

THE CITY OF WEST PARK
CITY COMMISSION MEETING MINUTES
AUGUST 3, 2016
7:00 p.m.

1. CALL TO ORDER

The **Regular Meeting** of the City Commission of the City of West Park was held in the Commission Chamber, 1965 South State Road 7, West Park, Florida on **Wednesday, August 3, 2016**. Mayor Jones called the meeting to order at 7:00 p.m.

2. ROLL CALL

The city clerk called the roll. The following were present: Mayor Jones, Vice Mayor Mack, and Commissioners Thomas Dorsett, Brian Johnson, and Kristine Judeikis.

Also present were: W. Ajibola Balogun, City Manager; Burnadette Norris-Weeks, City Attorney; Christopher Wallace, Finance Director; Lavelle Jenrette, Assistant to the City Manager; Carol Aubrun, Programs and Services Manager; Dan Millien, Public Works Superintendent; Matine Jou, Planning Department; Maritza Prebal, Supervisor of Administrative Services; Gia Lagana, Administrative Assistant; and Alexandra Grant, City Clerk.

3. INVOCATION

Mayor Jones led the invocation.

4. PLEDGE OF ALLEGIANCE

Mayor Jones led the Pledge of Allegiance.

5. PRESENTATIONS

1. Presentation: Florida Department of Transportation – Update on SR 7 Construction

Ms. Dayana Iglesias, Public Information Officer for the Corradino Group, the City's engineering consultant, gave a brief update on construction work in progress along State Road 7.

2. Broward Sheriff's Office (BSO) – Body Worn Cameras

Members of the Broward Sheriff's Office Police Department gave a brief PowerPoint presentation on the body worn camera program being considered.

6. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE COMMISSION

Mayor Jones opened the public comments portion of the meeting.
As no one spoke, Mayor Jones closed the public comments portion of the meeting.

7. APPROVAL OF MINUTES

- 1. June 1, 2016 – Regular Commission Meeting**
- 2. June 15, 2016 – Regular Commission Meeting**
- 3. June 23, 2016 – Special Commission Meeting**
- 4. June 29, 2016 – Special Commission Meeting**

A motion was made by Vice Mayor Mack, and seconded by Commissioner Dorsett, to approve the June 1, 2015 and June 15, 2016 Regular Commission Meetings and the June 23, 2016, and June 29, 2016 Special Commission Meeting minutes.

Mayor Jones asked for a roll call vote. In a roll call vote, all voted in favor.

8. RESOLUTIONS – CONSENT ITEMS

A motion was made by Commissioner Dorsett, and seconded by Vice Mayor Mack, to approve the Consent Agenda.

Mayor Jones asked for a roll call vote. In a roll call vote, all voted in favor and the following actions were taken:

- 1. ADOPTED RESOLUTION 2016-69: A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, APPOINTING FIVE (5) MEMBERS TO THE CHARTER REVIEW COMMITTEE; PROVIDING FOR AN EFFECTIVE DATE.**
- 2. ADOPTED RESOLUTION 2016-70: AN ANNUAL ASSESSMENT RESOLUTION OF THE CITY OF WEST PARK, FLORIDA, RELATING TO THE PROVISION OF SOLID WASTE SERVICES FOR FISCAL YEAR 2016-2017, BEGINNING OCTOBER 1, 2016 THROUGH SEPTEMBER 30, 2017; ESTABLISHING THE PROPOSED RATE OF ASSESSMENT; IMPOSING SOLID WASTE SERVICE ASSESSMENTS AGAINST ASSESSED PROPERTY LOCATED WITHIN THE CITY OF WEST PARK, APPROVING THE PROPOSED ASSESSMENT ROLL FOR FISCAL YEAR 2016-2017; PROVIDING FOR AN EFFECTIVE DATE**
- 3. ADOPTED RESOLUTION 2016-71: A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, RELATING TO THE PROVISION OF WATER CONTROL AND DRAINAGE SERVICES, FACILITIES AND PROGRAMS WITHIN THE CITY OF WEST PARK; ESTABLISHING AND APPROVING THE RATE OF ASSESSMENT FOR THE TWIN LAKES WATER CONTROL DISTRICT TO BE IMPOSED DURING FISCAL YEAR 2016-2017, BEGINNING OCTOBER 1, 2016 THROUGH SEPTEMBER 30, 2017; PROVIDING AN EFFECTIVE DATE**

