioner Dorsett, and seconded by Commissioner Judeikis, to approve.

Mr. Balogun explained the history behind this item and said the County has already met the requirement to place this on the November election ballot. He further stated that the Metropolitan Planning Organization (MPO) was requesting that all city managers attend their meeting the following day to discuss how to move forward. He said he recommended adoption of the resolution in support of the infrastructure surtax.

Commissioner Johnson said he recommended pushing for some compromise with the County so that infrastructure and transportation can be included in one tax.

Mayor Jones asked for a roll call vote. In a roll call vote, all voted in favor.

(Motion passed 5-0)

9. RESOLUTIONS – CONSENT ITEMS

A motion was made by Commissioner Dorsett, and seconded by Commissioner Johnson, to approve the Consent Agenda.

Mayor Jones asked for a roll call vote. In a roll call vote, all voted in favor and the

following actions were taken:

- 1. ADOPTED RESOLUTION 2016-38:** A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, AUTHORIZING THE CITY ADMINISTRATOR TO SUBMIT A 2017-2018 GRANT FUNDING APPLICATION TO THE FLORIDA DEPARTMENT OF STATE FOR THE CONSTRUCTION OF A CULTURAL CENTER AT MCTYRE PARK AND AUTHORIZING MATCHING FUNDS OF FIVE HUNDRED THOUSAND DOLLARS (\$500,000.00) FROM THE UNDESIGNATED FUND BALANCE; PROVIDING FOR AN EFFECTIVE DATE
- 2. ADOPTED RESOLUTION 2016-39:** A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, APPROVING THE IMPLEMENTATION OF AN EXPEDITED DEVELOPMENT REVIEW AND PERMITTING PROCESS FOR NEW, EXPANDING OR RELOCATED BUSINESSES IN ORDER TO BECOME A PLATINUM PERMITTING CITY; PROVIDING FOR AN EFFECTIVE DATE
- 3. ADOPTED RESOLUTION 2016-40:** A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, ACCEPTING THE QUOTE FROM KONICA MINOLTA BUSINESS SOLUTIONS U.S.A., INC. FOR THE LEASE OF ONE (1) KONICA MINOLTA BIZHUB C368 COLOR COPIER FOR USE BY THE PARKS AND RECREATION DEPARTMENT AT MARY SAUNDERS PARK; AUTHORIZING THE CITY ADMINISTRATOR TO TAKE NECESSARY AND EXPEDIENT ACTION; PROVIDING FOR AN ALLOCATION OF FUNDS; PROVIDING FOR AN EFFECTIVE DATE
- 4. ADOPTED RESOLUTION 2016-41:** A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, ACCEPTING THE QUOTE FROM KONICA MINOLTA BUSINESS SOLUTIONS U.S.A., INC. FOR THE LEASE OF ONE (1) KONICA MINOLTA BIZHUB C368 COLOR COPIER FOR USE BY THE PARKS AND RECREATION DEPARTMENT AT MCTYRE PARK; AUTHORIZING THE CITY ADMINISTRATOR TO TAKE NECESSARY AND EXPEDIENT ACTION; PROVIDING FOR AN ALLOCATION OF FUNDS; PROVIDING FOR AN EFFECTIVE DATE
- 5. ADOPTED RESOLUTION 2016-42:** A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, ACCEPTING THE QUOTE FROM KONICA MINOLTA BUSINESS SOLUTIONS U.S.A., INC. FOR LEASE OF ONE (1) KONICA MINOLTA BIZHUB C454E COLOR COPIER FOR USE AT CITY HALL; AUTHORIZING THE CITY ADMINISTRATOR TO TAKE NECESSARY AND EXPEDIENT ACTION; PROVIDING FOR AN ALLOCATION OF FUNDS; PROVIDING FOR AN EFFECTIVE DATE

6. **ADOPTED RESOLUTION 2016-43:** A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, AUTHORIZING THE MAYOR AND CITY ADMINISTRATOR TO EXECUTE THE ATTACHED INTERLOCAL AGREEMENT BETWEEN THE CITY OF WEST PARK AND BROWARD COUNTY FOR A BROWARD REDEVELOPMENT PROGRAM GRANT REGARDING A STATE ROAD 7 PROPERTY ACQUISITION; PROVIDING FOR AN EFFECTIVE DATE

10. ORDINANCES – FIRST READING

The City Clerk read the following ordinance title into the record:

1. AN ORDINANCE OF THE CITY OF WEST PARK, FLORIDA, AMENDING THE OPERATING BUDGET FOR FISCAL YEAR 2015-16 COMMENCING OCTOBER 1, 2015, THROUGH SEPTEMBER 30, 2016, BY APPROPRIATING A PORTION OF THE GENERAL FUND UNRESERVED FUND BALANCE TO COVER COSTS RELATING TO ADDITIONAL CONTRIBUTIONS TO THE AGING AND DISABILITY RESOURCE CENTER OF BROWARD COUNTY AND COSTS FOR PROVIDING PAYMENTS TO FLORIDA POWER AND LIGHT FOR POWER POLES; APPROPRIATING A PORTION OF THE GENERAL FUND RESERVATION OF FUND BALANCE FOR FIRE RESCUE EQUIPMENT; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICT AND REPEALER; PROVIDING FOR AN EFFECTIVE DATE.

Ordinance 2016-03

A motion was made by Commissioner Dorsett, and seconded by Commissioner Judeikis, to approve.

Mayor Jones opened the public hearing. As no one spoke, Mayor Jones closed the public hearing.

Commissioner Johnson abstained from voting on this item stating his organization had a conflict of interest as it relates to the Aging and Disability Resource Center of Broward County.

Mayor Jones asked for a roll call vote. In a roll call vote, with Commissioner Johnson abstaining, all voted in favor.

(Motion passed 4-0)

11. CITY MANAGER’S REPORT – W. Ajibola Balogun

A. Status/Updates:

i. Proposed Adjustments to the Schedule of Permit Fees

Mr. Balogun presented a draft document of proposed adjustments to the City’s Schedule of Permit Fees and requested comments or feedback from the Commission.

(Supplemental materials for this item were submitted and are filed with the records of this meeting).

ii. Upcoming Minor Upgrades and Improvements to Mary Saunders Park and McTyre Park

Mr. Balogun spoke of upcoming minor upgrades to be done at Mary Saunders Park and McTyre Park to include updated parks rules and regulations signage.

Commissioner Johnson commended Staff for considering suggestions made by residents which were incorporated in the proposed improvements and updated signage.

(Supplemental materials for this item were submitted and are filed with the records of this meeting).

iii. McTyre Park's Lease with the County, through Miami-Dade County School Board

Mr. Balogun explained that the City has a sublease with the County for the McTyre Park property, which is owned in part by the Miami-Dade County School Board and the State. He stated that the agreement was amended in 1991 as a 40-year lease and that the City has had an agreement in place since incorporation. He advised that Staff recently received correspondence from FRDAP requesting a lease agreement for the property for 25 years in order for the City to take advantage of funding opportunities for improvements to the park. He added that the Florida Department of State's 2016 cultural grant application required a minimum 10-year lease. Therefore, in light of the possibility of losing funding sources, he felt it was time to ask the School Board to issue a contract to the City directly, without the County. He stated that the County Administrator did not wish to be part of the agreement any further; therefore to move forward with this, he recommended a 40-year lease. Mr. Balogun introduced Ms. Yolanda Cash Jackson, the City's lobbyist, who was assisting the City in pursuing this process.

Ms. Cash Jackson briefly explained the strategy being pursued with the Miami-Dade County Public Schools and State legislators in order to request a lease extension.

Commissioner Johnson asked what would happen to the City's investment if the Dade County School Board decided it wanted the park back at some future time. Mr. Balogun said this would likely not happen as the park was designated by deed to always be a park, and the only reason they would want it back was if this area were de-annexed into Dade County.

Mayor Jones said no one has as much of a vested interest in McTyre Park as the City. He said the City now has to work to make sure it had more leverage in the negotiations.

Commissioner Dorsett asked that Ms. Cash Jackson continue the negotiations to make the improvements to the park a possibility.

Ms. Cash Jackson stated that pursuing this matter may involve some trips to the Dade County School Board and to Tallahassee and asked the Commission to be prepared for this.

(Supplemental materials for this item were submitted and are filed with the records of this meeting).

iv. Proposed Boundary Change / Annexation – Update from our City’s Lobbyist

Mr. Balogun briefly explained plans for proposed boundary changes / annexation that were included in this year’s legislative priority list and asked for direction from the Commission.