4. **ADOPTED RESOLUTION 2016-72:** AN ANNUAL ASSESSMENT RESOLUTION OF THE CITY OF WEST PARK, FLORIDA, RELATING TO THE PROVISION OF FIRE PROTECTION SERVICES IN AND FOR FISCAL YEAR 2016-2017, BEGINNING OCTOBER 1, 2016 THROUGH SEPTEMBER 30, 2017; ESTABLISHING THE PROPOSED RATE OF ASSESSMENT; IMPOSING FIRE PROTECTION SERVICE ASSESSMENTS AGAINST ASSESSED PROPERTY LOCATED WITHIN THE CITY OF WEST PARK, APPROVING THE PROPOSED ASSESSMENT ROLL FOR FISCAL YEAR 2016-2017; PROVIDING FOR AN EFFECTIVE DATE
5. **ADOPTED RESOLUTION 2016-73:** A RESOLUTION OF THE CITY OF WEST PARK, FLORIDA, ELECTING TO UTILIZE THE UNIFORM METHOD OF COLLECTING NON-AD VALOREM ASSESSMENTS PURSUANT TO SECTION 197.3632, FLORIDA STATUTES, FOR THE COLLECTION OF NUISANCE ABATEMENT SERVICES ASSESSMENTS; ADOPTING FINDINGS OF FACT; APPROVING THE RATE OF ASSESSMENT FOR EACH AFFECTED PROPERTY; APPROVING THE ASSESSMENT ROLL; PROVIDING AN EFFECTIVE DATE
6. **ADOPTED RESOLUTION 2016-74:** A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, SETTING THE PROPOSED MILLAGE RATE PURSUANT TO SECTION 200.065(2)(b), FLORIDA STATUTES FOR FISCAL YEAR 2016-2017 COMMENCING OCTOBER 1, 2016, THROUGH SEPTEMBER 30, 2017; ESTABLISHING THE DATE, TIME AND PLACE FOR WHICH PUBLIC HEARINGS WILL BE HELD TO CONSIDER THE PROPOSED MILLAGE RATE AND THE TENTATIVE BUDGET FOR FISCAL YEAR 2016-2017; DIRECTING THAT A CERTIFIED COPY OF THIS RESOLUTION BE SENT TO THE BROWARD COUNTY PROPERTY APPRAISER AND TAX COLLECTOR; PROVIDING FOR AN EFFECTIVE DATE.
7. **ADOPTED RESOLUTION 2016-75:** A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, AUTHORIZING THE MAYOR AND CITY ADMINISTRATOR TO EXECUTE THE ATTACHED AGREEMENT BETWEEN THE CITY OF WEST PARK AND LOZADA'S UNLIMITED, LLC D/B/A N ZONE SPORTS FOR USAGE OF CITY PARK RECREATIONAL FACILITIES; PROVIDING FOR AN EFFECTIVE DATE
8. **ADOPTED RESOLUTION 2016-76:** A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, REAPPOINTING THREE (3) MEMBERS TO THE BUSINESS ADVISORY COMMITTEE; PROVIDING FOR AN EFFECTIVE DATE
9. **ADOPTED RESOLUTION 2016-77:** A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, APPROVING A GRANT AWARD IN THE AMOUNT OF FIVE THOUSAND DOLLARS

(\$5,000.00) TO A TO Z THRIFT STORE, INC. IN ACCORDANCE WITH THE MOM AND POP SMALL BUSINESS GRANT PROGRAM; FURTHER AUTHORIZING THE MAYOR AND CITY ADMINISTRATOR TO EXECUTE THE ATTACHED AGREEMENT WITH A TO Z THRIFT STORE, INC. FOR THE PROVISION OF FINANCIAL AND TECHNICAL ASSISTANCE FOR QUALIFIED SMALL BUSINESSES; PROVIDING FOR AN EXPENDITURE OF FUNDS; PROVIDING FOR AN EFFECTIVE DATE

10. **ADOPTED RESOLUTION 2016-78:** A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, APPROVING A GRANT AWARD IN THE AMOUNT OF FIVE THOUSAND DOLLARS TO DARWIN'S PURPLE PALACE INCORPORATED IN ACCORDANCE WITH THE MOM AND POP SMALL BUSINESS GRANT PROGRAM; FURTHER AUTHORIZING THE MAYOR AND CITY ADMINISTRATOR TO EXECUTE THE ATTACHED AGREEMENT WITH DARWIN'S PURPLE PALACE INCORPORATED FOR THE PROVISION OF FINANCIAL AND TECHNICAL ASSISTANCE FOR QUALIFIED SMALL BUSINESSES; PROVIDING FOR AN EXPENDITURE OF FUNDS; PROVIDING FOR AN EFFECTIVE DATE
11. **ADOPTED RESOLUTION 2016-79:** A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, APPROVING A GRANT AWARD IN THE AMOUNT OF FIVE THOUSAND DOLLARS TO RICHARD B. DAYS D/B/A DAY'S DRY CLEANERS IN ACCORDANCE WITH THE MOM AND POP SMALL BUSINESS GRANT PROGRAM; FURTHER AUTHORIZING THE MAYOR AND CITY ADMINISTRATOR TO EXECUTE THE ATTACHED AGREEMENT WITH RICHARD B. DAYS D/B/A DRY CLEANERS FOR THE PROVISION OF FINANCIAL AND TECHNICAL ASSISTANCE FOR QUALIFIED SMALL BUSINESSES; PROVIDING FOR AN EXPENDITURE OF FUNDS; PROVIDING FOR AN EFFECTIVE DATE
12. **ADOPTED RESOLUTION 2016-80:** A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, AUTHORIZING THE EXPENDITURE OF FUNDS FROM THE LAW ENFORCEMENT TRUST FUND (LETF) ACCOUNT FOR THE BROWARD SHERIFF'S OFFICE'S BODY WORN CAMERA PROGRAM; PROVIDING FOR AN EFFECTIVE DATE
13. **ADOPTED RESOLUTION 2016-81:** A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, URGING THE STATE OF FLORIDA TO ENACT LEGISLATION FOR SAFE AND MORE SECURE GUN LAWS THAT PROHIBIT PURCHASE OF ASSAULT RIFLES AND HIGH CAPACITY GUNS; PROVIDING FOR AN EFFECTIVE DATE.
14. **ADOPTED RESOLUTION 2016-82:** A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, APPOINTING (1)

MEMBER TO THE BEAUTIFICATION ADVISORY COMMITTEE;
PROVIDING FOR AN EFFECTIVE DATE

9. RESOLUTIONS – PUBLIC HEARING

1. The City Clerk read the resolution title into the record:
A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, AUTHORIZING THE CITY ADMINISTRATOR TO SUBMIT A 2016-2017 GRANT APPLICATION TO THE STATE OF FLORIDA RECREATION DEVELOPMENT ASSISTANCE PROGRAM (FRDAP) TO FUND MARY SAUNDERS PARK AMERICANS WITH DISABILITIES ACT IMPROVEMENTS; PROVIDING FOR AN EFFECTIVE DATE

Resolution 2016-83

Mayor Jones opened the Public Hearing.

As no one spoke, Mayor Jones closed the Public Hearing.

A motion was made by Vice Mayor Mack, and seconded by Commissioner Judeikis, to approve. Mayor Jones asked for a roll call vote. In a roll call vote, all voted in favor to approve.

10. ORDINANCES – SECOND READING (PUBLIC HEARING)

1. The City Clerk read the ordinance title into the record:
AN ORDINANCE OF THE CITY OF WEST PARK, FLORIDA, REPEALING AND REPLACING CHAPTER 34, ARTICLE II, SECTION 34-27 ENTITLED, “CITY BUSINESS TAX SCHEDULE”, OF THE CITY’S CODE OF ORDINANCES; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR CONFLICTS AND REPEALER; PROVIDING FOR SEVERABILITY; PROVIDING FOR INCLUSION IN CODE; PROVIDING FOR AN EFFECTIVE DATE.

Ordinance 2016-04

Mayor Jones opened the Public Hearing.

As no one spoke, Mayor Jones closed the Public Hearing.

A motion was made by Commissioner Dorsett, and seconded by Commissioner Judeikis, to approve. Mayor Jones asked for a roll call vote. In a roll call vote, all voted in favor to approve.

11. CITY MANAGER’S REPORT – W. Ajibola Balogun

1. Status/Updates:

i. Transit Oriented Corridor (TOC) Expansion Ongoing Workshops

Mr. Balogun announced that ongoing workshops were scheduled for the proposed Transit Oriented Corridor (TOC) improvements. He stated that the next workshop was scheduled for August 16, 2016 at the Carver Ranches Homeowners Association Meeting. He said he would provide residents' comments to the Commission at an upcoming meeting.