Mayor Jones spoke of the history behind the current City boundaries and parcels and said he did not think this request was unreasonable with regard to the proposed boundary changes.

Commissioner Dorsett spoke in favor of the proposed boundary changes/annexation.

Vice Mayor Mack asked that Mr. Balogun keep looking into this and spoke in favor of the proposed boundary changes/annexation.

Commissioner Johnson said he believed the proposed map could easily be justified because the areas being requested were surrounded by a significant number of the City’s residents. He pointed out that these businesses directly bordered homes the City is responsible for, yet the City has no authority over the businesses affecting these residents. He said this needed to be corrected and also voiced support for the proposed new boundary map.

A motion was made by Commissioner Judeikis, and seconded by Commissioner Dorsett, to proceed with the de-annexation of parcels from Pembroke Park as proposed. Mayor Jones asked for a roll call vote. In a roll call vote, all voted in favor. (Motion passed 5-0)

(Supplemental materials for this item were submitted and are filed with the records of this meeting).

v. Scheduling One on One Meetings for Audit Review

Mr. Balogun advised that he will be contacting the Commission members to schedule one-on-one meetings for the week of May 23 for the annual audit review.

(Supplemental materials for this item were submitted and are filed with the records of this meeting).

vi. Mother’s Day Event – Saturday, May 7, 2016

Mr. Balogun deferred to Mr. Cesar Garcia, Parks and Recreation Superintendent.

Mr. Garcia briefly announced the City's annual *Mother's Day Brunch* scheduled for Saturday, May 7, 2016 at McTyre Park and encouraged the public to attend and participate.

(Supplemental materials for this item were submitted and are filed with the records of this meeting).

vii. Updated Free Fresh Produce and Dried Foods Giveaway Schedule

Mr. Garcia announced that an updated **Free Fresh Produce and Dried Foods Giveaway** schedule was included in the Agenda packet.

12. NEW BUSINESS

13. FUTURE AGENDA ITEMS

A motion was made by Vice Mayor Mack, and seconded by Commissioner Johnson, to place a Florida League of Cities scholarship program update on the next agenda.

Mayor Jones asked for a roll call vote. In a roll call vote, with Commissioner Dorsett out of the room, all voted in favor.

(Motion passed 4-0)

14. FOR THE GOOD OF THE ORDER & COMMISSIONER COMMENTS/ANNOUNCEMENTS

Vice Mayor Mack commended members of the Citizens on Patrol group for their efforts in overseeing littering in the City.

Commissioner Johnson advised that he attended the Twin Lakes Homeowner Association meeting held the previous evening where the members were very appreciative of the City and Dan Millien, Public Works Superintendent, for implementing the mechanical weed harvesting process.

Mayor Jones briefly requested that residents adhere to proper tree trimming guidelines especially when it comes to protected trees.

Mr. Balogun requested that Commander Bobby White of the Veterans of Foreign Wars be allowed to speak.

A motion was made by Commissioner Judeikis, and seconded by Commissioner Johnson, to allow Commander White to speak.

Mayor Jones asked for a roll call vote. In a roll call vote, all voted in favor.

(Motion passed 5-0)

Commander White asked whether there was any interest in establishing a City Chamber of Commerce as many veterans who owned businesses in the City would be interested in exploring this.

Commissioner Judeikis stated that to her knowledge, the Pembroke Pines/Miramar Chamber

of Commerce had started a West Park/Pembroke Park Chamber of Commerce and asked whether he had contacted them.

Commissioner Dorsett stated that previous attempts at launching a Chamber of Commerce had not been successful and said he was in favor of exploring this solely as a West Park effort.

Commissioner Johnson recalled that the Commission previously voted to suspend any action to develop a City Chamber of Commerce until they saw how the Pembroke Pines/Miramar Chamber progressed. He stated it would be worth it to request an update from the City Manager on this topic.

Commissioner Judeikis said the Commission needed to remember that Chambers were privately run organizations and not government entities.

Vice Mayor Mack thanked the City Manager for his efforts in acquiring the City's new EMS Rescue Truck and commended Staff for the successful *Wet Down and Push In Dedication Ceremony* held at Station 27 earlier that evening.

15. ADJOURNMENT

There being no further business to come before this Body, the meeting adjourned at 8:27 p.m.

Respectfully Submitted By:

Alexandra Grant, City Clerk

Approved at the _____ City Commission Meeting

Eric H. Jones, Mayor