Commissioner Johnson spoke of residents' concerns brought to his attention since the initial workshop was held. He stated that the Commission had voted to consider this proposal and was concerned about the vehement opposition voiced by some residents about this. He said the City has to do a better job of explaining so residents understood that it was only a proposal being presented, as the City has done for other improvement projects. He said the Commission may need to delay this as he felt proceeding without community support would be a mistake. He said he felt there was some misinformation about this proposal which might have fueled the doubts and said the City needed some time to come up alternatives or postpone moving forward till later.

Mayor Jones spoke of an anonymous flyer he had received that had inaccurate information which did not come from the elected officials or City. He stressed that the proposal presented was nothing but a draft and that no development was being considered and nothing was concrete.

Commissioner Dorsett said the Commission needed to assure residents that nothing would happen unless they were in agreement.

Vice Mayor Mack added that the flyer that was distributed frightened some residents and said she was unaware who sent it out. She stressed that any resident who received this material should consider the source of where it came from. She said the fact that the City was thriving should garner more support from residents. She voiced concern about the spirit of the last workshop and said the feedback was unfair to the Commission.

Commissioner Johnson asked what threshold needed to be met to move forward and asked if the support was not there, does the Commission wish to delay this.

Mayor Jones stressed that ideas fuel progress and they must be heard, whether they are accepted or not.

(Supplemental materials for this item were distributed and are filed with the records of this meeting.)

ii. **Small Business Grant Program**

Mr. Balogun announced that three businesses in the City were awarded the **2016 Mom and Pop Small Business Grant**. He said each business was awarded \$5,000. Recipients from A to Z Thrift Store, Darwin's Barber Shop, and Day's Cleaners were presented with ceremonial checks from the Commission. Mr. Balogun said Staff would try again to encourage more small businesses to apply as there were funds remaining to award two more businesses with \$5,000 each before the end of the fiscal year.

(Supplemental materials for this item were distributed and are filed with the records

of this meeting.)

iii. Proposed Fiscal Year (FY) 2016-2017 Budget Hearing Schedule

Mr. Balogun presented the FY 2016-2016 Budget Hearing Schedule.

He announced that a Special Assessment Hearing needed to be scheduled for Wednesday, September 14, 2016.

(Supplemental materials for this item were distributed and are filed with the records of this meeting.)

iv. Body Worn Camera Program

Mr. Balogun indicated there was a memorandum in the agenda packet concerning the Body Worn Camera Program. He explained that the City was required to fund 60% of the capital cost of the purchase of the camera equipment and hardware, at a cost of \$19,000. He said this would be funded from the Law Enforcement Trust Fund.

(Supplemental materials for this item were distributed and are filed with the records of this meeting.)

v. Update on Negotiation with Broward Sheriff's Office and the Town of Pembroke Park Regarding Fire Rescue Contract

Mr. Balogun reported that he recently met with Fire Department personnel who had met with members of the Town of Pembroke Park Council to have further negotiations on the fire rescue services contract. He reported that the Town of Pembroke Park is now considering an offer of 55/45 where the City of West Park would pay 55 percent of the contract and Pembroke Park would pay 45 percent. He said he would not recommend this as it would be a tax burden to residents.

Commissioner Johnson asked what could be done to address the local fire station personnel to assure them the City would do everything possible to provide all the support the station needed. Mr. Balogun said the fire chief was aware of the negotiation process and said Staff would continue with these negotiations.

vi. Update on SW 48 Avenue Complete Street Improvements in Partnership with the Metropolitan Planning Organization (MPO)

Mr. Balogun gave a brief update on recent changes to the SW 48 Avenue complete street improvement plans being designed in partnership with the Broward Metropolitan Planning Organization (MPO).

(Supplemental materials for this item were distributed and are filed with the records of

this meeting.)

vii. Community Oriented Policing Services (COPS) Grant

Mr. Balogun advised that Staff submitted the grant application for the Community Oriented Policing Services (COPS) Grant and a response was expected around December or January. He said if there were no objections from the Commission, during the upcoming budget process, he would allocate funds to cover for the full cost of the grant until it is awarded later on.

(Supplemental materials for this item were distributed and are filed with the records of this meeting.)

viii. Update on One Cent Surtax Referendum

Mr. Balogun announced that after the County's decision to place the one-cent surtax referendum on the November Election ballot, the County created the *Moving Broward Forward* advocacy group to educate voters on this measure. Additionally an education group has also been created which requires all cities to present proposed projects that would benefit if the surtax item was passed. He said Staff will submit a list of the City's proposed transportation and infrastructure improvements projects. He advised that educational information would be forthcoming regarding this measure.

Commissioner Johnson said he was involved in some advocacy efforts on the side of minority owned businesses and small businesses. He said the County was ensuring that these businesses were represented. He said he hoped whatever the City did showed support for the local preference policy and supported small businesses.

(Supplemental materials for this item were distributed and are filed with the records of this meeting.)

ix. Building Department's Schedule of Permit Fees – Adopted Resolution 2016-59

Mr. Balogun indicated that a scrivener's error was discovered on page 34 on the Building Department's Schedule of Permit Fees previously adopted by the Commission. He indicated that the corrected page was included in the Agenda backup. He said this would be added to the resolution as part of the record.

(Supplemental materials for this item were distributed and are filed with the records of this meeting.)

x. Proposed First Amendment to Resource Recovery Board Settlement Agreement – Per Email from County Commissioner Beam Furr

Mr. Balogun advised that the City received \$190,000 last year as part of the payment to various municipalities from the County's Resource Recovery Board settlement agreement. He

explained that in light of studies to be conducted on one of the related properties, the County was considering a revision to the settlement agreement and was asking all municipalities in the Consenting Group to consider this amendment. He said this was presented as information.

(Supplemental materials for this item were distributed and are filed with the records of this meeting.)

xi. Back to School Supplies Giveaway and Free Fresh Foods Distribution – August 13, 2016

Mr. Cesar Garcia announced the City would hold its annual **Back to School Supplies Giveaway and Free Fresh Foods Distribution** event on Saturday, August 13, 2016 at 10 a.m.

xii. Mosquito / Zika Virus Protection

Mr. Balogun stated that Mosquito Protection / Zika Virus prevention flyers in four languages have been provided from the County and were available for all present. He added that Mr. Dan Millien, Public Works Superintendent, has been arranging for regular mosquito spraying in the area.

Vice Mayor Mack asked if Staff City could get confirmation of areas that were sprayed.

Mr. Millien replied affirmatively and said he would attempt to get a schedule of areas and times when spraying would be done.

(Supplemental materials for this item were distributed and are filed with the records of this meeting.)

12. NEW BUSINESS

Commissioner Johnson said he hoped for a new Charter Review Committee training and meeting schedule to be set. Mr. Balogun said he would coordinate the Sunshine Workshop training with the City Attorney and advise when the next meeting was scheduled.

13. FUTURE AGENDA ITEMS

1. A motion was made by Vice Mayor Mack to ask the City Manager to check on lighting in the community as some roads such as 18th Street appeared to have lighting on one side.

Mr. Balogun said lighting was supplemented with ornamental street lights on some streets. He said the City can request additional brighter wattage on some street lights.

The motion was withdrawn.

2. A motion was made by Commissioner Judeikis, and seconded by Commissioner Johnson, to request that the City Manager bring back an update on the construction work on County Line Road along with information on its traffic impacts.

Mayor Jones asked for a roll call vote. In a roll call vote, all voted in favor to approve.

14. FOR THE GOOD OF THE ORDER & COMMISSIONER COMMENTS/ANNOUNCEMENTS

Commissioner Judeikis announced that on August 4, 2016 at 7 p.m. the Lake Forest HOA would hold a *Candidate Meet and Greet Forum* for candidates running in the August 30, 2016 Election.

Commissioner Judeikis thanked the Police Department for the added traffic enforcement along SW 40 Avenue and said the residents there are very happy.

Vice Mayor Mack commended the Police Department for the successful sweep done recently in the City.

Commissioner Johnson said earlier that evening the Commission approved a resolution supporting State Representative Shevrin Jones' request for support for more common sense gun laws. He requested that the Commission and community support Representative Jones as this effort moves forward.

Commissioner Johnson added that a substantial amount of candidates confirmed their attendance at the *Candidate Meet and Greet Forum* being held the following evening and encouraged all present to attend.

Commissioner Johnson announced that the Fire Department rededicated the new EMS truck apparatus and commended the personnel there for their dedication to the City.

15. ADJOURNMENT

There being no further business to come before this Body, the meeting adjourned at 8:12 p.m.

Respectfully Submitted By:

Alexandra Grant, City Clerk

Approved at the _____ City Commission Meeting

Eric H. Jones, Mayor